

Tip! Use controls at top to "Fit to page"



MOXe

Welcome US Foods Customers!

To help you meet MOXē, we give you...

The MOXe Companion

Click Here to Begin

Click Here to Skip Intro

Welcome to MOXē

Making Operator Xperiences ēasy

- MOXē is the industry-leading transactional platform
- Modern and fresh eCommerce experience reflects the US Foods' brand and innovative spirit
- Improved speed and usability
- Built on a mobile-first foundation to focus on the essentials and create consistency across all devices and platforms
- Enhanced Product Content

We listen. We learn. We lead.



Because like our customers, we've got moxie.



MOXē is expanding the Vision

Designs for MOXē have been scaled across all device platforms to provide a seamless experience.

EAD



Download on the App Store



Geogle Play



https://order.usfoods.com/

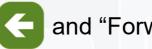
How to navigate the MOXē Companion

Your MOXē Companion is designed as an interactive manual to provide information on key functionality.

In the future, you can go directly to the "Main Menu" by clicking on the "Home"

icon from any page.

Directional arrows enable "Backward" <a> and "Forward" page navigation.



Thursday

Payments in MOXi

Your subtopics page or "Main Menu" provides an interactive pathway to key functions in MOXē.

Meet MOXē

eatures of the Home page in MOXA

Select any of the Main Menu icons below to view the subtopics for that category.

Directional "Pins" enable navigation on device images



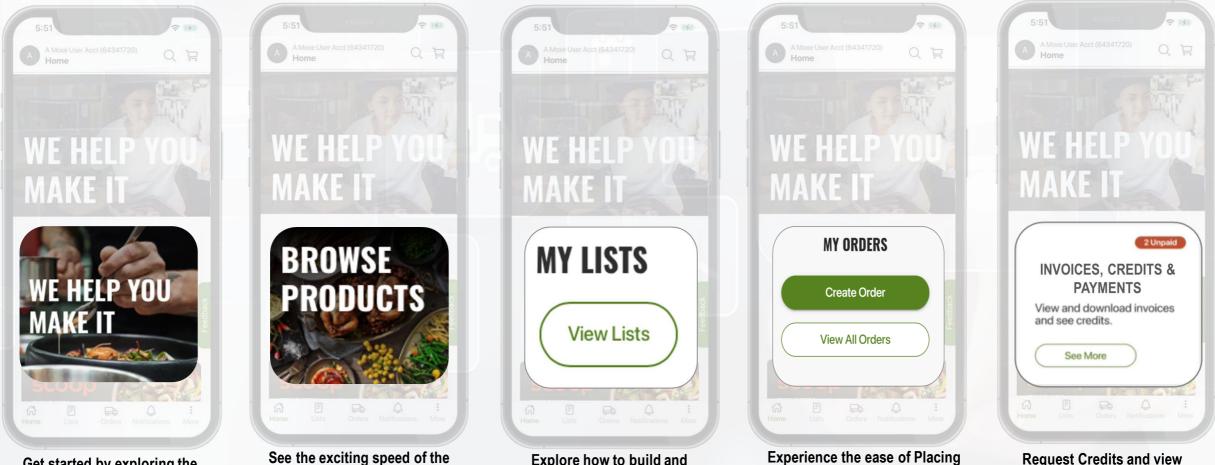


Sheet Shopping List in MOX4

MOXë provi

Meet MOXē

Select any of the Main Menu icons below to view the subtopics for that category.



Get started by exploring the features of the Home page in MOXē

See the exciting speed of the catalog search and detailed product information in MOXē Explore how to build and maintain your perfect Shelf-to-Sheet Shopping List in MOXē Request Credits and view Invoices, Credits and Payments in MOXē

Orders and Tracking Deliveries

MOXē provides

Getting Started Subtopics



Please click on a link below to view a subtopic. Click the from to return to the main menu.



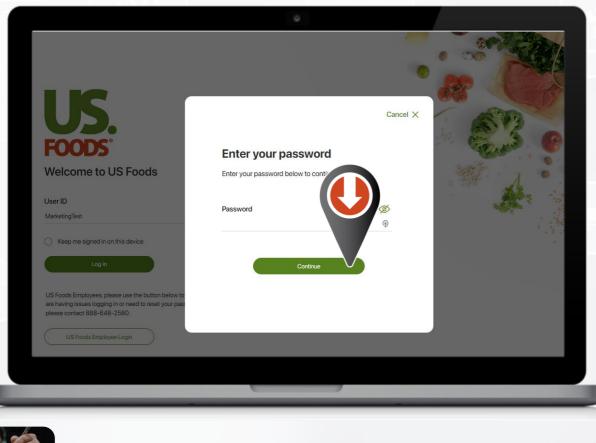






MOXē Getting Started

One-Time Security Logon steps



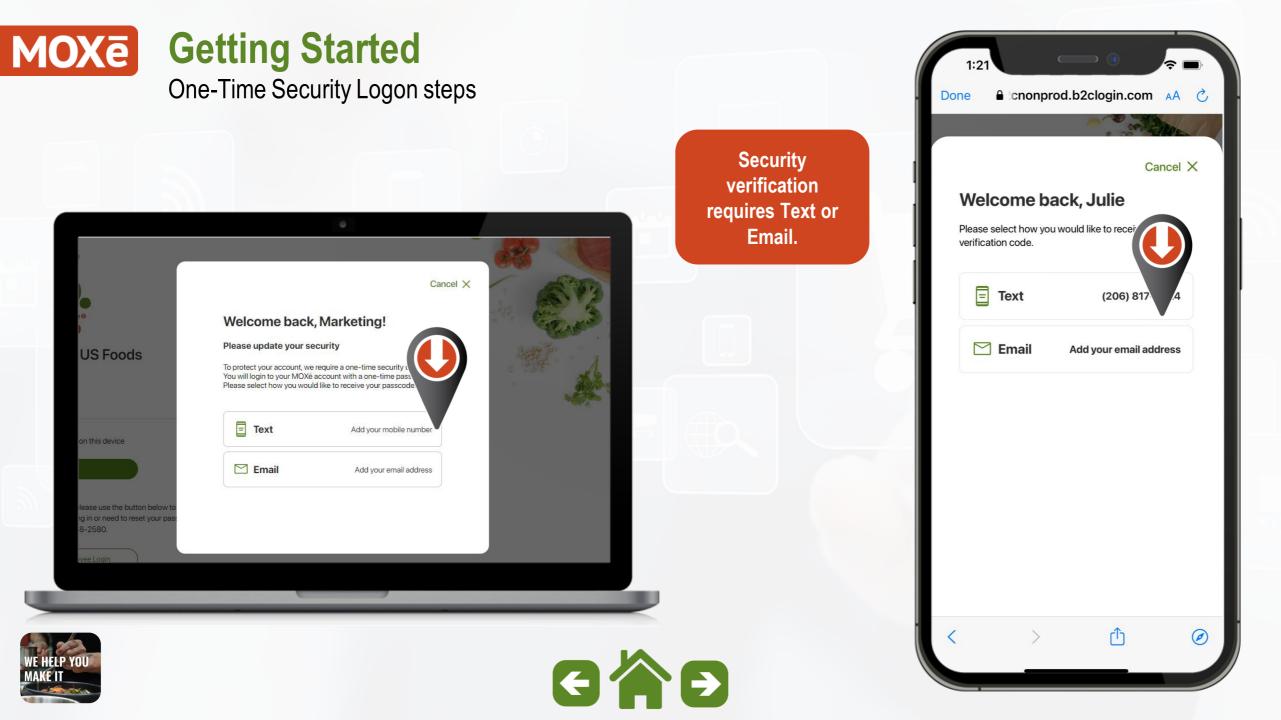
2 Sb2cprod.b2clogin.com AA Done **Enter current** Cancel X password and select **Enter your password** Continue. Enter your password below to continue Note: this is a one-Password Ø time event.

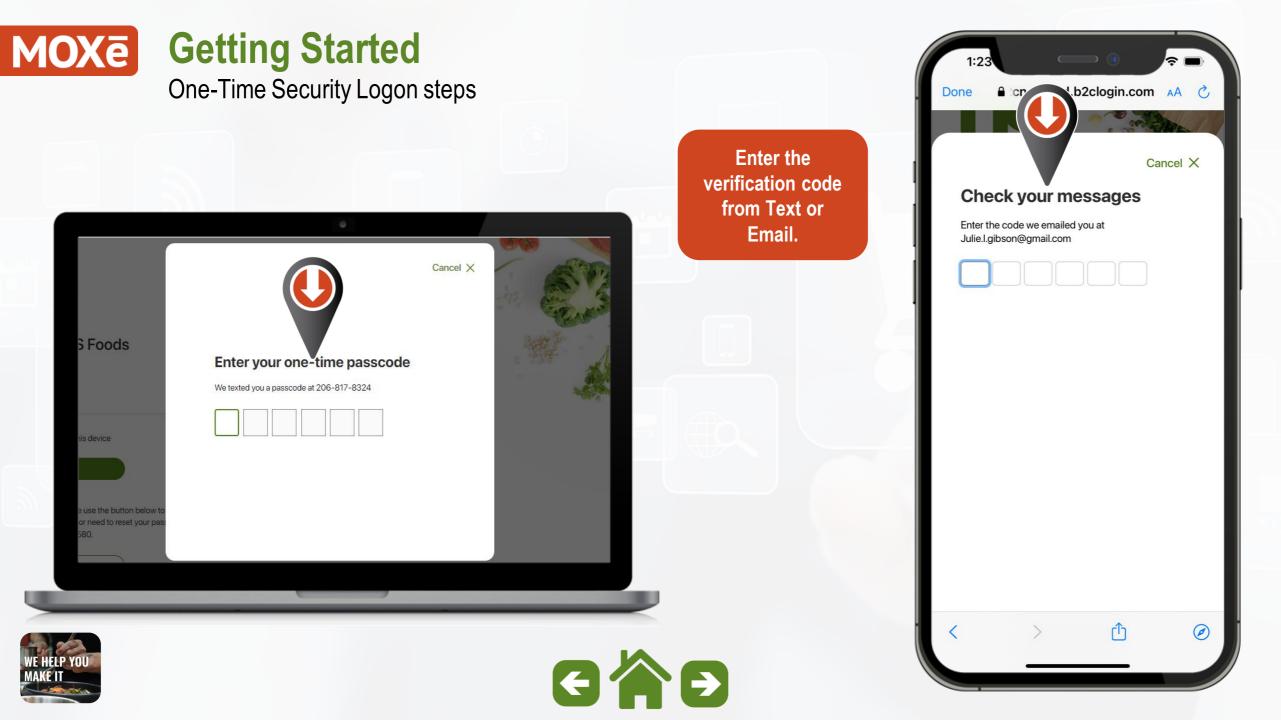
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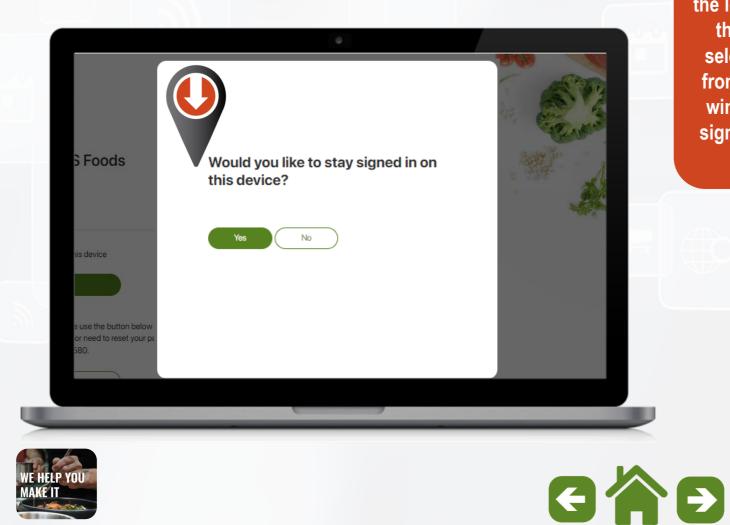






MOXe Getting Started

One-Time Security Logon steps



You can bypass the login option in the future by selecting "Yes" from the pop-up window to stay signed in on this device. 10:50 The second second

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Getting Started MOXē

Bookmark MOXē on your Desktop Browser for quick access

Bookmarking web addresses is a great way to quickly navigate to frequently used sties in your browser on desktop or laptop.

Follow these instructions to bookmark MOXē in your web browser.





Microsoft Edge Example: After navigating to the MOXē logon page, click on the "Star" icon in the upper right of the address bar.



When the Bookmark / Favorite box pops up rename it "MOXe" and choose the location of "Bookmarks Bar" (Chrome) or "Favorites Bar" (MS Edge).

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Folder 🔁 Favo		ites bar	~		
Mor	re	Done	Remove		





MOXē Getting Started

Bookmark MOXē on your Desktop Browser for quick access

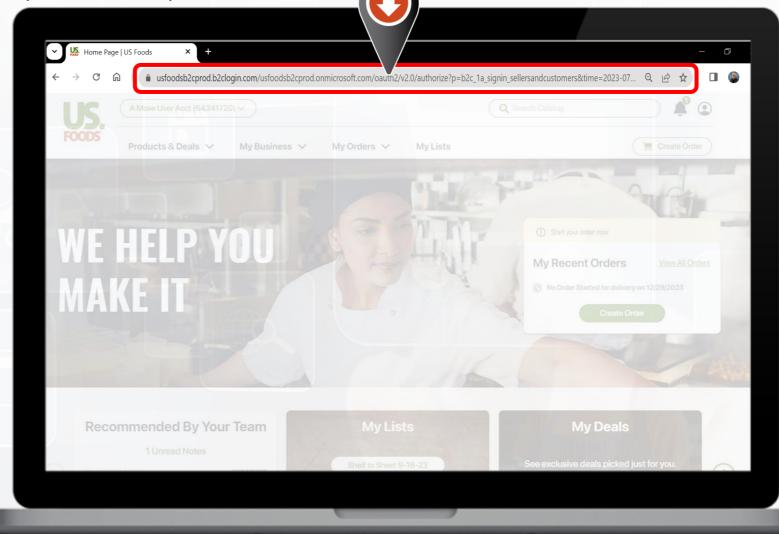
>>> NOT DONE YET <<<

IMPORTANT NOTE: When you bookmark the MOXē web address "order.usfood.com" it actually saves the "redirect" to our MFA (Multi-Factor-Authentication) process (shown above)

MOXē has an MFA login process to eliminate the need for entering a password each time you log in.

If you leave this bookmark "as is" it will force you to use the Multi-Factor Authentication each time you log into MOXē. There is a simple fix for this.

Navigate to the next page for instructions on how to correct this.







MOXē Getting Started

Bookmark MOXē on your Desktop Browser for quick access

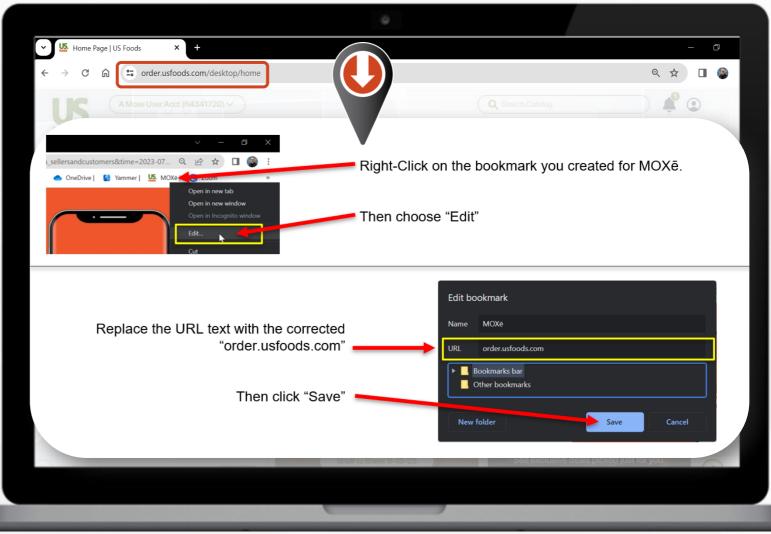
>>> FINAL STEPS <<<

STEP #1

- Right-Click on the bookmark you created for MOXē.
- Then choose "Edit"

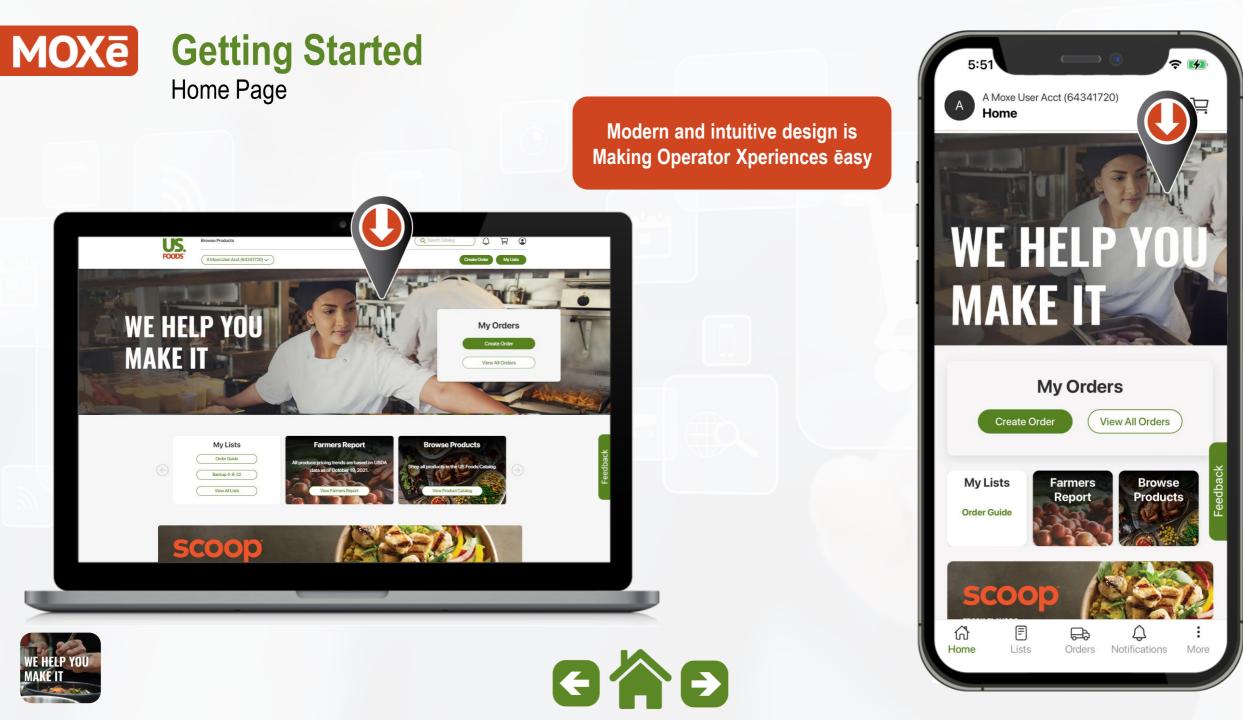
STEP #2

- Replace the URL text with the corrected "order.usfoods.com"
- Then click "Save"

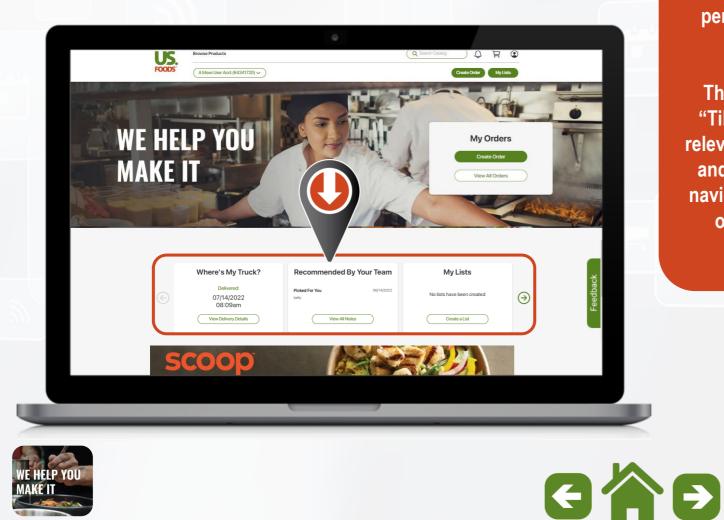












The Home page is personalized for each user.

The Home page "Tiles" will show relevant information and enable quick navigation to areas of immediate interest.

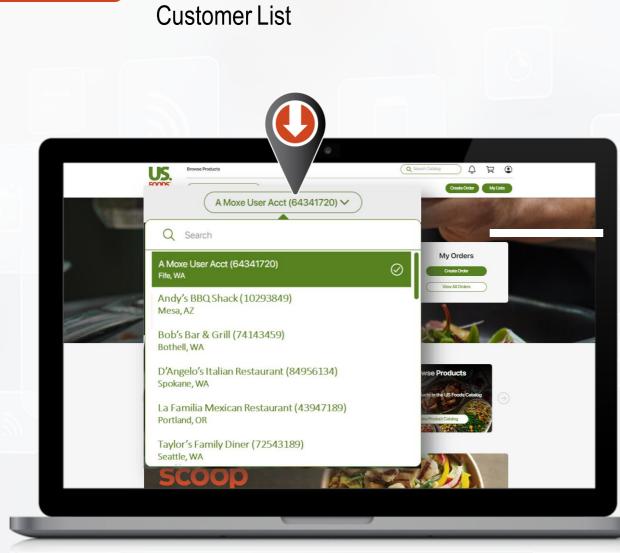




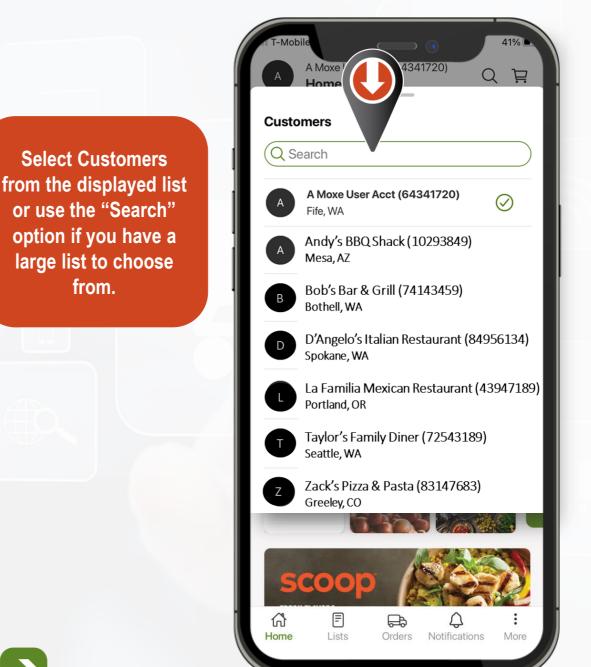


Select the upper left options to change locations if you have access to more than one account.





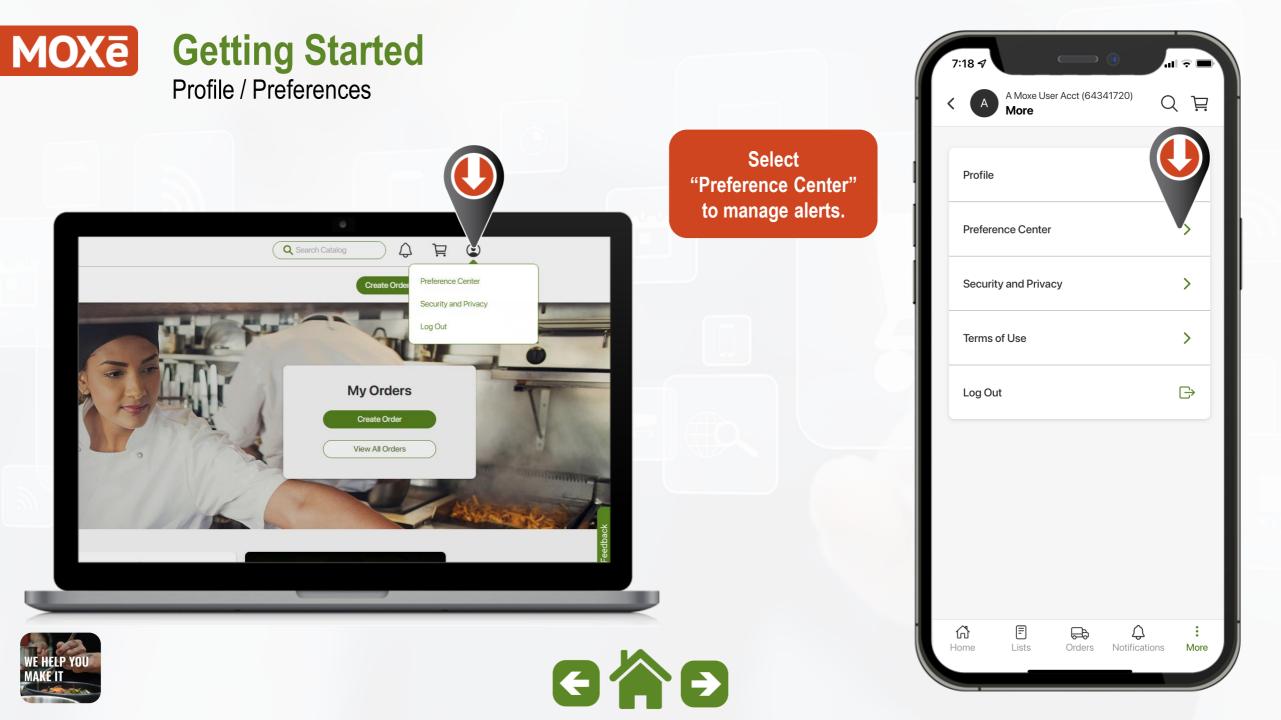
MOXē Getting Started

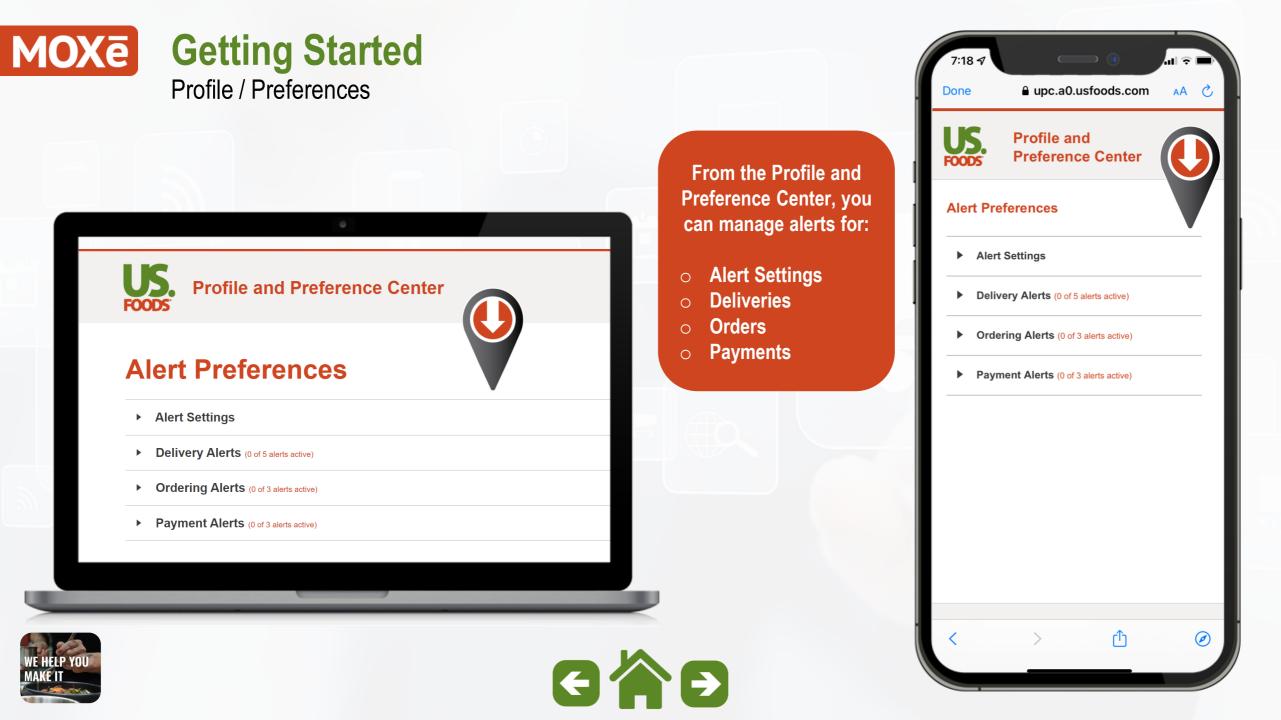














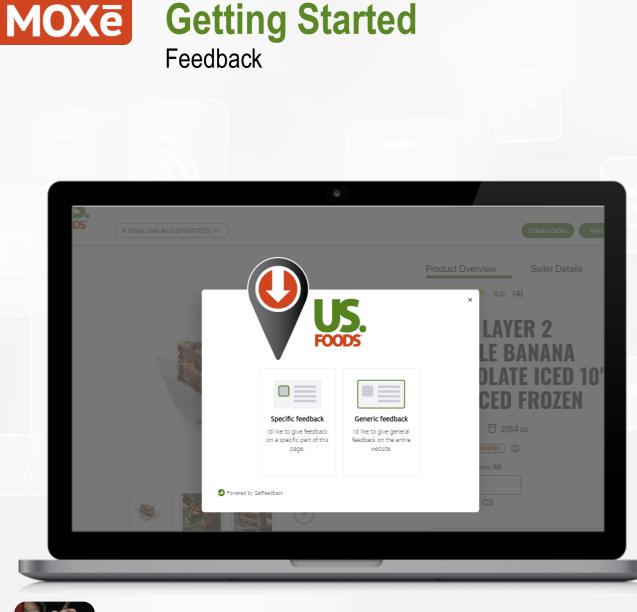


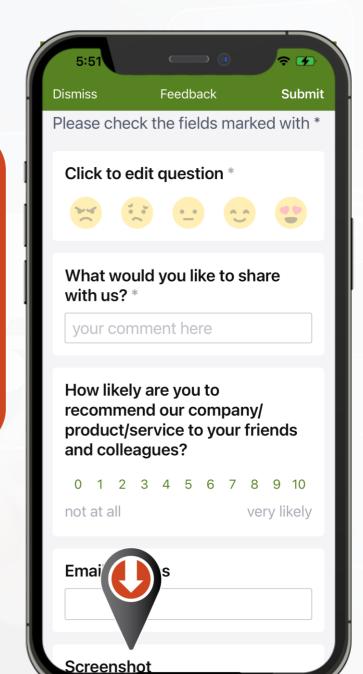
Fixed on the lower right side is an icon for "Feedback".

This option will appear on all pages in MOXē.

Select this icon to provide general or specific feedback on functions in MOXē.











When you select the

"Feedback" option on desktop you will see choices for Generic or

Specific feedback.

On Mobile or Tablet it

will Screenshot the

page you are currently

viewing to provide

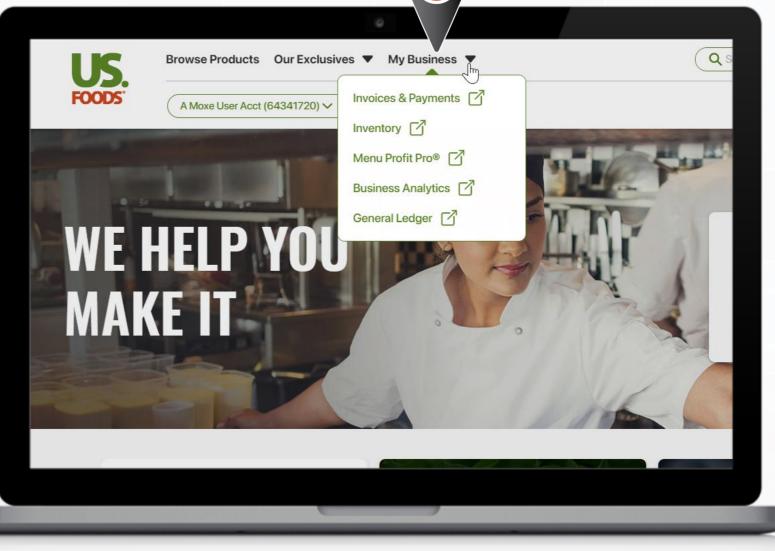
feedback.

MOXē Getting Started My Business Tools

US Foods Online Tools are accessible for desktop users by hovering over the "My Business" option in the upper section of the home page.

These Links will direct users to the following tools:

- Invoices & Payments
- Inventory
- Menu Profit Pro
- Business Analytics
- General Ledger

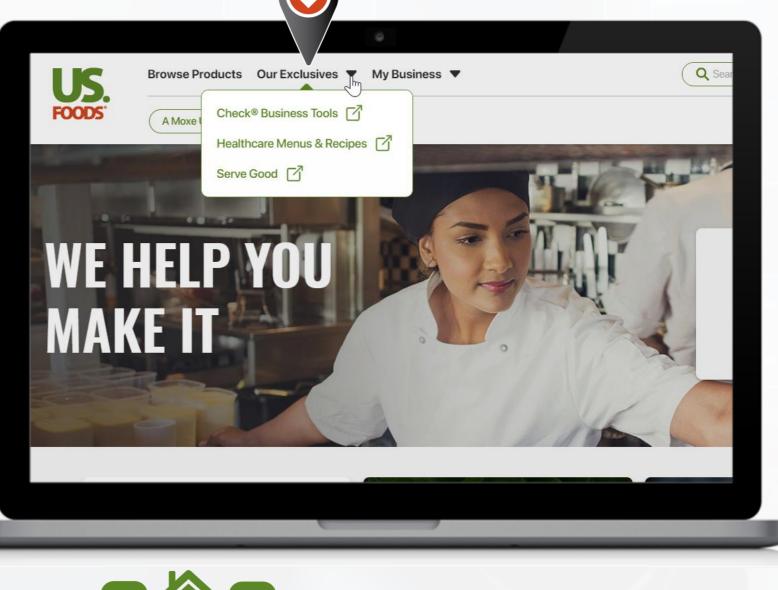








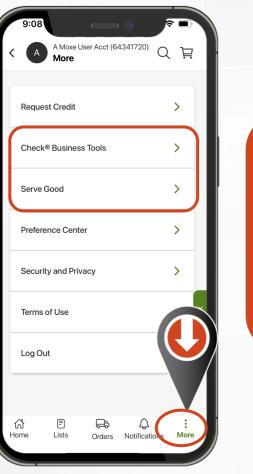
Desktop users also have access to usfoods.com "Check Business Tools", Healthcare Menus & Recipes and "Serve Good" resources by selecting the "Our Exclusives" option.







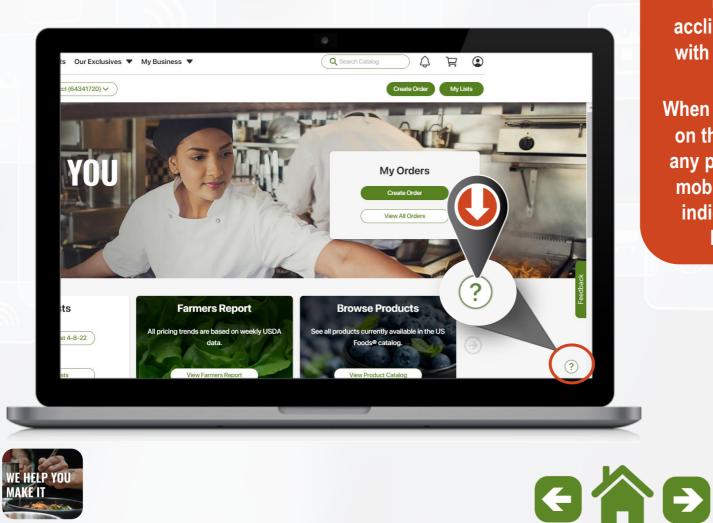




WE HELP YOU MAKE IT Mobile App users have access to usfoods.com "Check Business Tools" and "Serve Good" resources by selecting the "More" option.

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A Moxe User Acct (Home	64341720)			С Ë
Request Credit				>
Check [®] Busines	s Tools			>
Serve Good				>
Preference Cent	er			>
Security and Priv	vacy			>
Terms of Use				
Log Out				G
ft Home	E Lists	Orders	Q Notifications	: More
GÁ				

MOXē Getting Started Tool Tips & Help Center Resources

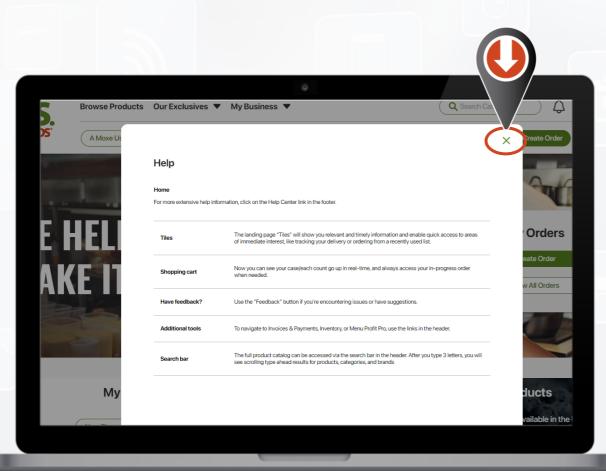


MOXē is loaded with "Tool Tips" to acclimate new users with the application.

When you see the "?" on the lower right of any page on desktop, mobile or tablet this indicates there are helpful tips.



MOXe Getting Started Tool Tips & Help Center Resources



Selecting the "?" on any page will open a window with Tool Tips relevant to the function on that page.

To close the Tool Tips window, click the "X" on desktop and swipe down on mobile and tablet



5.0

Help

Tiles

For more extensive help information, press on 'More' at the bottom of your screen and press 'Help Center'.

The landing page "Tiles" will show you relevant and timely information and enable quick access to areas of immediate interest, like tracking your delivery or ordering from a recently used list.

Shopping cart real-time vour in-p

Now you can see your case/each count go up in real-time, and always access your in-progress order when needed.

Have feedback?

Additional tools

Use the "Feedback" button if you're encountering issues or have suggestions.

To navigate to Invoices & Payments, Inventory, or Menu Profit Pro, use the links in the 'More' section at the bottom of your screen.





MOXē Getting Started **Tool Tips & Help Center Resources**



You will also see instructions on the tool tips window on how to access the "Help Center"

In the page "Footer" on desktop and in the "More" option on mobile & tablet.

For more extensive help information, press on 'More' at the bottom of your screen and press 'Help Center'. The landing page "Tiles" will show you relevant and timely information and enable quick access to areas of immediate interest, like tracking your delivery or ordering from a

recently used list.

Shopping cart

Help

Help

Tiles

Now you can see your case/each count go up in real-time, and always access your in-progress order when needed.

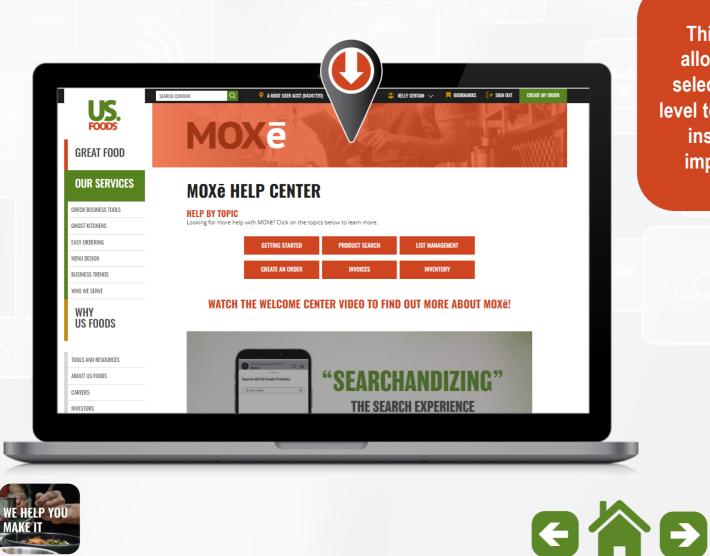
Have feedback?

Additional tools

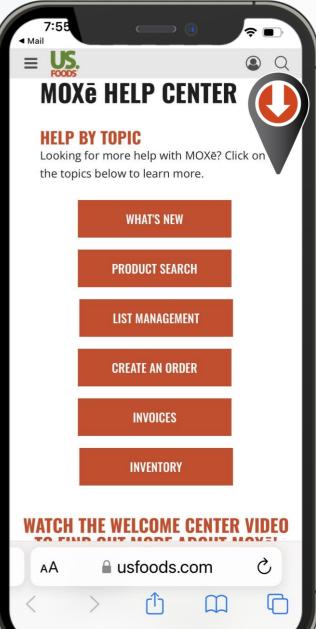
Use the "Feedback" button if you're encountering issues or have suggestions.

To navigate to Invoices & Payments, Inventory, or Menu Profit Pro, use the links in the 'More' section at the bottom of your screen.

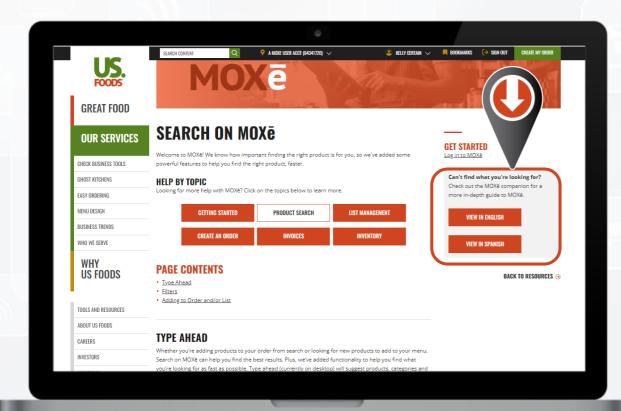
MOXe Getting Started Tool Tips & Help Center Resources



This Help Center allows all users to select specific highlevel topics for detailed instructions and impactful videos.



MOXe Getting Started Tool Tips & Help Center Resources



Within each high-level topic there are simple instructions on the page or users can watch the instructional videos or access the MOXē Companion in English or Spanish

PAGE CONTENTS

- <u>Type Ahead</u>
- Filters
- Adding to Order and/or List

TYPE AHEAD

Whether you're adding products to your order from search or looking for new products to add to your menu, Search on MOXē can help you find the best results. Plus, we've added functionality to help you find what you're looking for as fast as possible. Type ahead (currently on des categories and brands the first three letters of jump right to them.

Can't find what you're looking for? Check out the MOXē companion for a more indepth guide to MOXē.

BACK TO RESOURCES 😔

VIEW IN ENGLISH

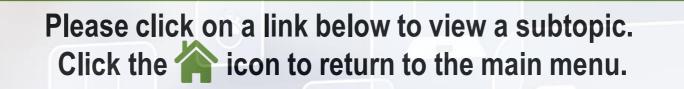
VIEW IN SPANISH





Product Search Subtopics









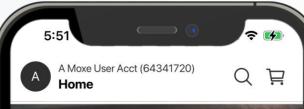


MOXe Product Search

Browse Products by Category

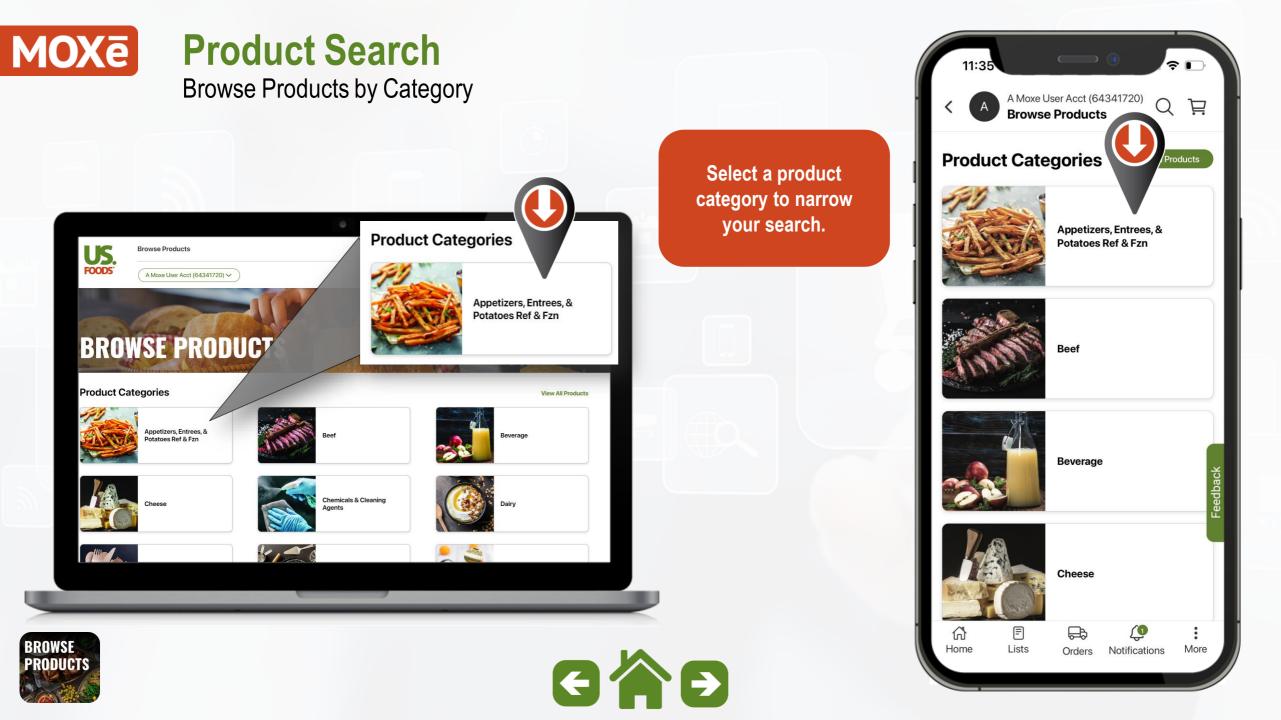


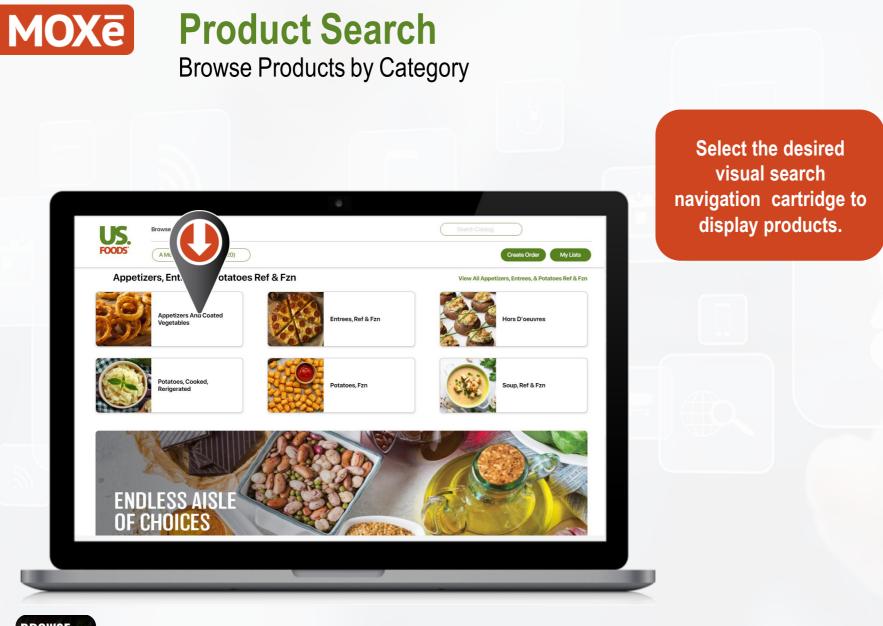
To search by category, select "Browse Products" from the Home page.





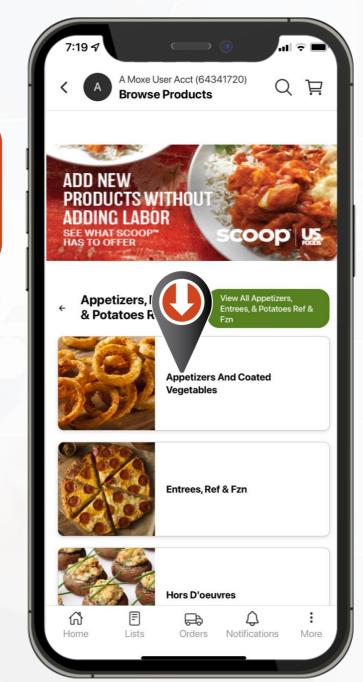


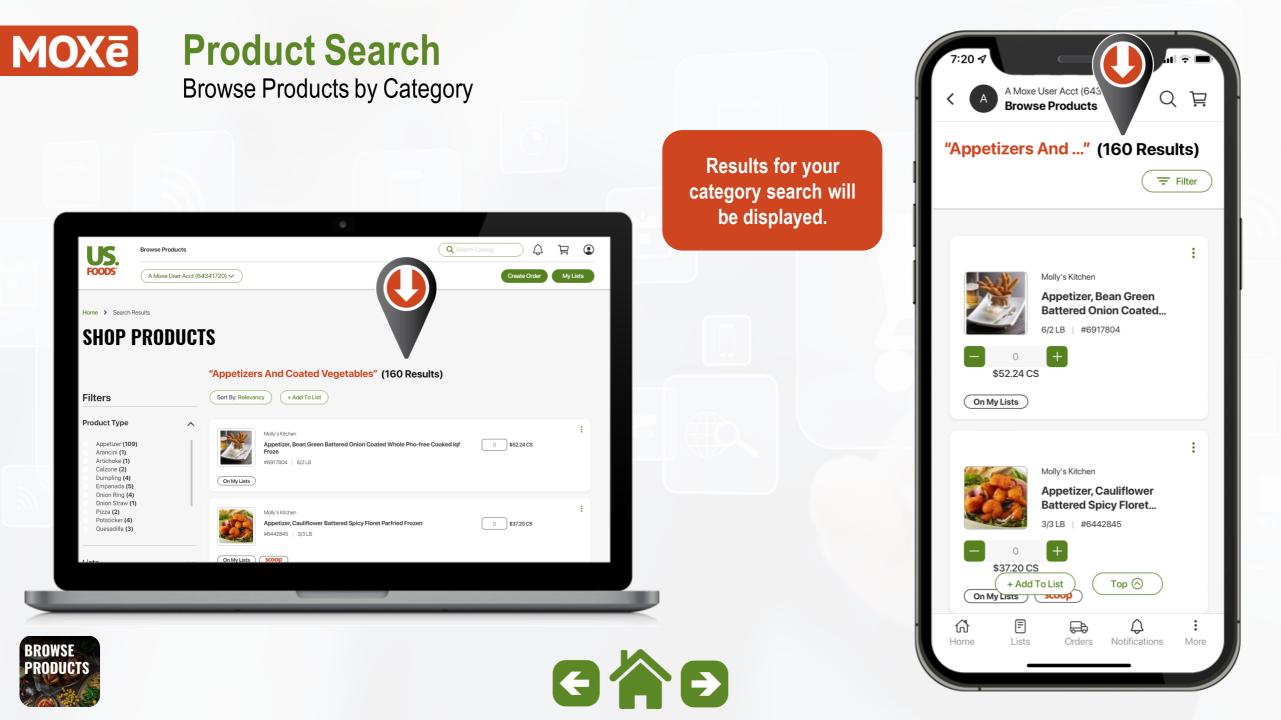










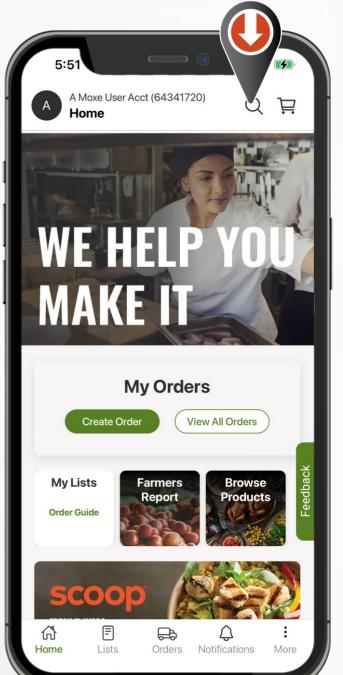


MOXē Product Search

Search Products by Description



Use the search option at the top of the screen to look up Items by description.



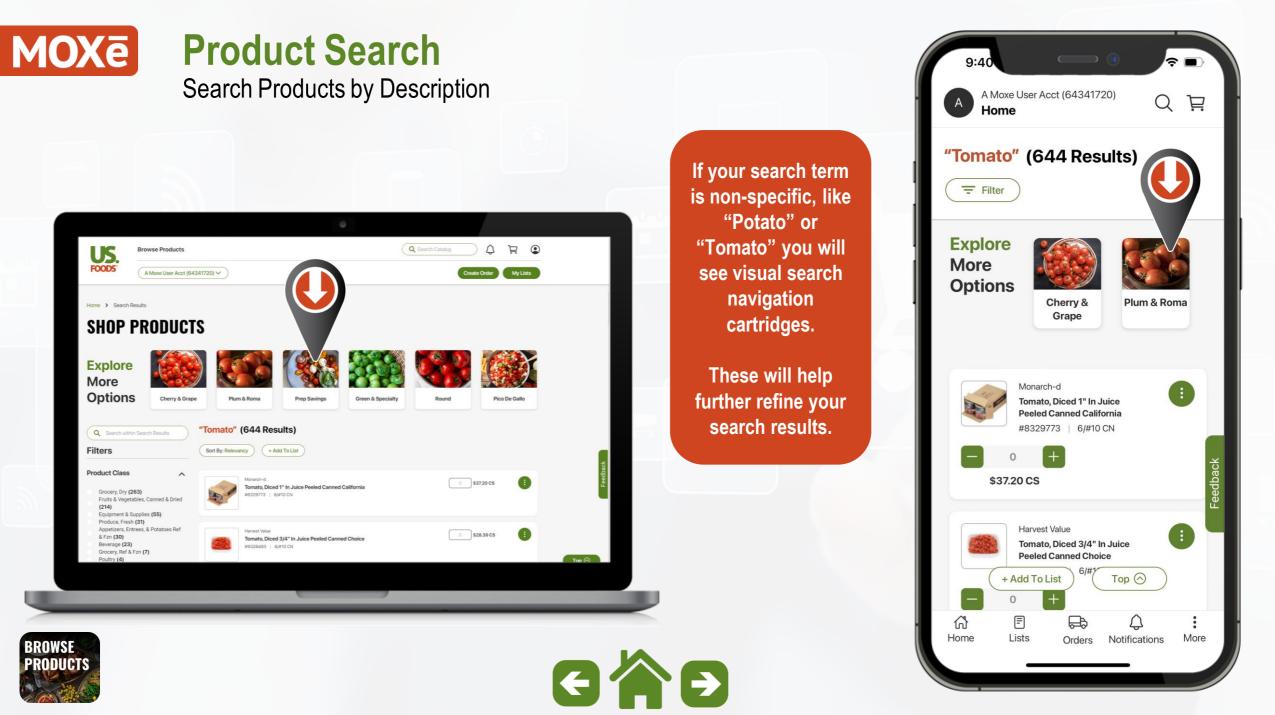


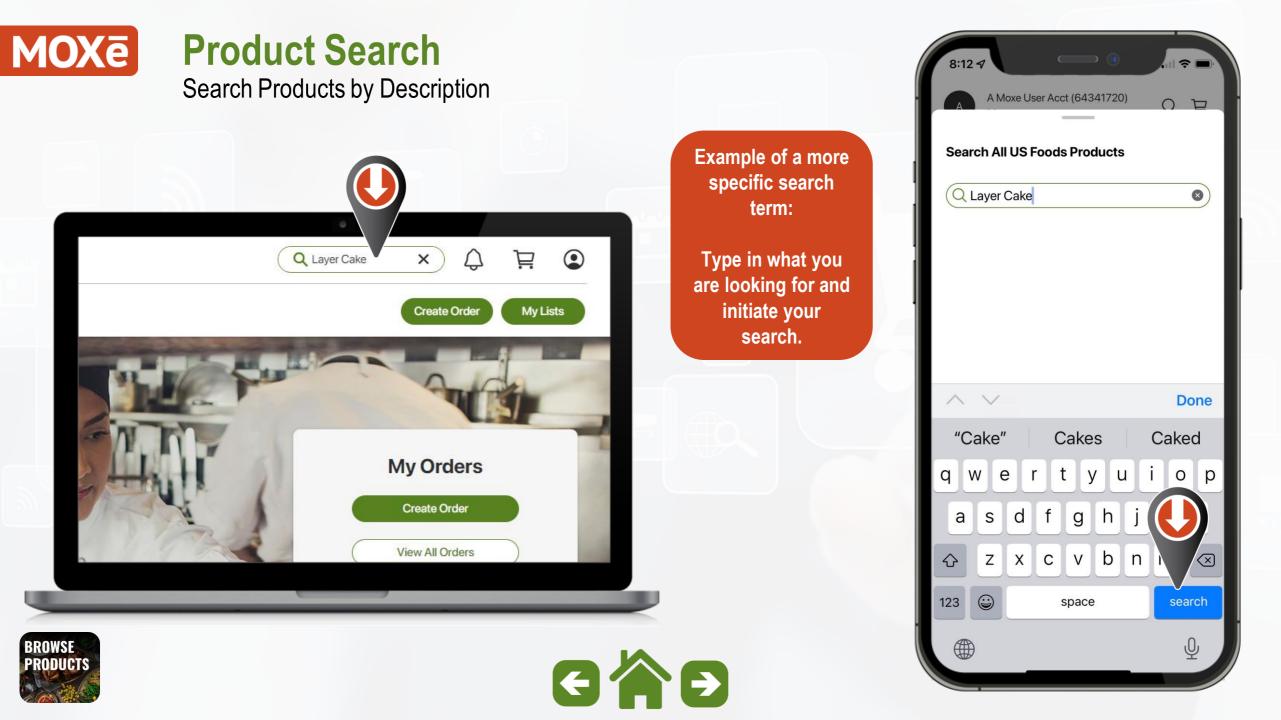


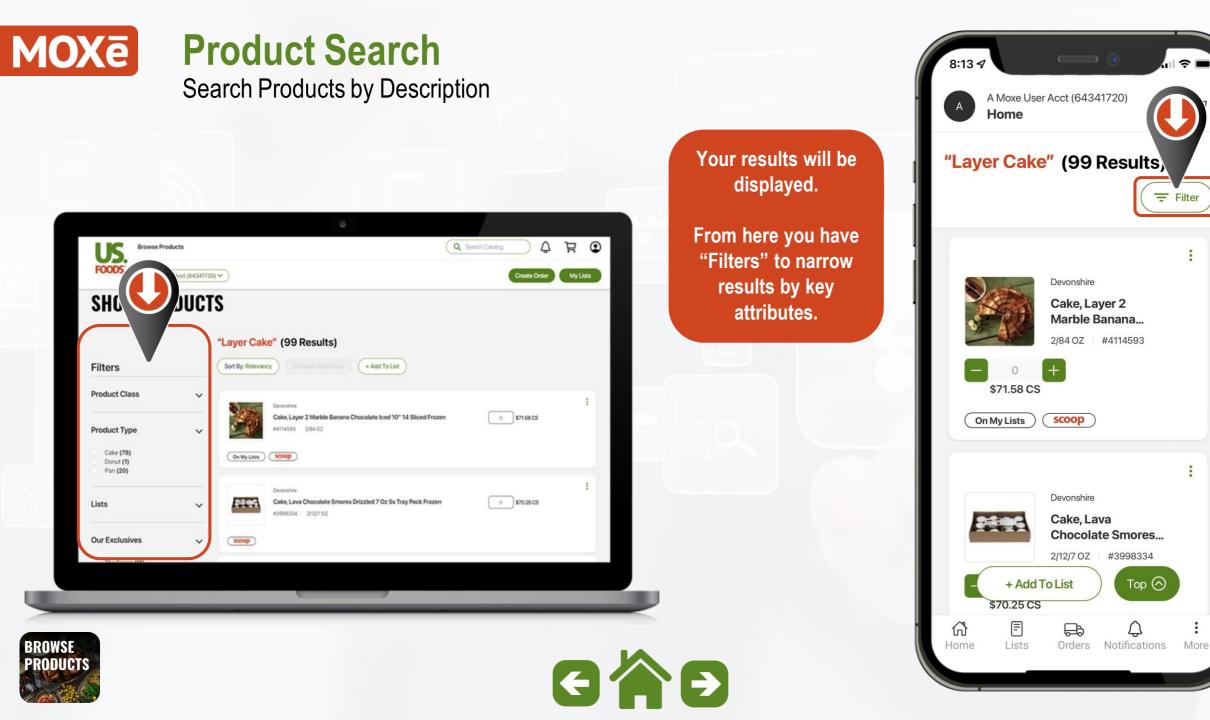
Products

Cake, Layer 2 Chocolate Peanut Butter Iced 9" 12 Sliced... Cake, Layer 2 Marble Banana Chocolate Iced 10" 14... Cake, Layer 2 Chocolate Chip Cookie Milk Mousse Filled... Cake, Layer 4 Chocolate Iced 10" 10 Scored Towering... Cake, Layer 3 Carrot Iced 9" 14 Sliced Gourmet Frozen

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123	space	search
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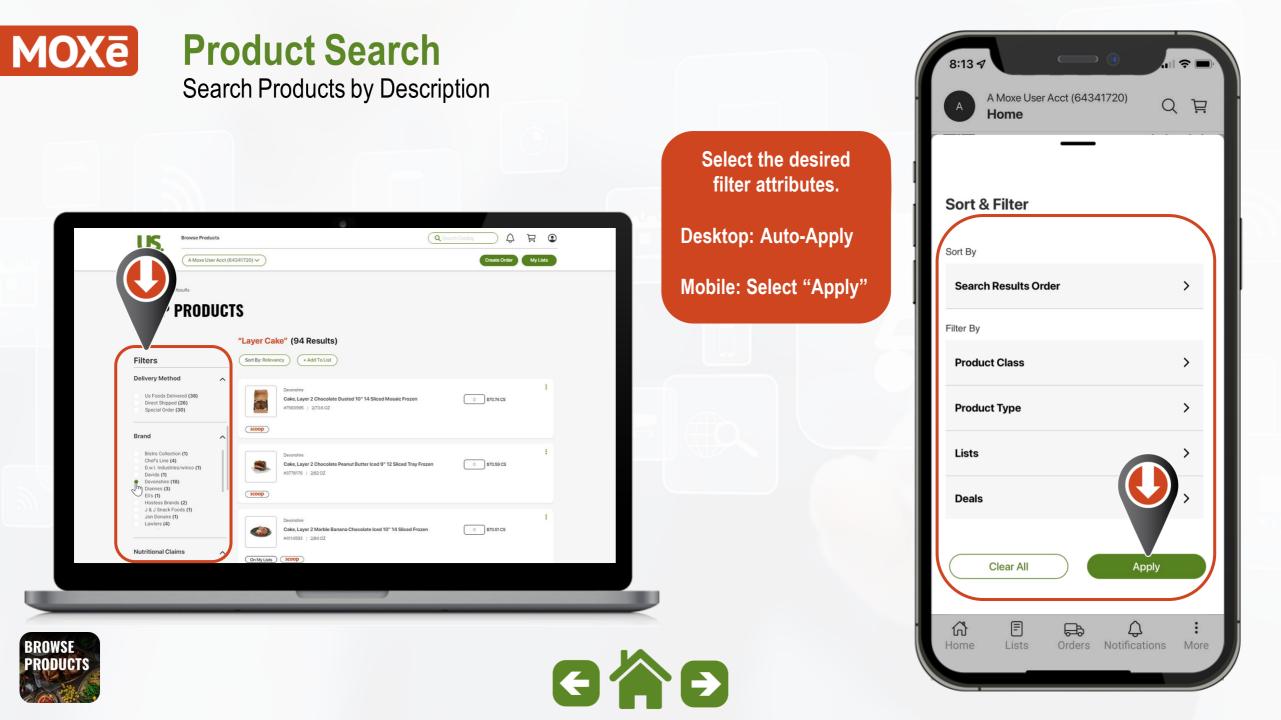


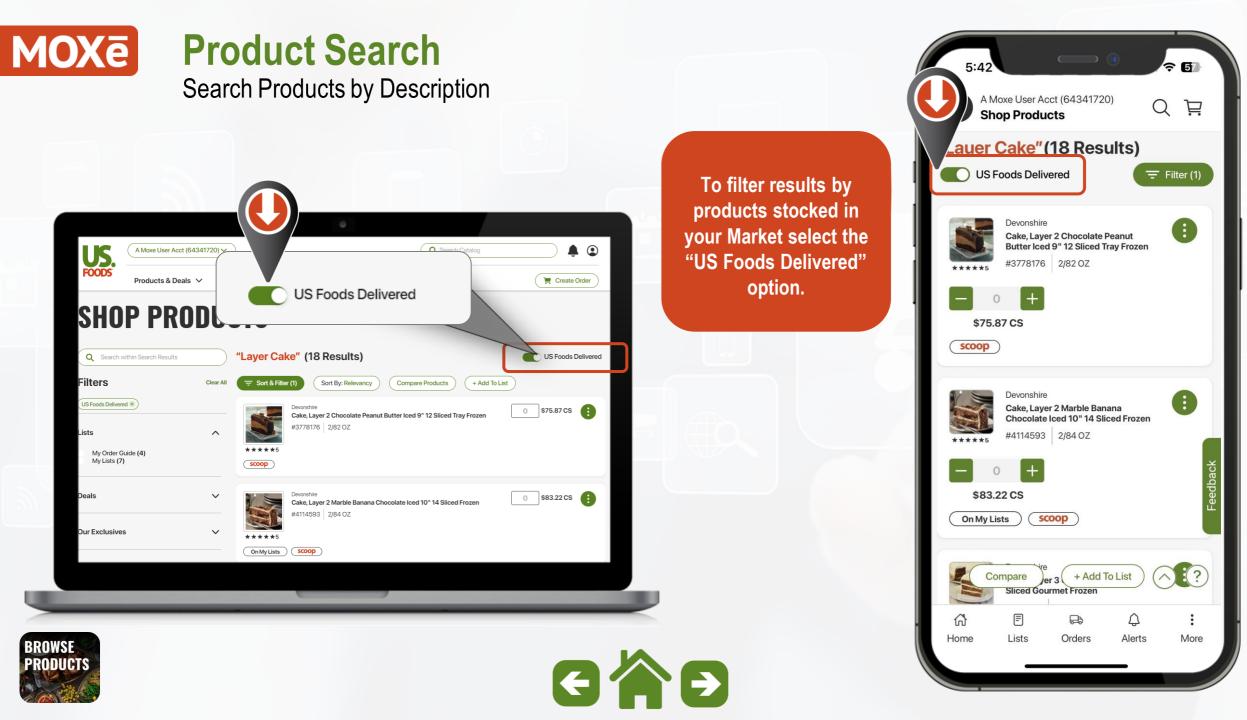
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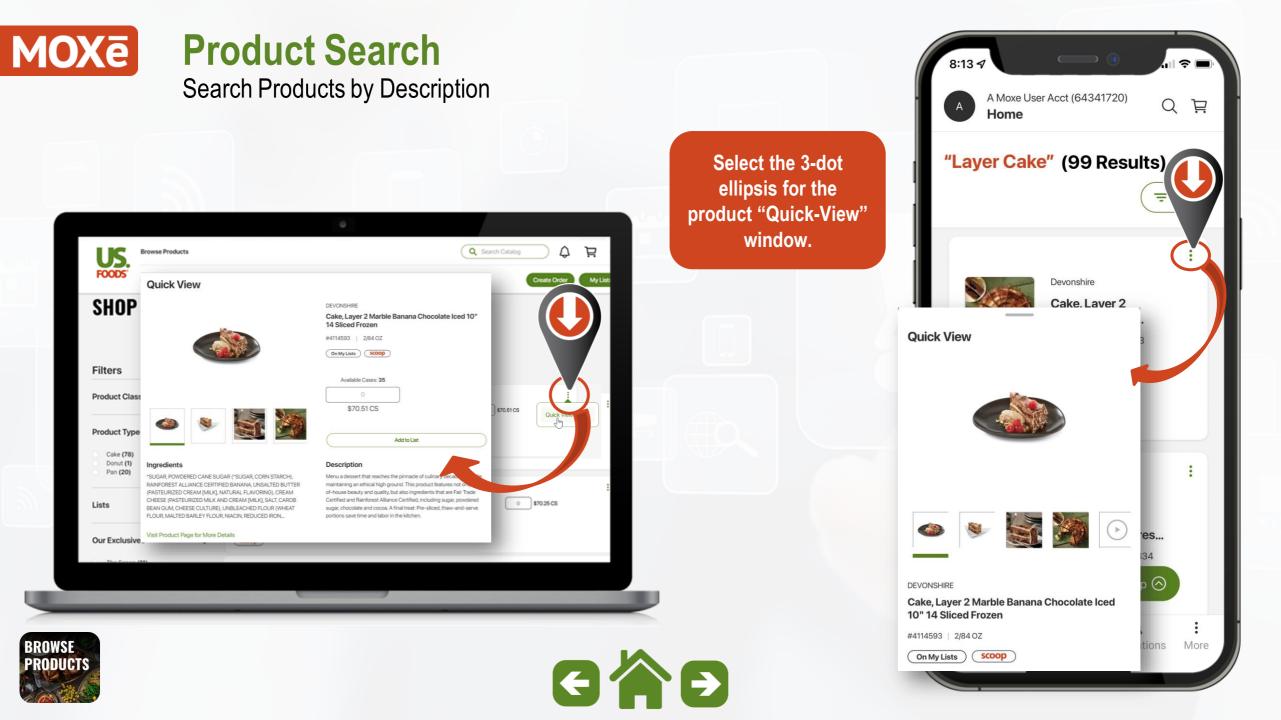
- Filter

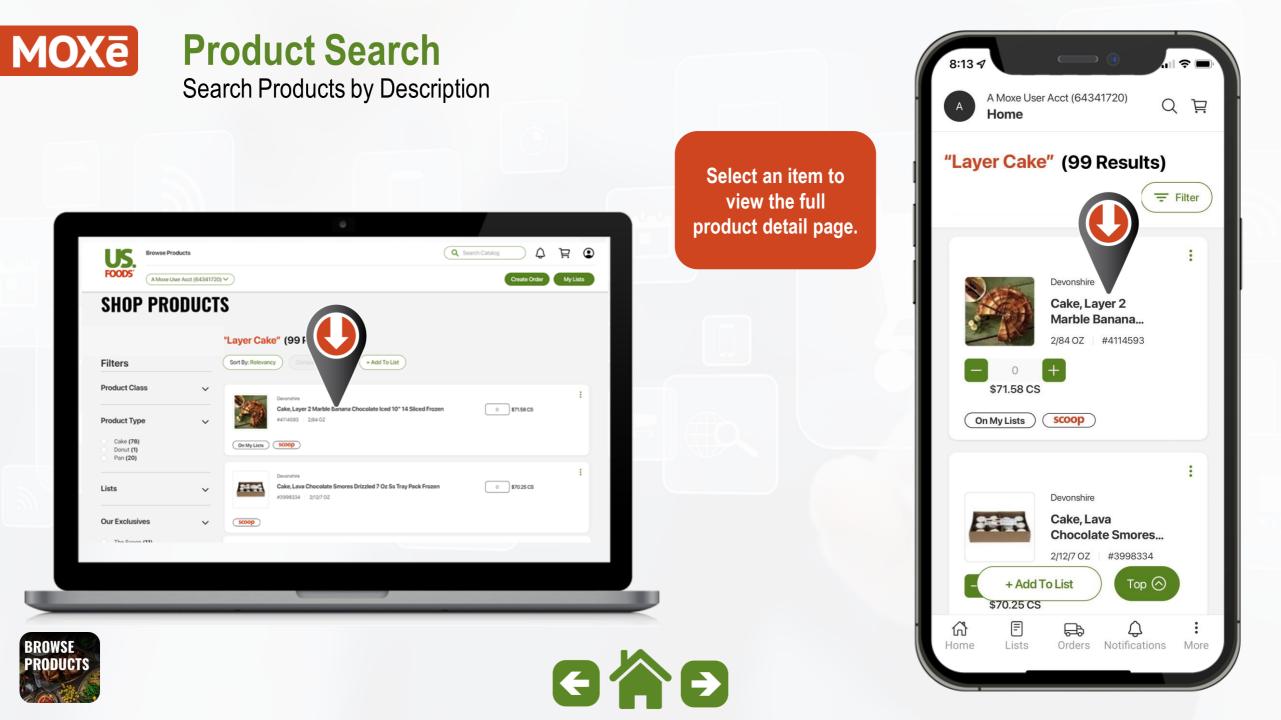
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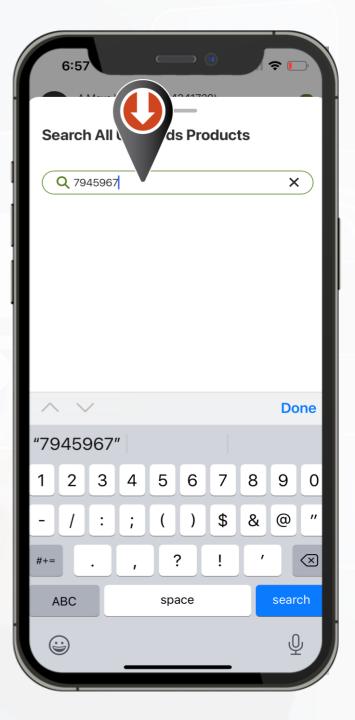


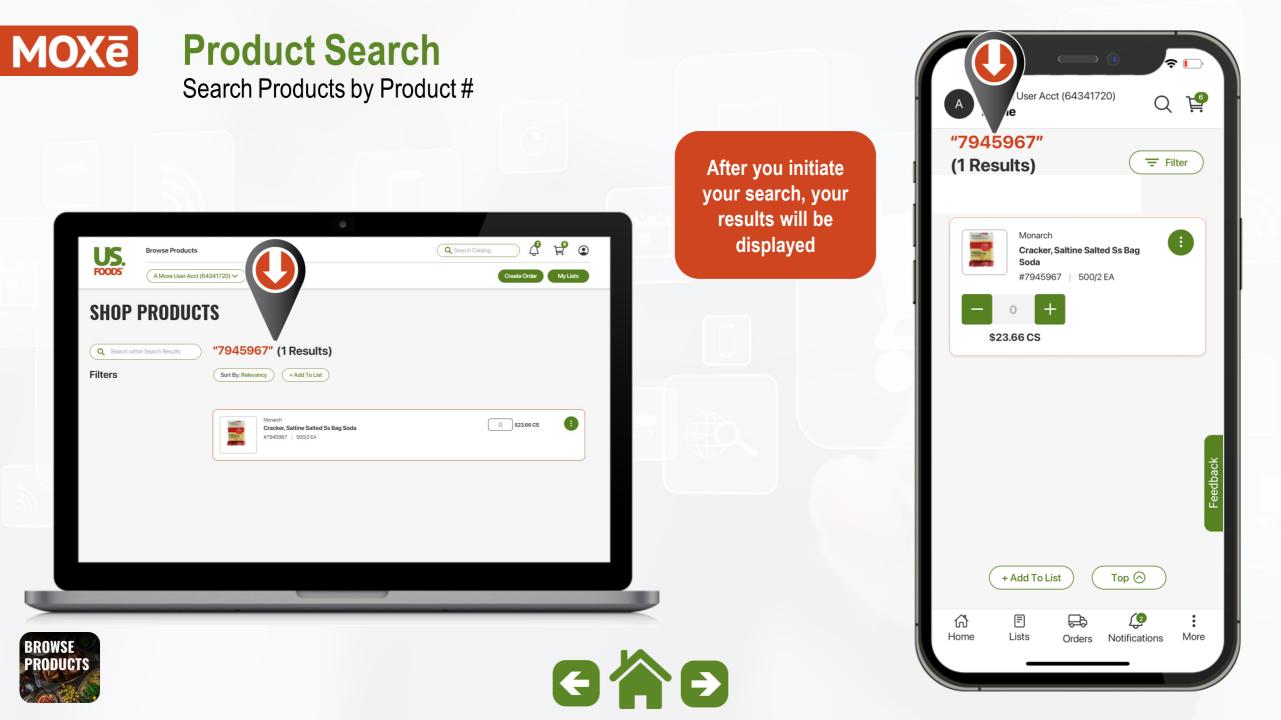




MOXē **Product Search** Search Products by Product # ਦੂ Å × Q 7945967 My Lists Create Order My Orders Create Order View All Orders **My Lists Farmers Report** BROWSE GÂĐ PRODUCTS

To locate items using our US Foods "Product Number" type the number into the Catalog Search box and initiate your search.







Refer to this Legend for an explanation of common product status indicator icons displayed on Product Cards.



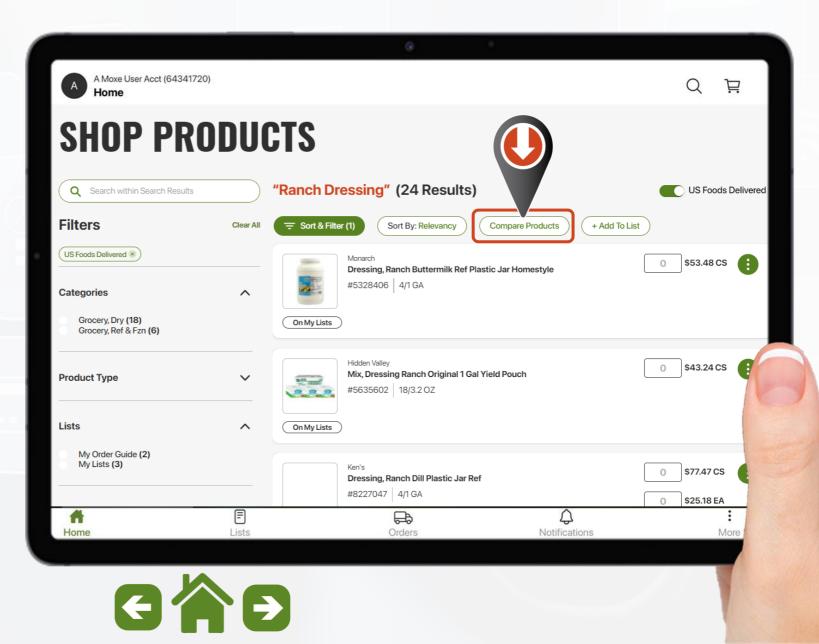
	Q 0				
A Moxe User Acct (64341720) Home	QF	ļ			
lcon	Explanation				
í	More information is available				
Recent Purchase	Displays the last 4 purchases				
On My Lists	Product is on users Order Guide List				
Call to Order	Special Order product: contact your Sales Representative				
Locally Sourced	Products that are Locally Sourced				
scoop	Our exclusive line of Innovated Products				
DIRECT	USF Direct: Ships directly from Vendor to Customer (Shipping Included)				
	E Crders Notifications More	e			
GÂ	E				

MOXe Product Search Product Compare Feature

The Product Compare feature allows users to do a side-byside comparisons of up to 4 products within the displayed search results.

To use this feature, select the "Compare Products" option.





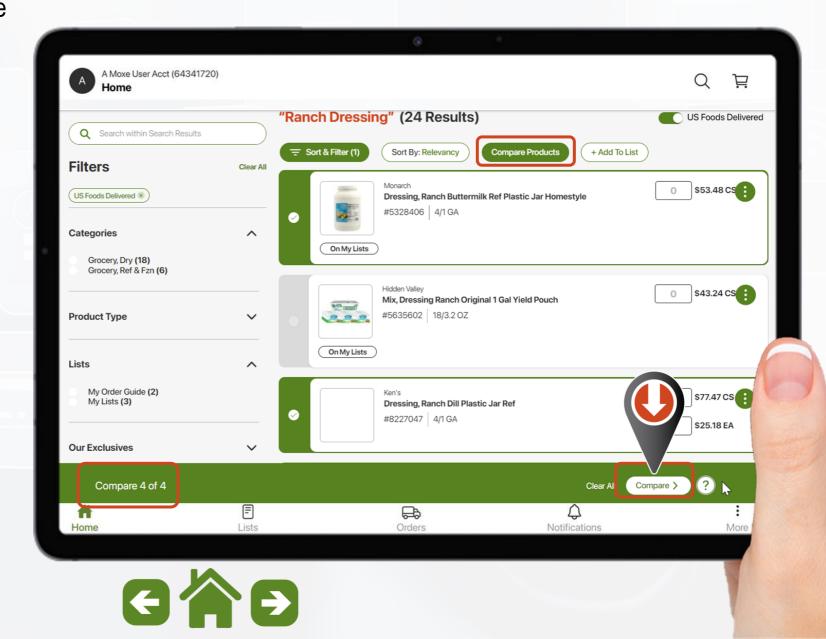
MOXē Product Search

Product Compare Feature

Once you select the "Compare Product" option the product cards will display an option on the left to "checkmark" desired items.

The green bar at the bottom will display a counter (bottom left) of how many products you have check marked.

One you have the desired products check marked, select the "Compare" option (bottom right)





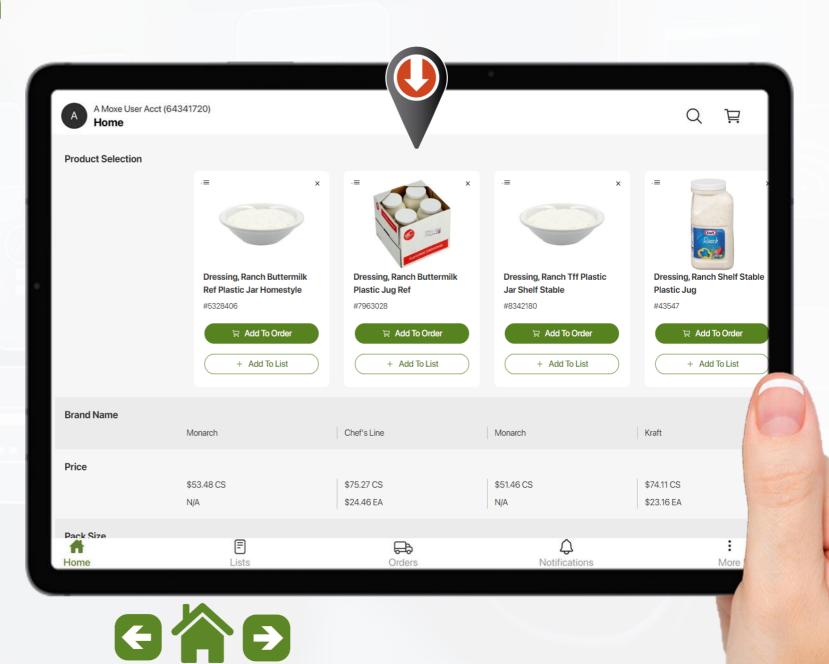
MOXe Product Search

Product Compare Feature

Your selected products will be displayed for a vertical comparison of these key attributes:

- Brand Name
- Price
- Pack Size
- Price Per Portion
- Available Inventory
- Product Attributes
- Purchase History
- Net Weight
- Storage
- Ingredients
- Nutritional Facts





MOXē Product Search Product Detail Page

A Moxel

Home

Overview

Home

Menu a dessert tha ground. This produ are Fair Trade Certi

The top of the product detail page contains a wealth of information.

- Product Rating (Stars)
- Product Images & Description
- **Product # and Pack Size**
- Product Detail Status icons
- Current Price
- Real Time Inventory
- Options to add to an Order or List
- Full product Overview and Portions



	0
lser Acct (64341720)	Q
<image/> <image/>	Product Overview ************************************
t reaches the pinnacle of culinary decadence while maintaining an et ct features not only back-of-house beauty and quality, but also ingred fied and Rainforest Alliance Certified. including sugar. powdered suga Lists	dients that Serving Case: 14

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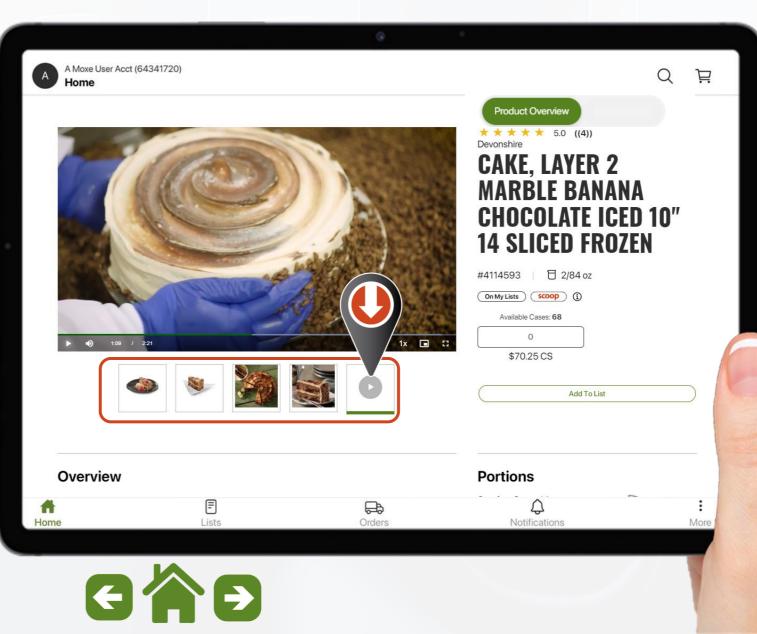
More





On the line up of product images where you see the "Play" icon you can access impactful videos showing benefits and features of the item.

Select 📄 to view more



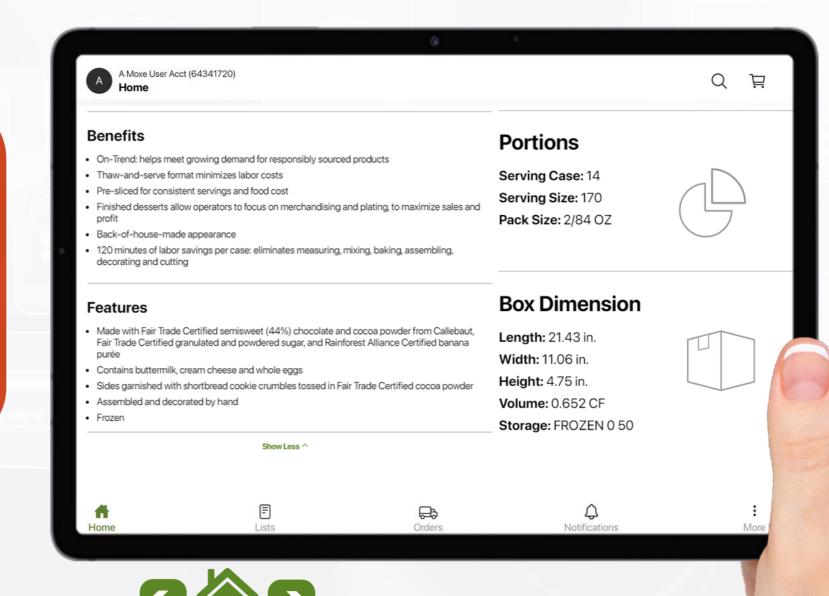


MOXē Product Search Product Detail Page

Scrolling down you will see the addition of Benefits & Features to show "What's in it for you".

- Portions to help you gauge yield
- Box Dimensions help with storage requirements

Select 📄 to view more





MOXē Product Search Product Detail Page

Farther down on the page:

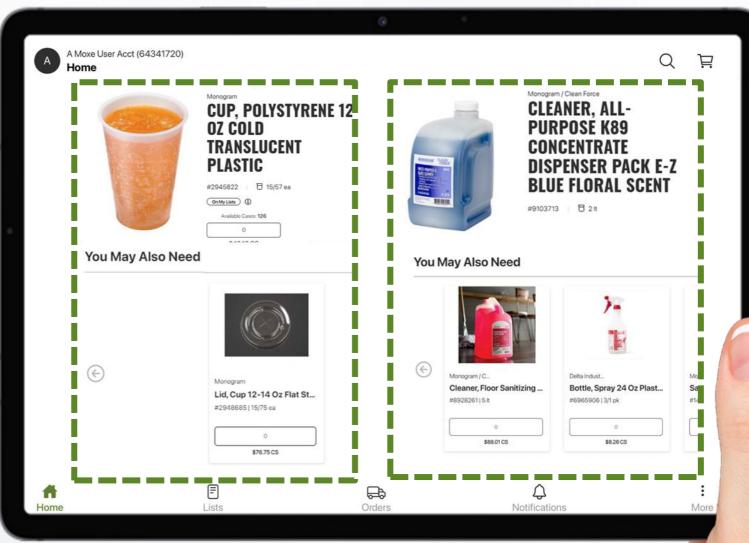
On products where complementary items are commonly required you will see a section for:

"You May Also Need"

Example: Cups & Lids, Bowls & Lids, Cleaning Supplies, etc...

Select

to view more



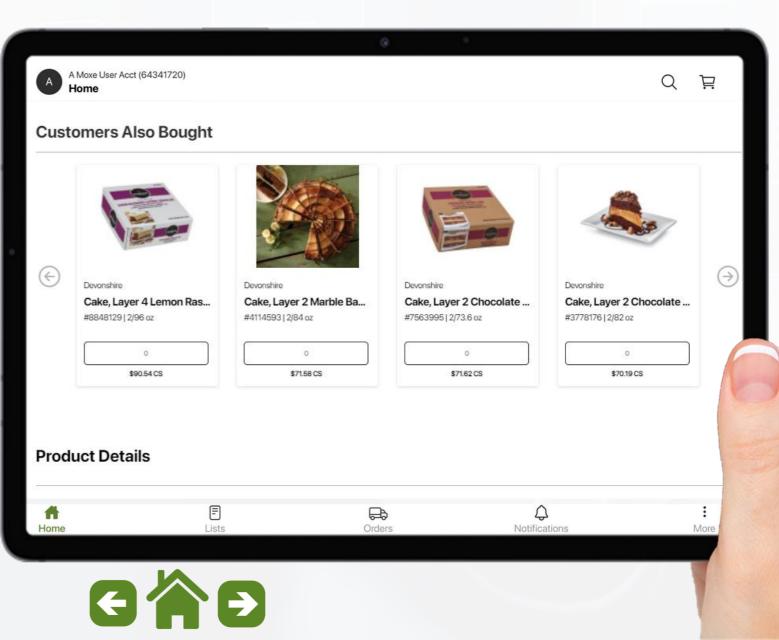






Farther down you will see "Customers Also Bought" product recommendations.

Select 🔶 to view more





MOXē Product Search Product Detail Page

Farther down on the product detail page you will see:

- Ingredients
- Preparation Instructions
- Serving Suggestions
- Handling Instructions
- Nutritional Facts

Select 📄 to view more



	A Moxe User Acct (64341720)			0
	Home			~
1	ngredients	-		
	SUGAR, POWDERED CANE SUGAR (*SUGAR, CO CERTIFIED BANANA, UNSALTED BUTTER (PASTE)	URIZED CREAM [MILK], NATURAL FLAVORING),	Nutrition Fac	cts
	CREAM CHEESE (PASTEURIZED MILK AND CREA! CULTURE), UNBLEACHED FLOUR (WHEAT FLOUR		14 servings per container	
	RON, THIAMINE MONONITRATE, RIBOFLAVIN, FO		Serving size	19
	/ILK, SKIM MILK POWDER, CULTURES, SALT, VITA GGS, SHORTBREAD CRUMB (WHEAT FLOUR, SL CONTAINS MILK], SODIUM PROPIONATE [PRESE	JGAR, COCONUT OIL, EGGS, NATURAL FLAVOR	Amount per serving Calories	59
				% Daily
			Total Fat 30g	
	Preparation Instructions	~	Saturated Fat 17g	
			Trans Fat 1g	
	Store frozen. Remove desired number of slices, plac	a an equipa container cover and thew under	Cholesterol 100mg	
	efrigeration. Cover unused portions and store unde		Sodium 490mg	
	emgeration. Cover unused portions and store unde	r feingerauon for use within five days.	Total Carbohydrate 77g	
			Dietary Fiber 2g	
			Total Sugar 56g	
	Serving Suggestions	~	Includes 48g Added Sugars	
			Protein 6g	
			Vitamin D Omcg	
	"HAW AND SERVE. FOR A TWIST TRY BANANA S BANANAS, ICE CREAM TOPPED WITH WHIP CRE		Calcium 49mg	
	LYING ELVIS, SERVE WITH PEANUT BUTTER MC		Iron 2mg	
	LTING ELVIS, SERVE WITH PEANOT BOTTER MC	USE AND FRESH RASPBERRIES.	Potassium 130mg	
			Supplemental I	Fact
	landling Instructions	~		% Daily \
	5		None specified at this time.	
	EEP FROZEN,*Use within 5 days of refrigeration.R	emove frozen slices and place on serving	*The % Daily Value tells you how much a nutr	rient in a servi
		rigeration. Cover unused portions and store under	food contributes to a daily diet. 2000 calories	
			general nutrition advice.	
	_	E	45	
	ome Lists	Orders	Notifications	

MOXē Product Search Product Detail Page

Farther down on the product detail page you will see:

- Ingredients, Allergens and Nutritional's Disclaimer
- Shipping Information

Select

to view more



8

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Ingredients, Allergens & Nutrition Information

Product information, including ingredients, allergens and nutritional information, is provided by manufacturers/suppliers, and includes information from the Global Data Synchronization Network (GDSN) and other third party sources such as the United States Department of Agriculture. We know that allergen information is important to many customers so we are providing product information from the manufacturers/suppliers for the 8 most common allergens identified by the FDA.

IMPORTANT: We know that allergen information is important to many customers so we are providing this tool to help sort products based on product information provided by suppliers.* Products that the supplier has designated as contains or may contain for the selected allergen(s), or that the supplier has not provided data for the selected allergen(s), will be excluded from your search results. This may not cover potential cross-contact risks or alternate forms of the allergen(s). Please always review the complete list of ingredients and allergens on our product page and on the product packaging delivered to your business.

*Allergen information for third-party branded products is obtained from the Global Data Synchronization Network (GDSN).

Shipping Information

Α

Home

Shipping Details		Storage Information	Manufacturer Details		
Gross weight: 12.5 lbs		USF Storage: FROZEN 0 50	Manufacturer: DIANNES FINE DESSERT	S	
Net weight: 10.5 lbs		Min. Temp: -10 FA	Manufacturer ID: 111030		
Height: 4.75 in		Max. Temp: 15 FA			
Width: 11.06 in					
Length: 21.43 in					
Cube: 0.652 CF			Classification Details		
			Class: 26 - GROCERY, REF & FZN		
			Category: 214 - CAKE, REF & FZN		
			Group: 1523 - CAKES, LAYER, FROZEN		
F	F	æ	\triangle	:	
me	Lists	Orders	Notifications	More	





Farther down you will see a section for Q&A.

This section will contain answers to questions submitted by customers.

Select "Ask A Question" to seek answers not shown in the product detail page.

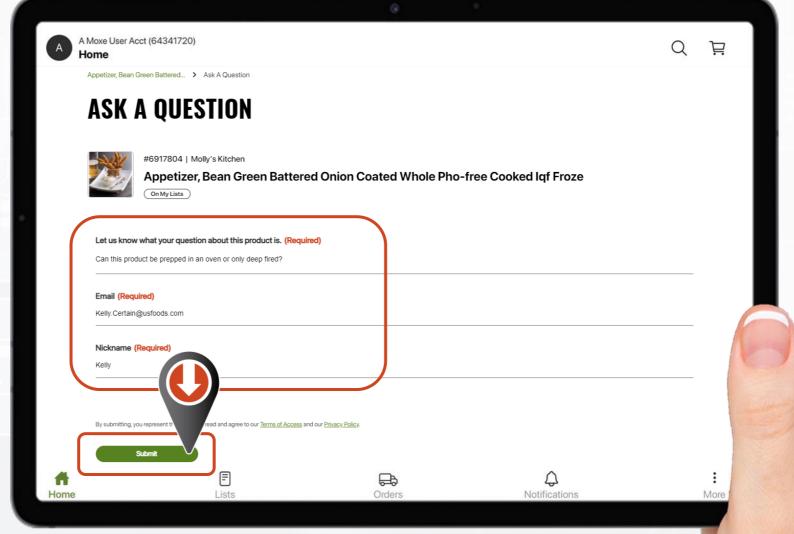
		0		
A Moxe User Acct (Home	64341720)			С Ë
Q&A				
Don't se	ee the information	n you're looking for?	Be the first to ask!	Ask A Question
Typical question	ns asked about products:			
Is this item e	ct already seasoned? asy to use? a dimensions of this item?			
Ratings & Re	views			
		No Reviews Available		
A Home	E	Sorry, there are no reviews for this produce	Q Notifications	More
ione.	Lista	oldold.	roundations	
8				





This will open a new screen.

Type in your question and other required fields, then select "Submit"





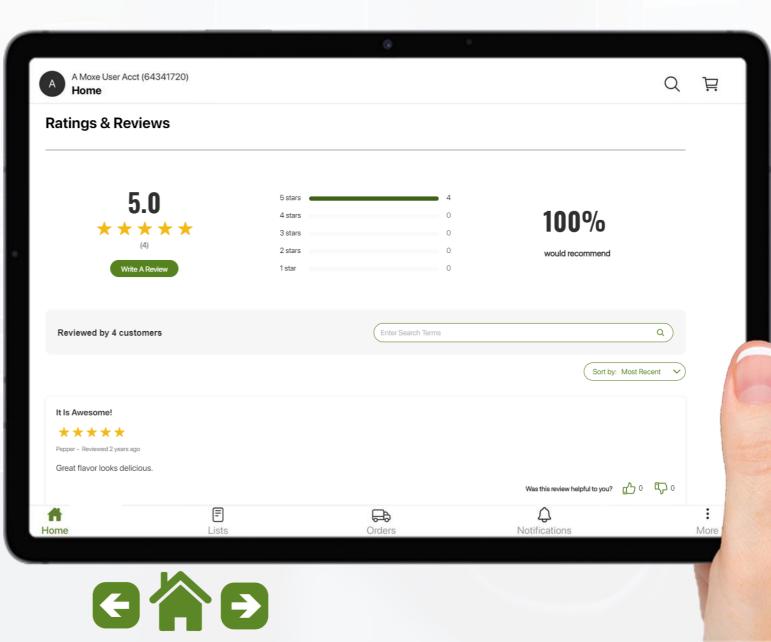




At the bottom of the page, you will see an area dedicated to product "Ratings & Reviews".

Select 📄 to view more





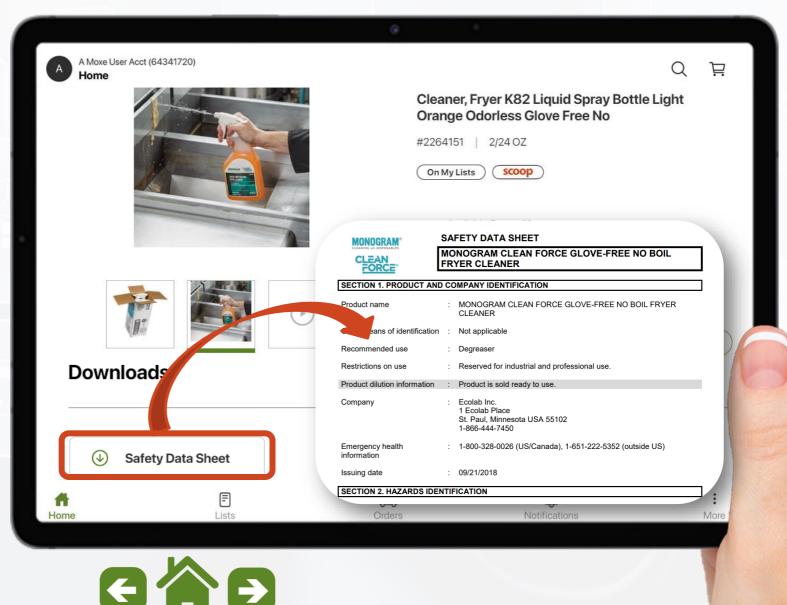
MOXe Product Search Product Detail Page

For Cleaning Supplies and Chemicals, you also have access to download the "Safety Data Sheets" at the bottom of the product detail page.

Select

to view

to view more





Product Search MOXē **Product Detail Page**

If you see "Discrepancies" in the Product Detail Page, select the option below the Nutritional Facts.

You will see a drop-down menu to chose what you are reporting.

Information is sent directly to our PIM Team for review.

Select

to view more

A Moxe User Acct (64341720) Home

Ingredients

Please choose an option

Core Product Content

Images

Other

G

1

Home

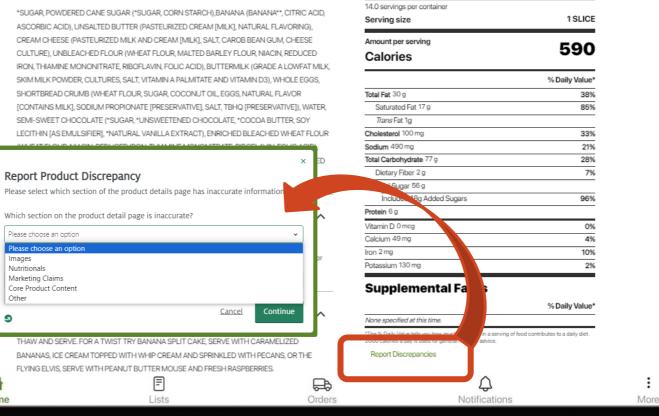
Nutritionals Marketing Claims

Please choose an option

*SUGAR, POWDERED CANE SUGAR (*SUGAR, CORN STARCH), BANANA (BANANA**, CITRIC ACID, ASCORBIC ACID), UNSALTED BUTTER (PASTEURIZED CREAM [MILK], NATURAL FLAVORING), CREAM CHEESE (PASTEURIZED MILK AND CREAM [MILK], SALT, CAROB BEAN GUM, CHEESE CULTURE), UNBLEACHED FLOUR (WHEAT FLOUR, MALTED BARLEY FLOUR, NIACIN, REDUCED IRON, THIAMINE MONONITRATE, RIBOFLAVIN, FOLIC ACID), BUTTERMILK (GRADE A LOWFAT MILK, SKIM MILK POWDER, CULTURES, SALT, VITAMIN A PALMITATE AND VITAMIN D3), WHOLE EGGS, SHORTBREAD CRUMB (WHEAT FLOUR, SUGAR, COCONUT OIL, EGGS, NATURAL FLAVOR [CONTAINS MILK], SODIUM PROPIONATE [PRESERVATIVE], SALT, TBHQ [PRESERVATIVE]), WATER, SEMI-SWEET CHOCOLATE (*SUGAR, *UNSWEETENED CHOCOLATE, *COCOA BUTTER, SOY LECITHIN [AS EMULSIFIER], *NATURAL VANILLA EXTRACT), ENRICHED BLEACHED WHEAT FLOUR

日 Q

Nutrition Facts







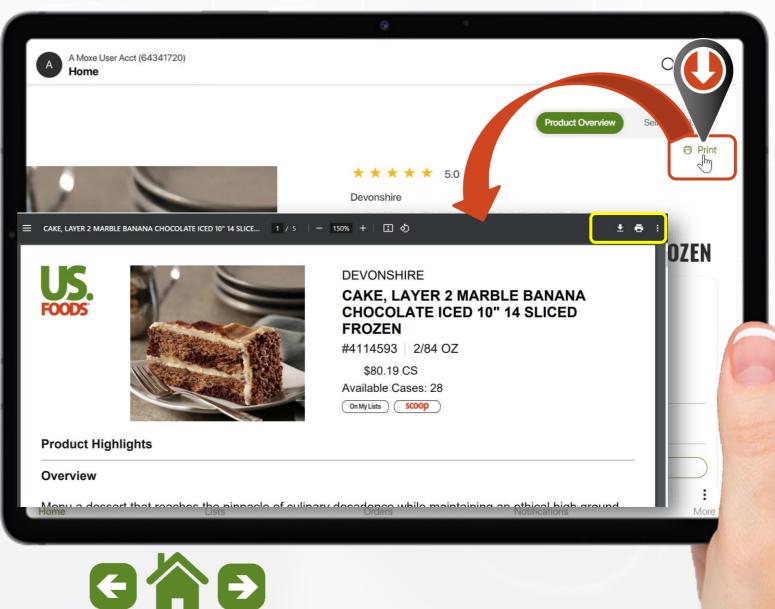


Selecting the "Print" option in the upper right of the Product Detail Page will open a new window.

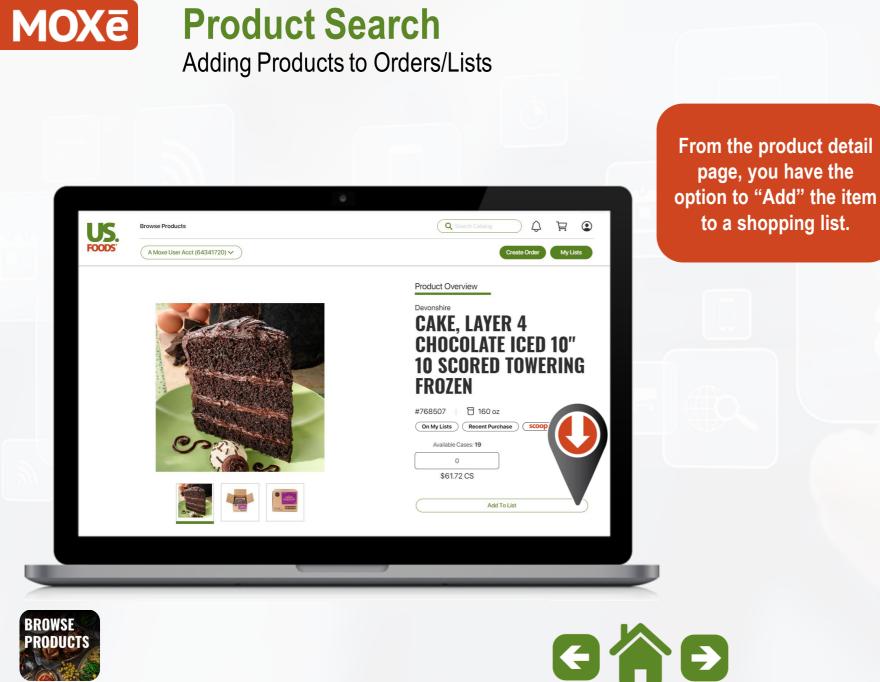
From this new window you can Print, Download or Share the full detail page.

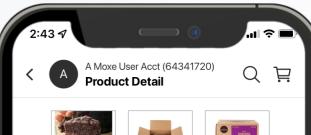
Select 🏓 to a

to continue











Devonshire

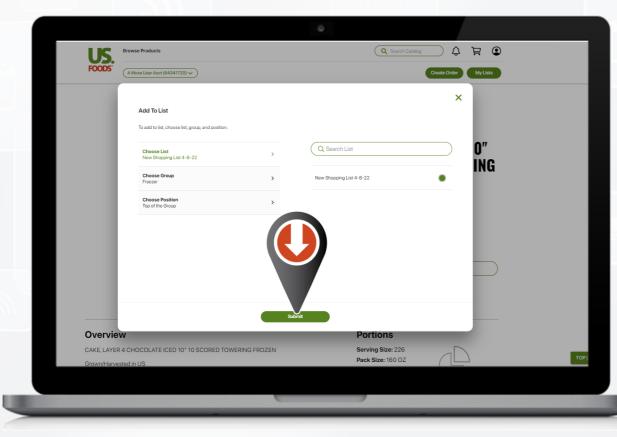
CAKE, LAYER 4 CHOCOLATE ICED 10" 10 SCORED **TOWERING FROZEN**

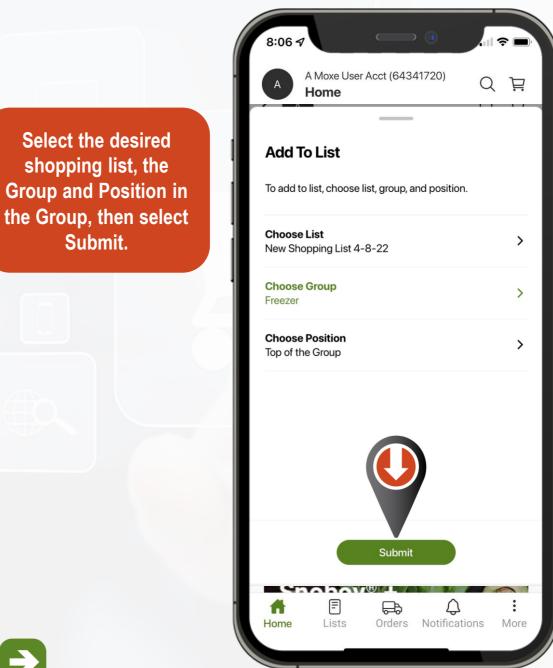
#768507 E] 160 oz			
On My Lists	Rece	nt Purchase	scoop	Ð
Available	e Cases: 28			
8	0	+		
\$61	.72 CS			
		Add To List		
Portions				
Serving Size	:226		Тор	\odot
Pack Size: 16	50 OZ			
ි Home	F Lists	O rders	Notifications	More



MOXē Product Search

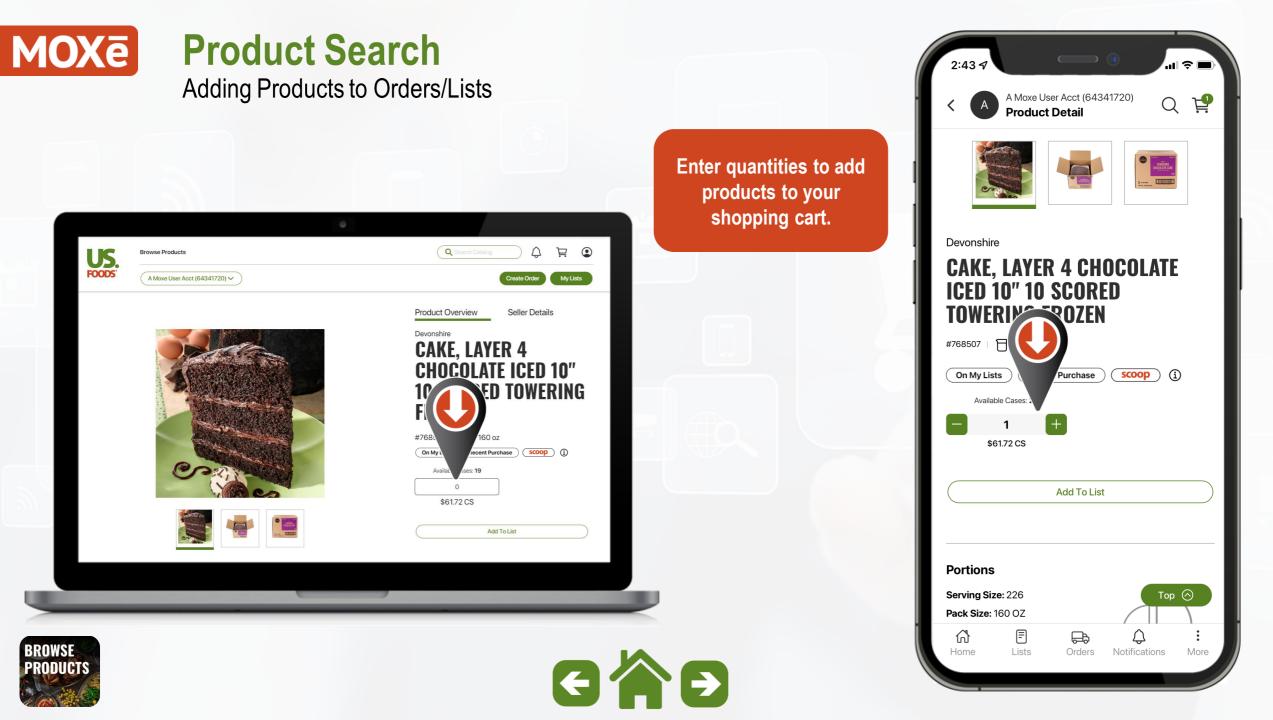
Adding Products to Orders/Lists





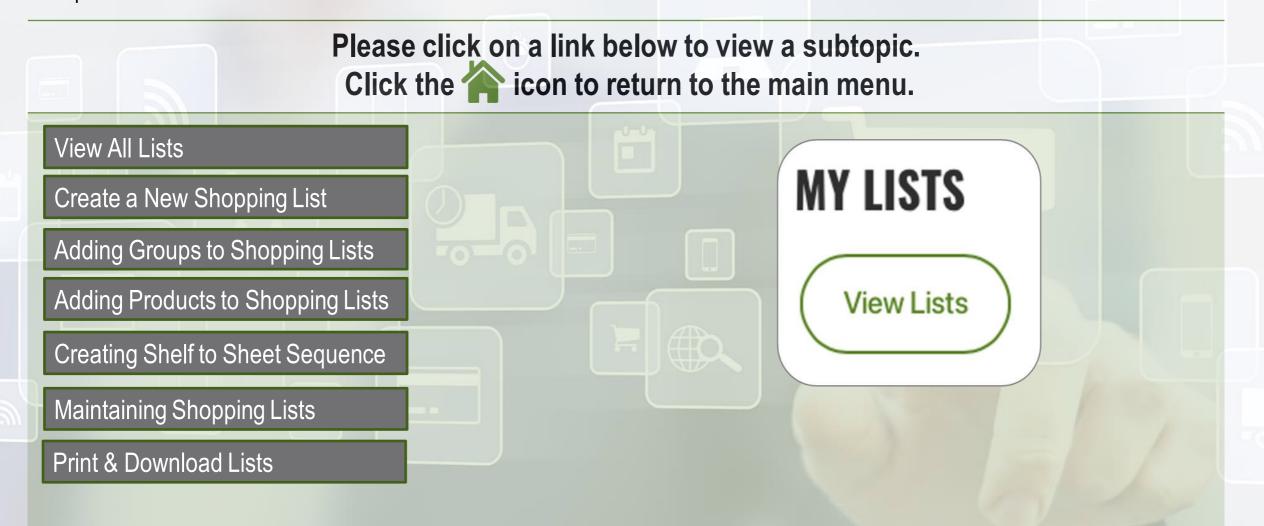






List Management Subtopics















To Create a Shopping List, select "View All Lists" from the desktop Home page or the Lists icon on mobile.







MOXē List Management View All Lists

List Management home screen.

List types and visibility guidelines.

		Q *			
A Moxe User Acct (64341720) Home				Q	Ë
View All Lists			Q Search all lists		Create
Last Viewed Mos	st recently us	sed lists			
List Name 🔺		Last Updated By 💲	Products 🖨	Discontinued \$	
New Shopping List 6-8-22		System System	118	15	
Public View	able by all u	Isers			
List Name		Last Updated By 💲	Products 🛊	Discontinued 🜲	
New Shopping List 6-8-22		System System	118	15	
Managed by US Foods	Viewable by	all users and maintained	in the US Foo	ods mainframe	
List Name 🔺		Last Updated By 🜲	Products 🛊	Discontinued 🛊	
Order Guide		System System	144	9	
Recently Purchased		System System	144	•	
ff Home	F Lists	Orders	لم Notifications		: More
	rej				





List Management Home Screen.

Each List displays:

- List Name
- Last Updated By
- Number of Products on the list
- Number of Discontinued Items requiring attention

View All Lists Q Search all lists Last Viewed List Name Last Updated By 💲 Products \$ Discontinued **‡** New Shopping List 6-8-22 System System 118 15 Public List Name . Last Updated By 💲 Products **‡** Discontinued **‡** New Shopping List 6-8-22 118 System System 15 Managed by US Foods List Name Last Updated By 🜲 Discontinued 2 Products 2 Order Guide System System 144 9 **Recently Purchased** System System 144 . F æ Q A Lists Home Orders Notifications \mathbf{F}

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More

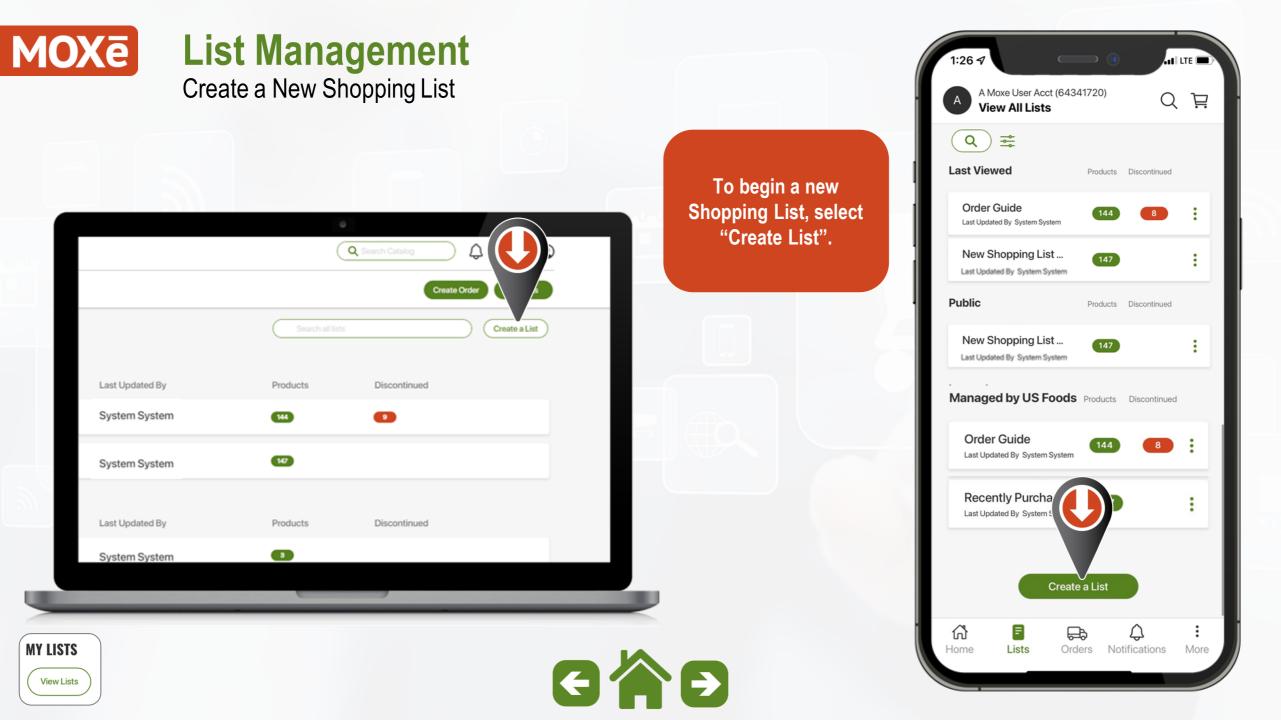
Create a l

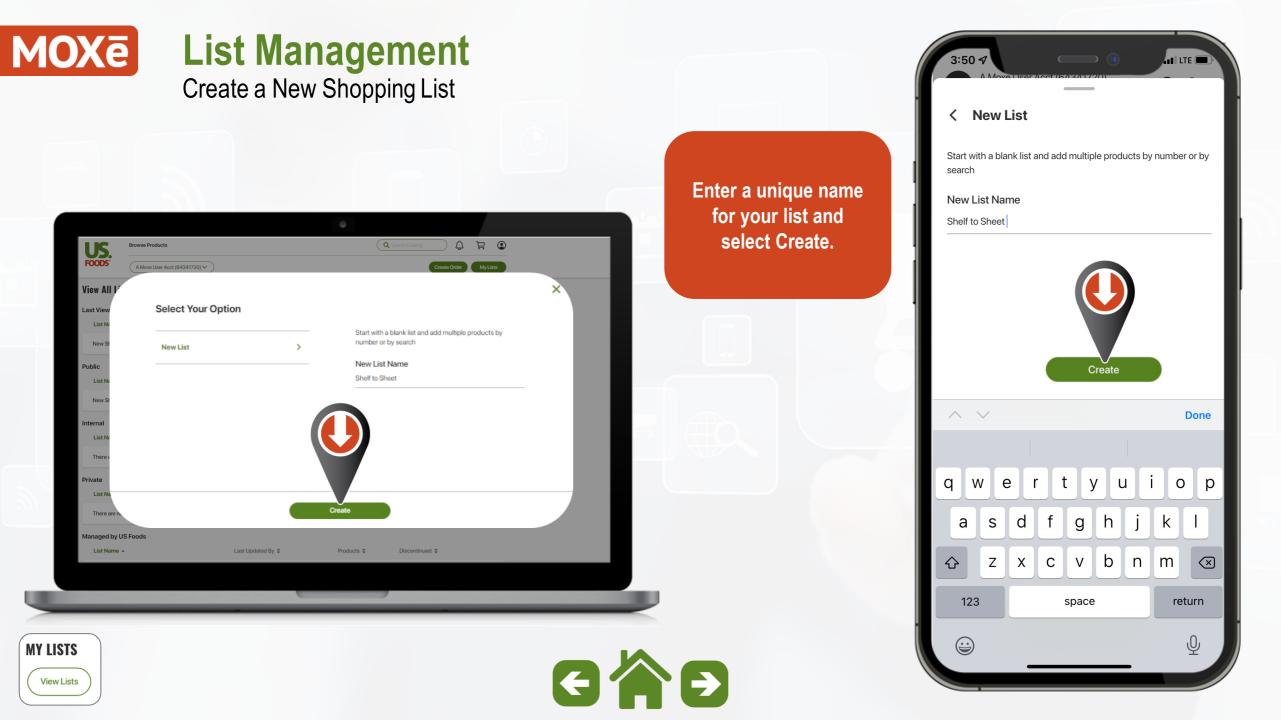
Q

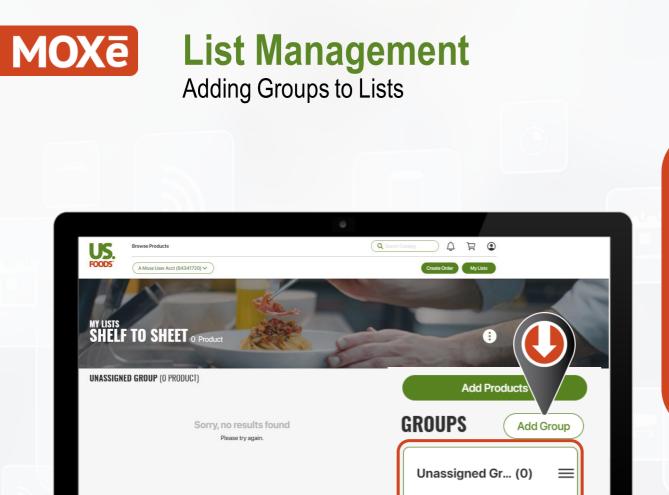
A Moxe User Acct (64341720)

Home









MY LISTS

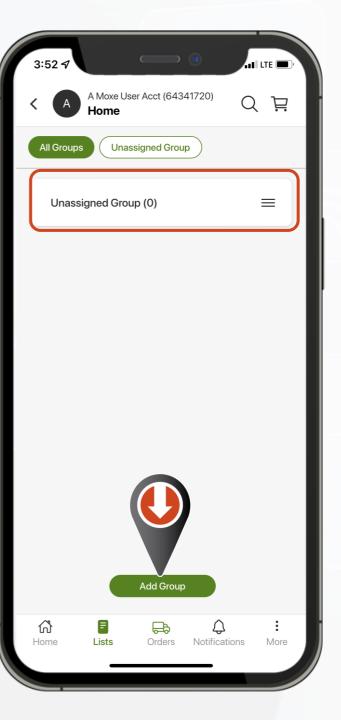
View Lists

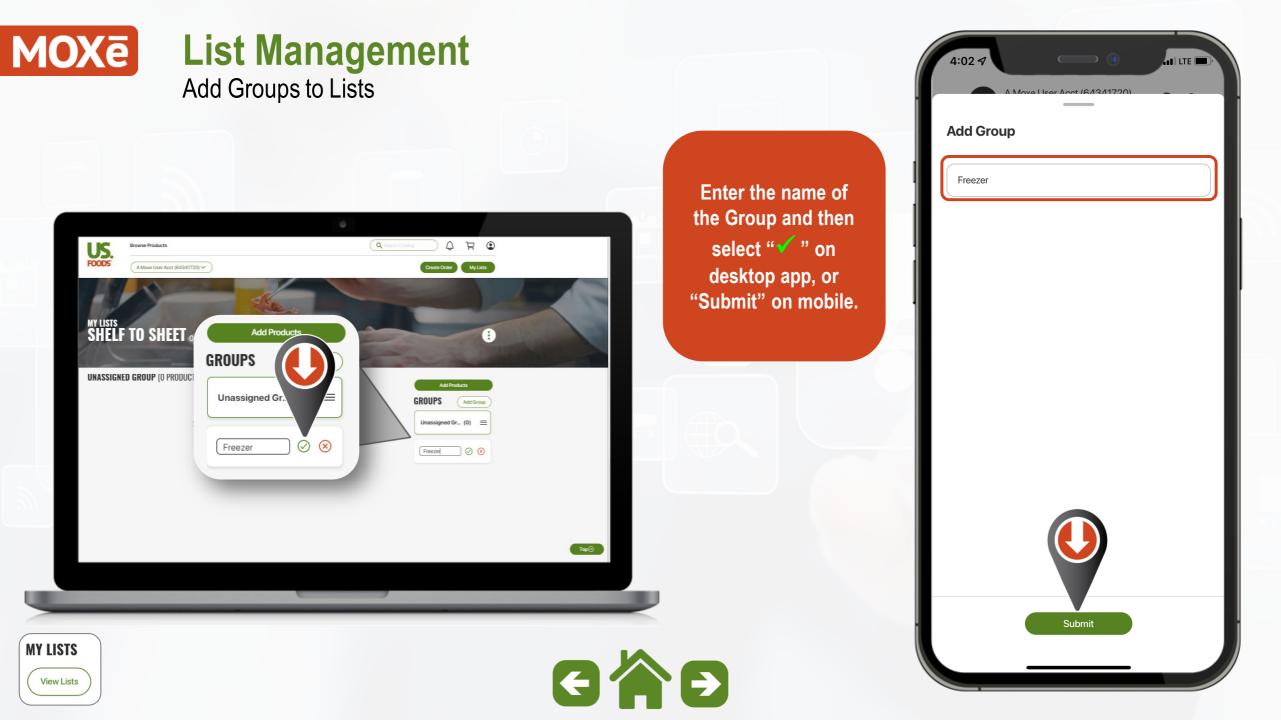
Begin adding custom groups to organize your new shopping list.

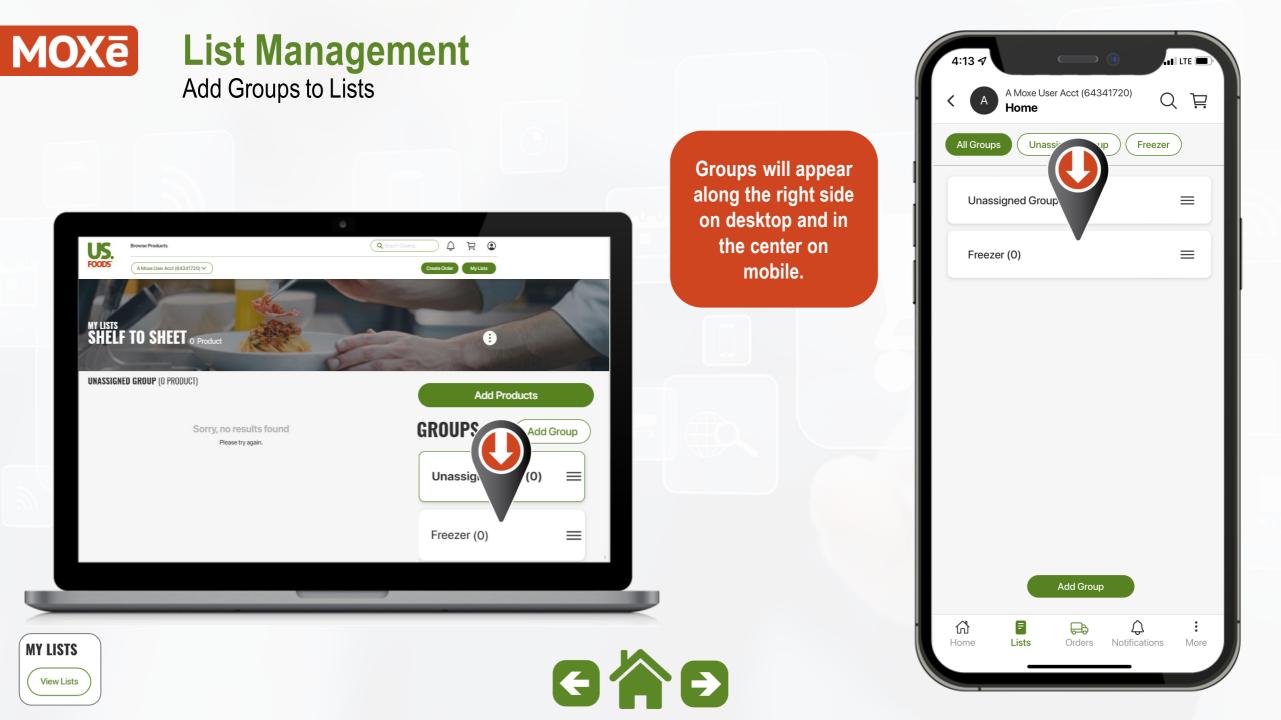
Note: The "Unassigned" group is used for any Items not assigned to a custom group.

Тор⊙

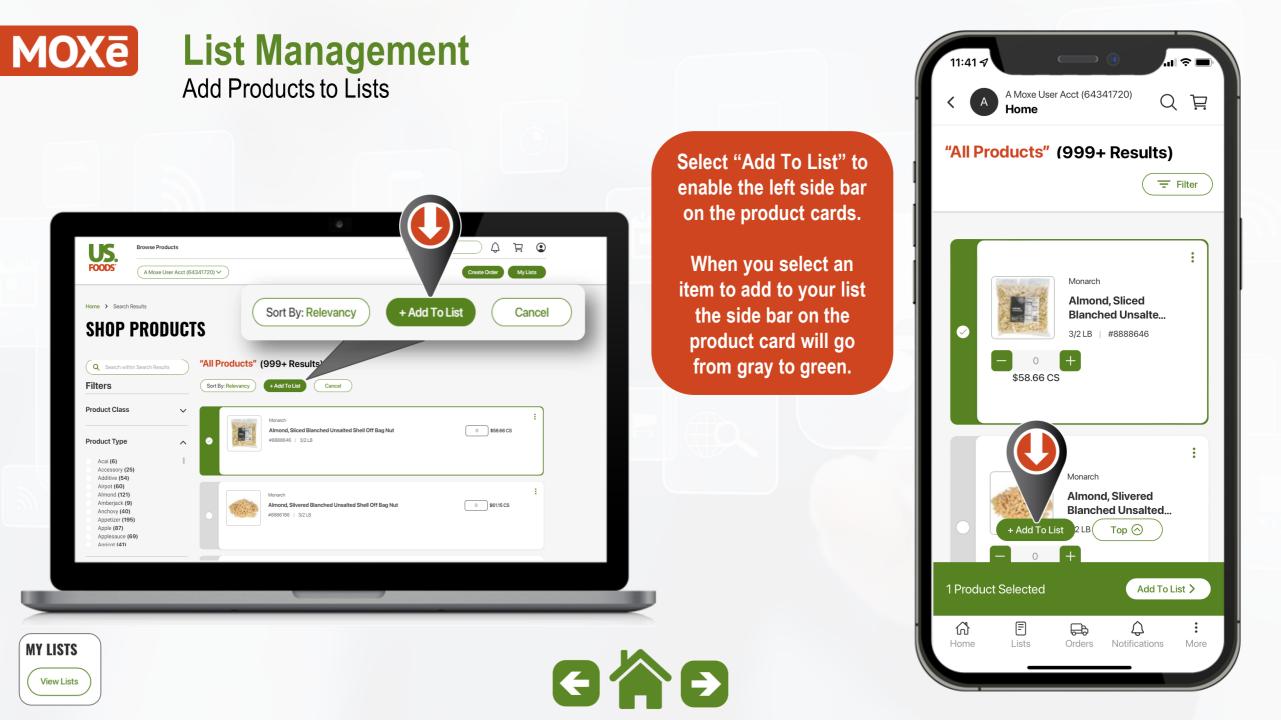
GÂĐ

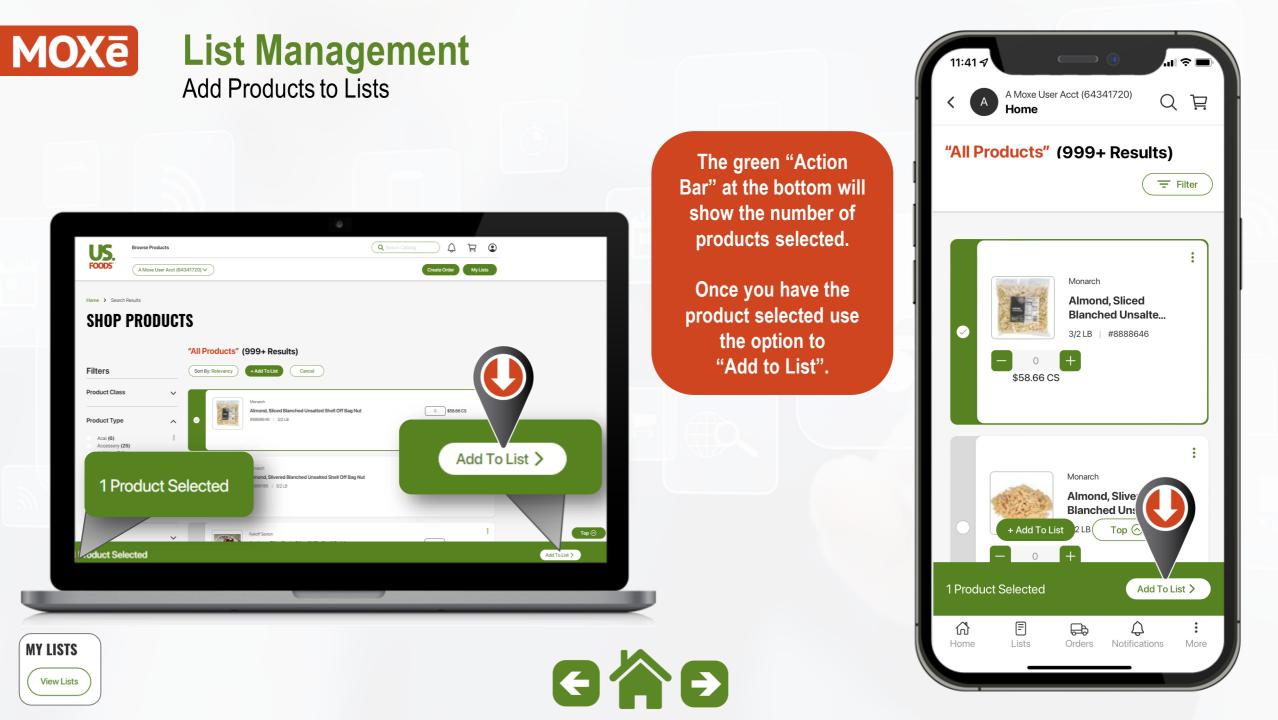




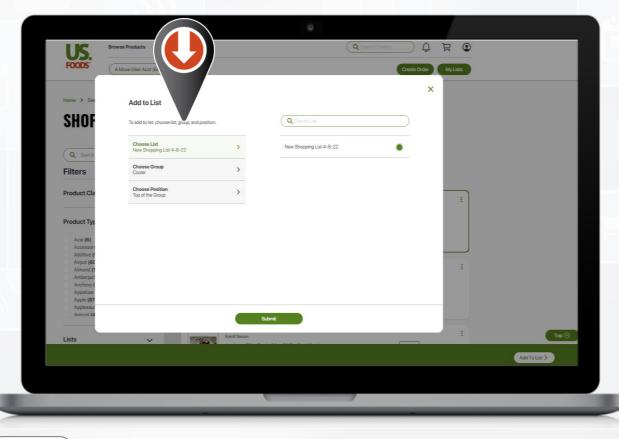








MOXē List Management Add Products to Lists

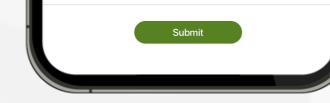


You will have the option to select the List, Group and Position of the product to be added.

GÂĐ

Add to List					
Choose List	、 、				
	>				
New Shopping List 4-8-22	>				
Choose List New Shopping List 4-8-22 Choose Group Cooler	>				
New Shopping List 4-8-22 Choose Group	>				



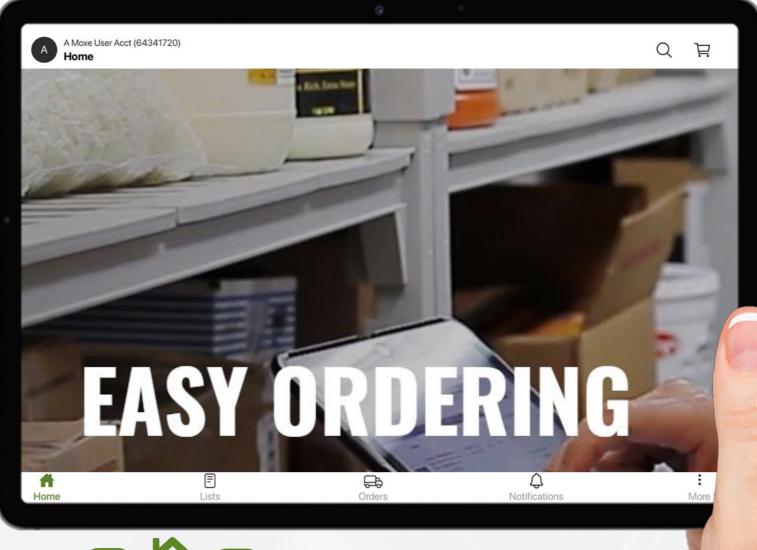


MOXē List Management Creating Shelf to Sheet Sequence

"Shelf-to-Sheet" simply means arranging your shopping list in a sequence that closely matches how you take inventory.

This creates an "Easy Ordering" experience and reduces time and confusion when placing orders.

Let's look at the steps to create a perfect "Shelf-to-Sheet" shopping list.

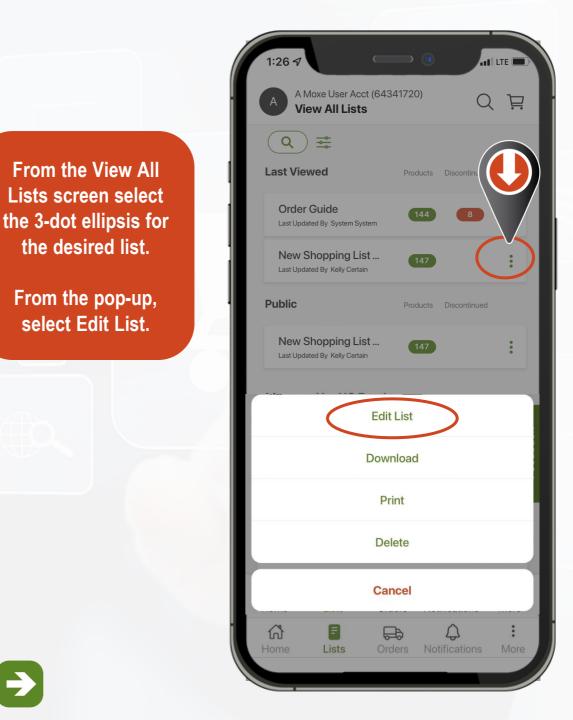


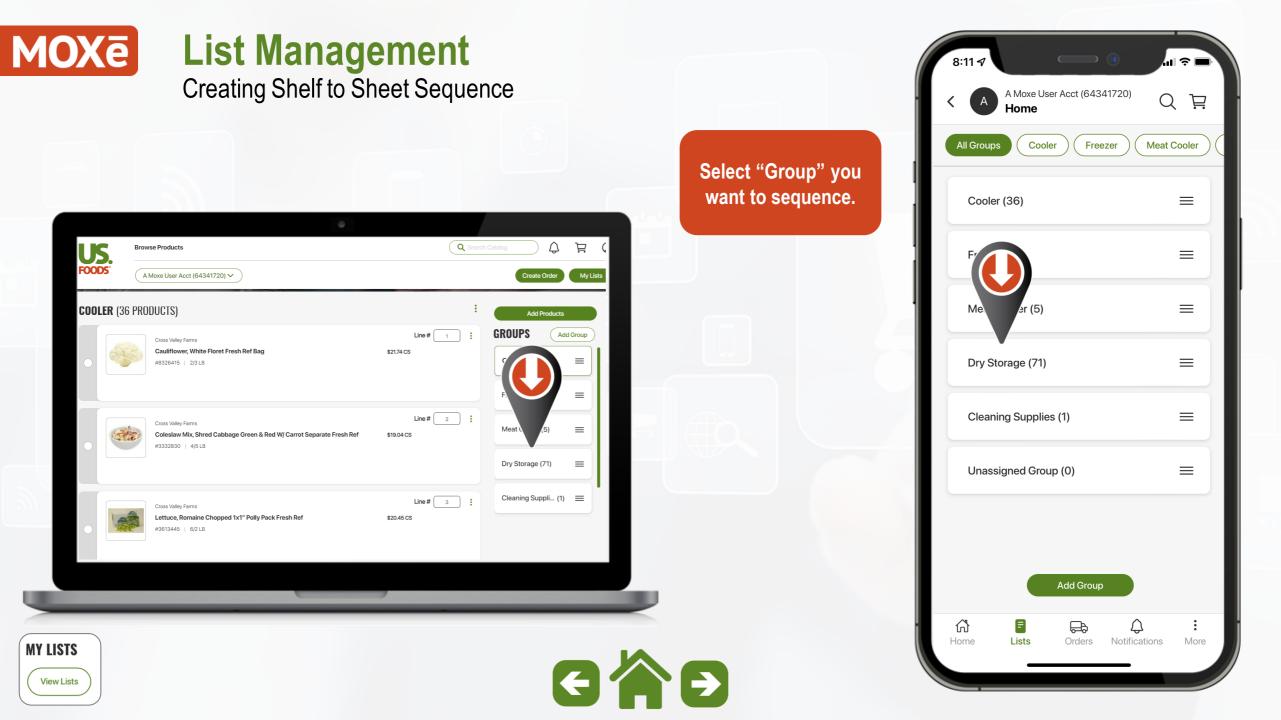


MY LISTS

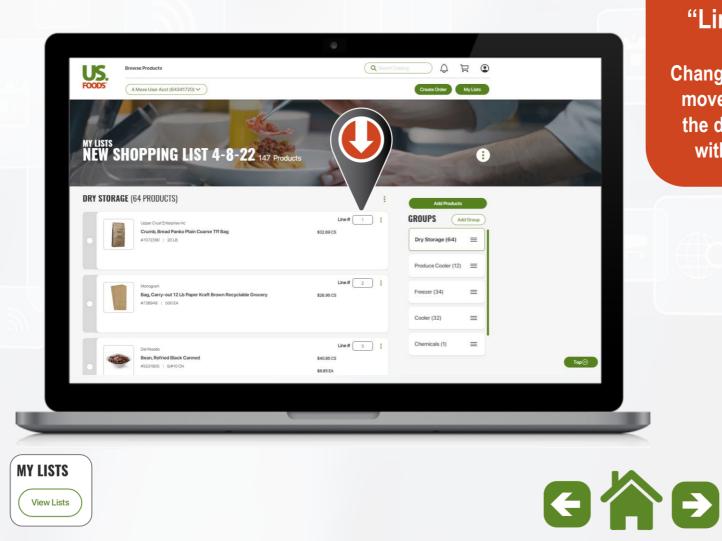
Creating Shelf to Sheet Sequence







Creating Shelf to Sheet Sequence



My Lists Dry Storage Produce Cooler All Groups Moving Items by "Line Number" **NEW SHOPPING LIST 4-8-22 DRY STORAGE (64)** Change the "Line #" to Line # move the product to Upper Crust Enterprise Inc the desired position Crumb, Bread Panko within the group. Plain Coarse Tff Bag 20 LB | #7072390 \$32.89 CS Line # Monogram Bag, Carry-out 12 Lb Paper Kraft Brown... 500 EA | #738948 \$26.95 CS Add Products Line # 郃 F Û æ Home Lists Orders Notifications

11:13

A Moxe User Acct (64341720)

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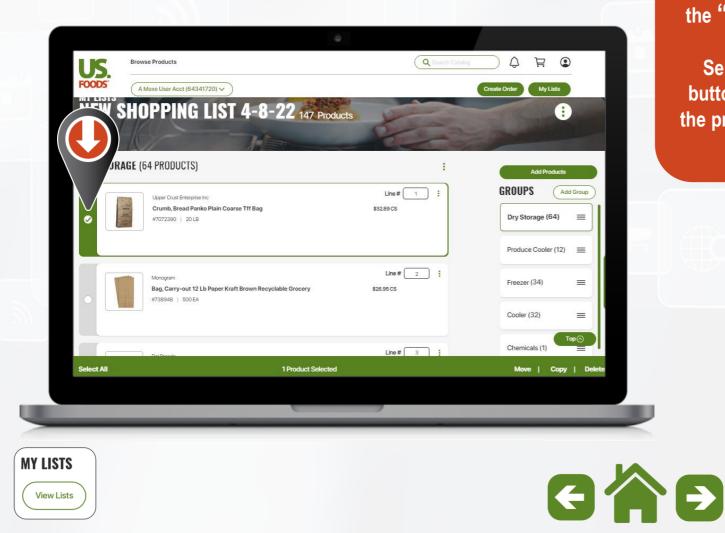
1

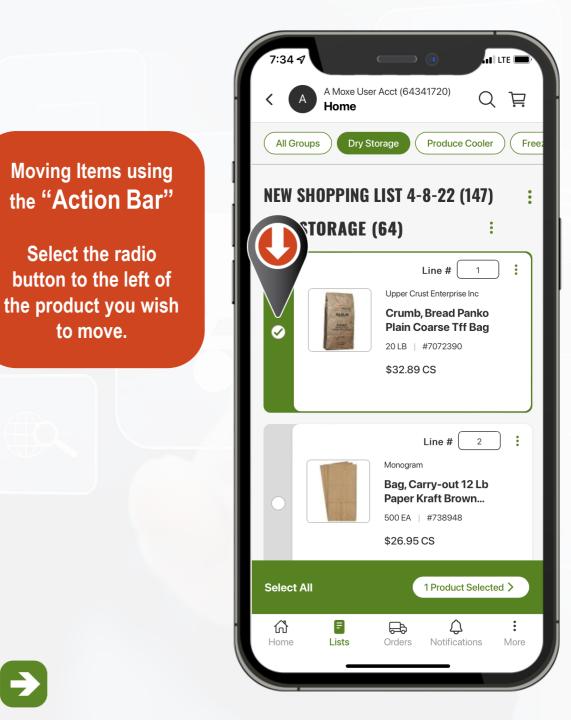
2

3

More

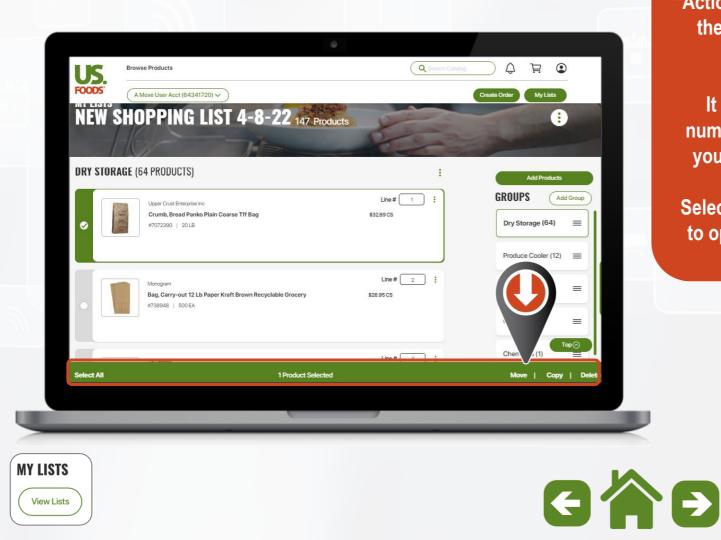
Creating Shelf to Sheet Sequence





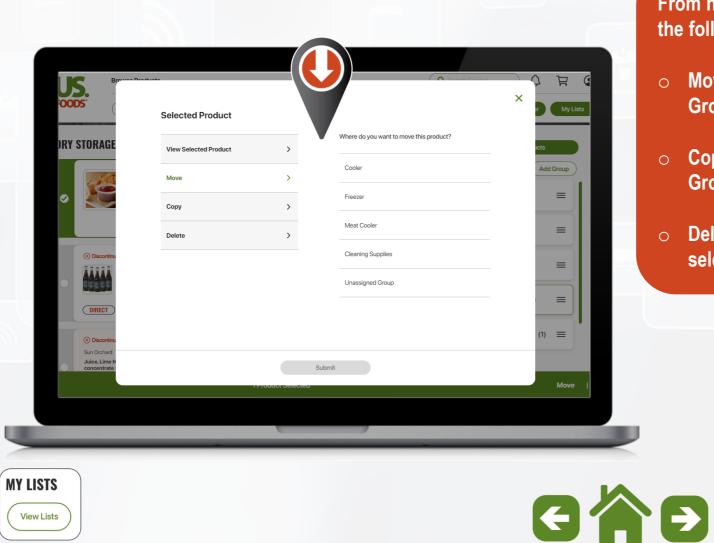
to move.

Creating Shelf to Sheet Sequence



LITE 🖲 A Moxe User Acct (64341720) Þ Q Home Free All Groups Dry Storage Produce Cooler You will see the green "Action Bar" appear at NEW SHOPPING LIST 4-8-22 (147) the bottom of the **DRY STORAGE (64)** screen. Line # 1 It will show the Upper Crust Enterprise Inc number of Products **Crumb, Bread Panko** Plain Coarse Tff Bag you have Selected 20 LB | #7072390 \$32.89 CS Select the Action Bar to open the options window. 2 Line # Monograr 12 Lb Pa wn... 500 \$26.9 1 Product Selected > Select All ഹ് F æ Д Home Lists Orders Notifications More

Creating Shelf to Sheet Sequence



From here you will see the following options:

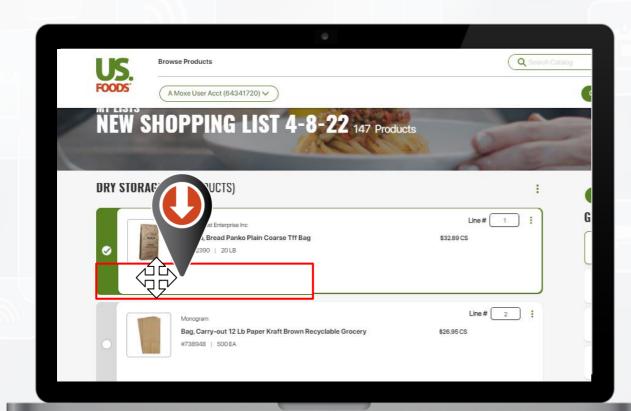
- Move to another Group
- Copy to another Group
- Delete from the selected Group

>
>
>

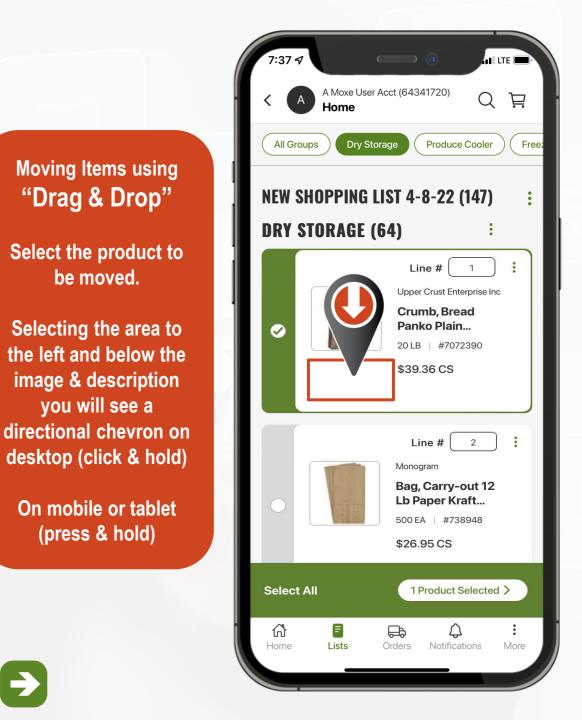
MY LISTS

View Lists

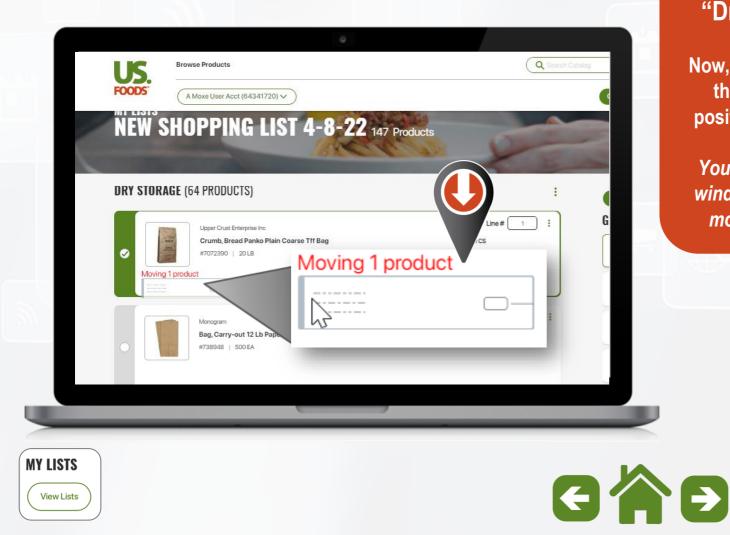
Creating Shelf to Sheet Sequence



GAD



Creating Shelf to Sheet Sequence



Moving Item using "Drag & Drop"

Now, begin to "Drag" the item to new position and "Drop"

You will see a small window indicating a moving product.

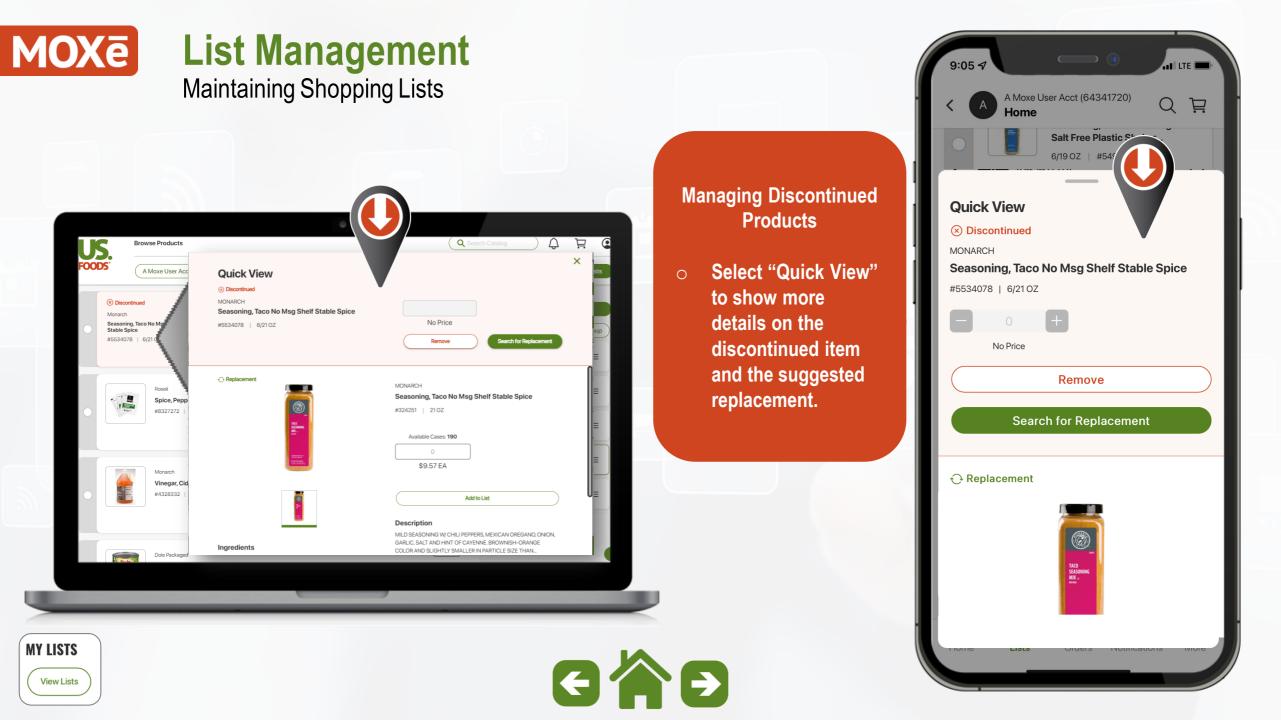


Creating Shelf to Sheet Sequence

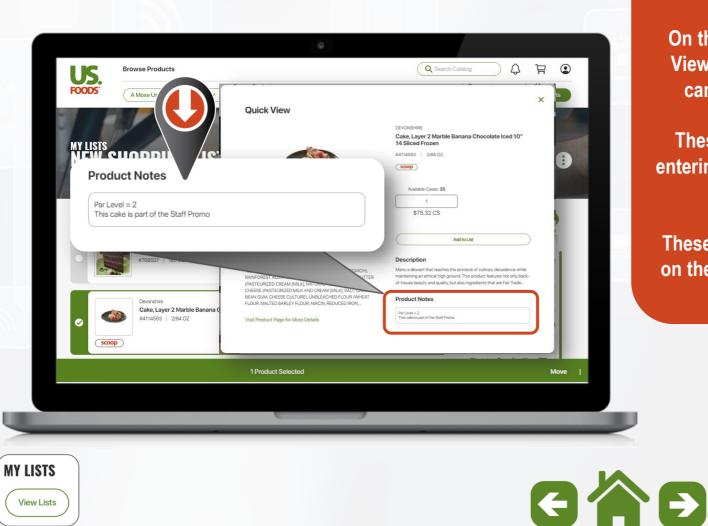
owse Products		ø				
			Q Search	n Catalog		≓
A Moxe User Acct (64341720) V				Cre	ate Order	My Lists
)DUCTS)			:			
Devonshire Cake, Layer 4 Chocolate Iced 10" 10 Sco #768507 160 OZ	red Towering Frozen	Line #	1	GROUL Freezer (Freezer (7)	=	
Chef's Line Beef, Brisket Unsliced Beer Ale Hickory S #1123735 2/7 LBA	imoked Cooked Frozen	Line #	2	Meat Coc		=
Unavailable from Manufacturer st 6 Oz Boneless ad-wjo- tural Cooke	C US Foods Suggested Substitute	-lobe 6	3 :	Cleaning	Suppli (1) Ξ	
		,				

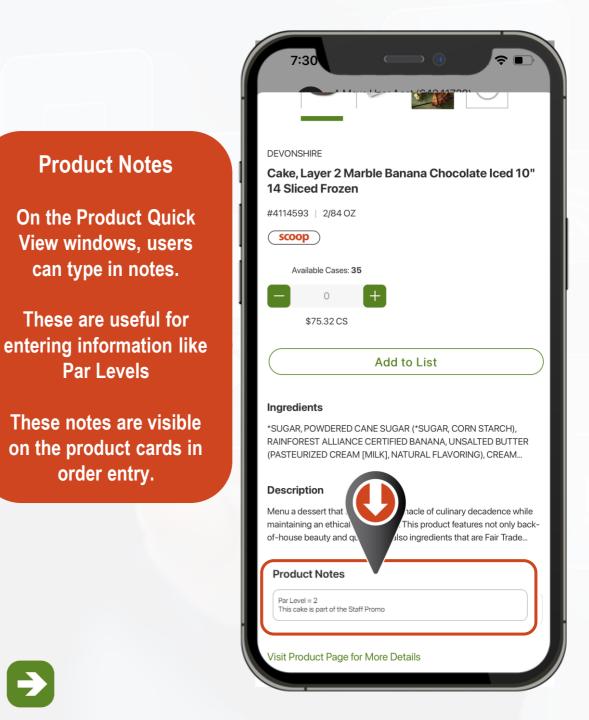
`? ■ 10:2 A Moxe User Acct (64341720) A New Shopping List 4-8- 📿 Ë All Groups Dry Storage Produce Cooler Moving Groups using "Drag & Drop" Dry Storage (64) \equiv You can also move Produce Cooler \equiv entire groups to a new position using the Freezer (34) \equiv drag & drop option. \equiv Freezer (34) Select the group, drag it to the new position and release. Chemicals (1) \equiv Unassigned Group (4) \equiv Add Group ស៊ E æ Û Lists Orders Notifications More Home





MOXe List Management Maintaining Shopping Lists

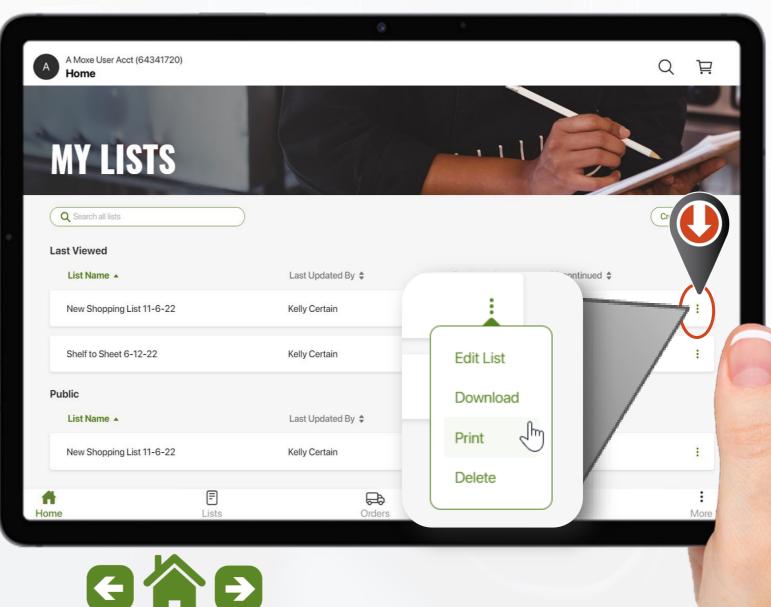




MOXē List Management Print & Download Lists

To Print or Download any list, select the 3-dot ellipsis.

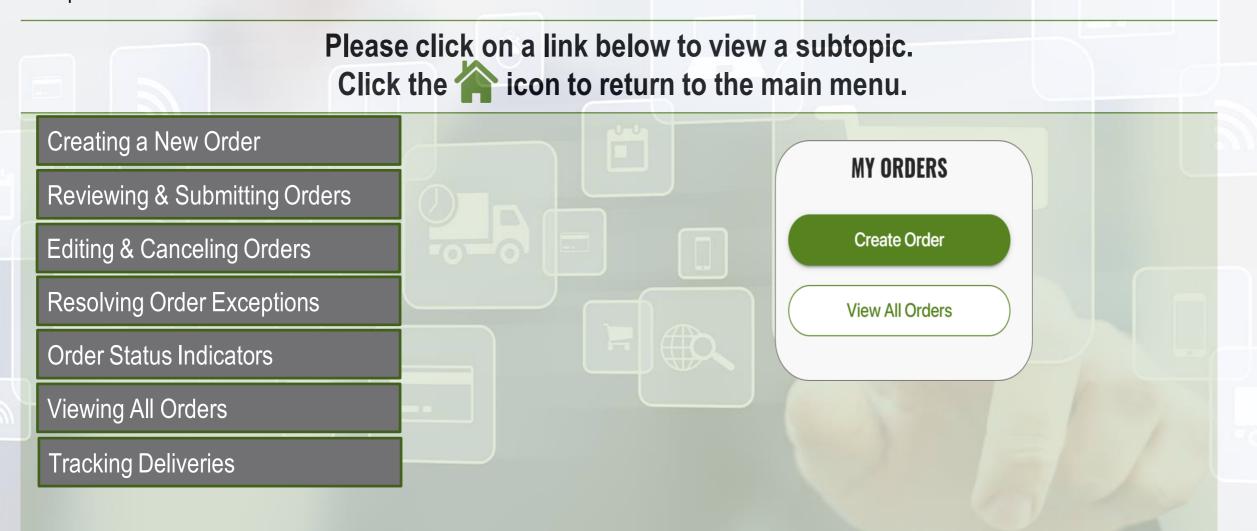
Download = CSV file Print = opens in PDF





Placing Orders Subtopics







Create Order

View All Order:



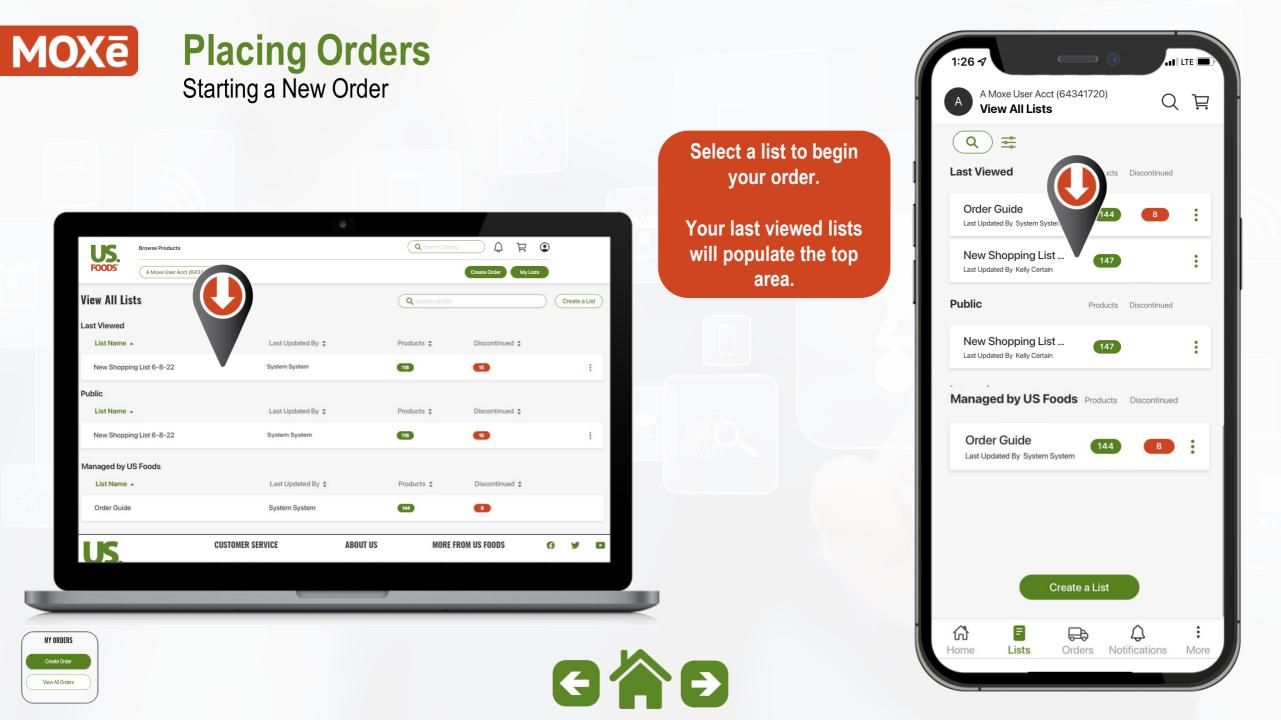


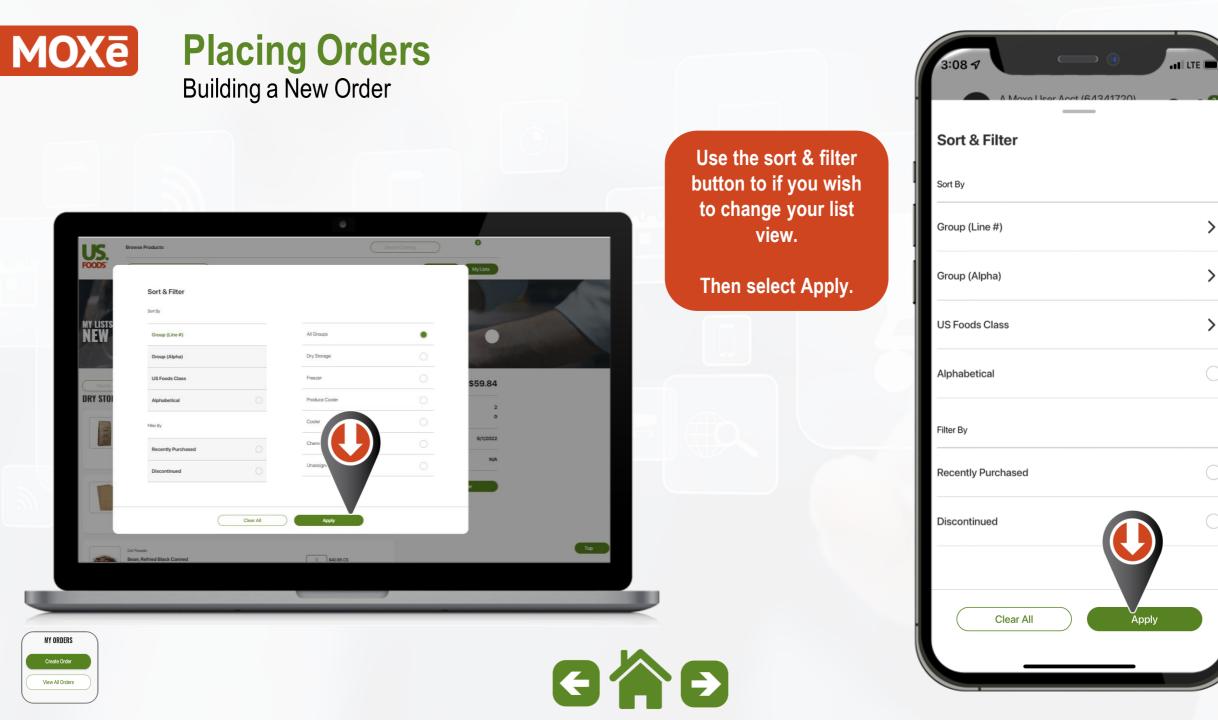


There are multiple ways to start an order in MOXē. Let's begin with the most common method.

Select "Create Order" from the Home page.



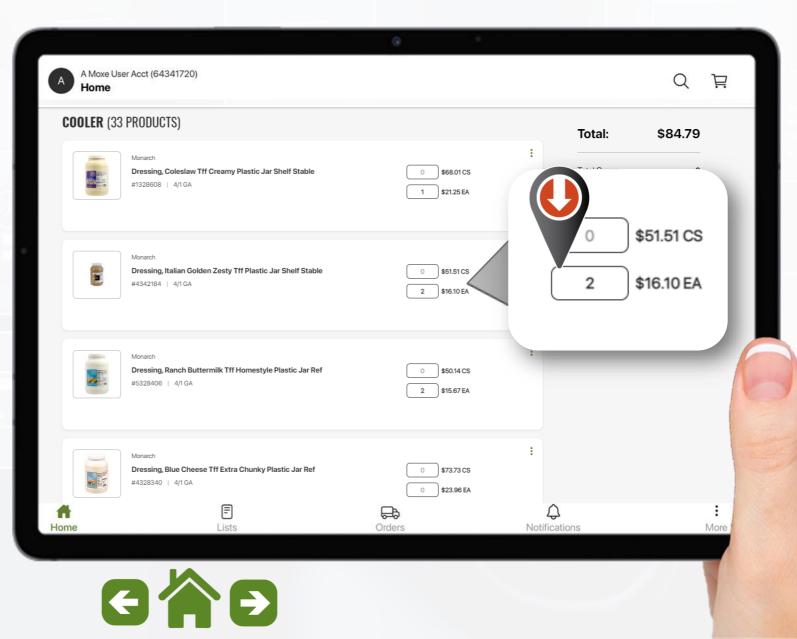








Products that can be purchased by the "Each" will display a quantity option and the price.









\sim		Done			
1	2 ABC	3 Def			
4 ^{бні}	5 JKL	6 MN0			
7 pqrs	8 TUV	9 wxyz			
	0	\otimes			

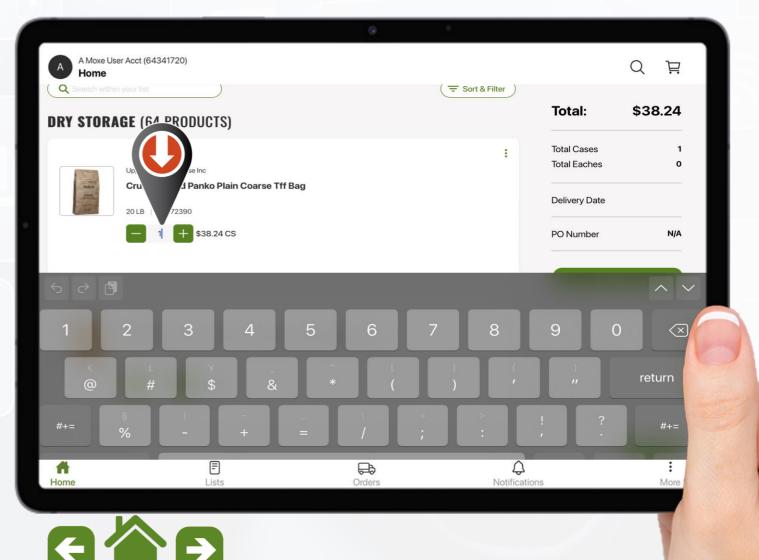
MY ORDERS

View All Orders

On mobile or tablet use the "plus" or "minus" to add or reduce quantities.

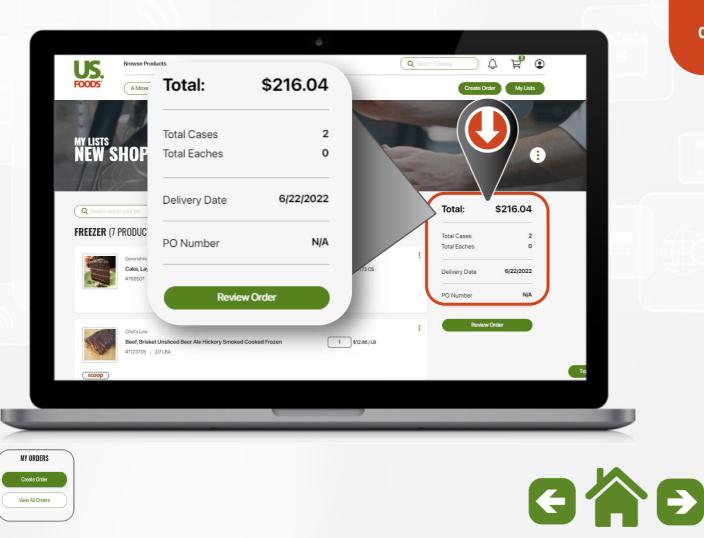
If you "Tap" the quantity space it will open the device keypad.

This allows you to enter larger quantities or adjust as needed.



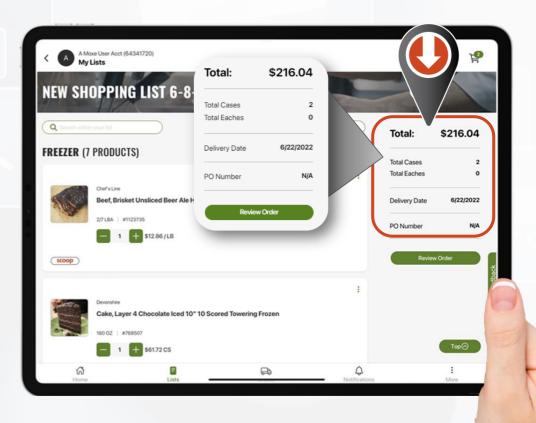




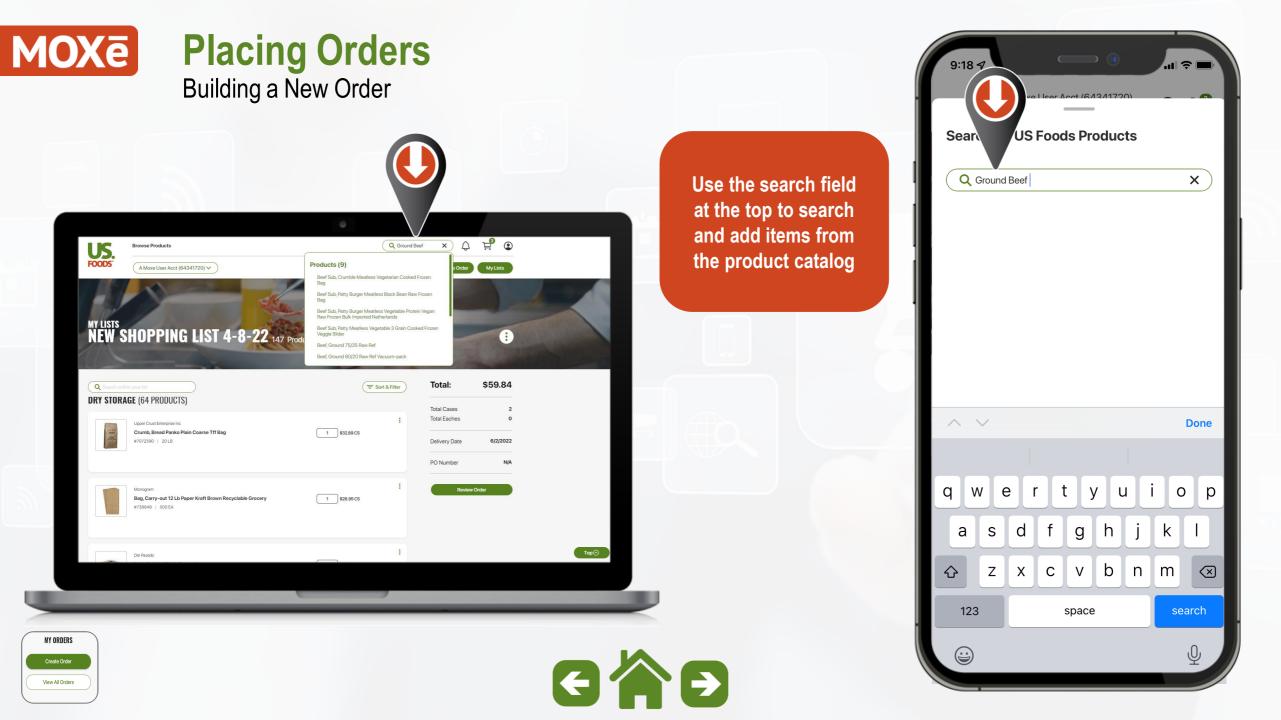


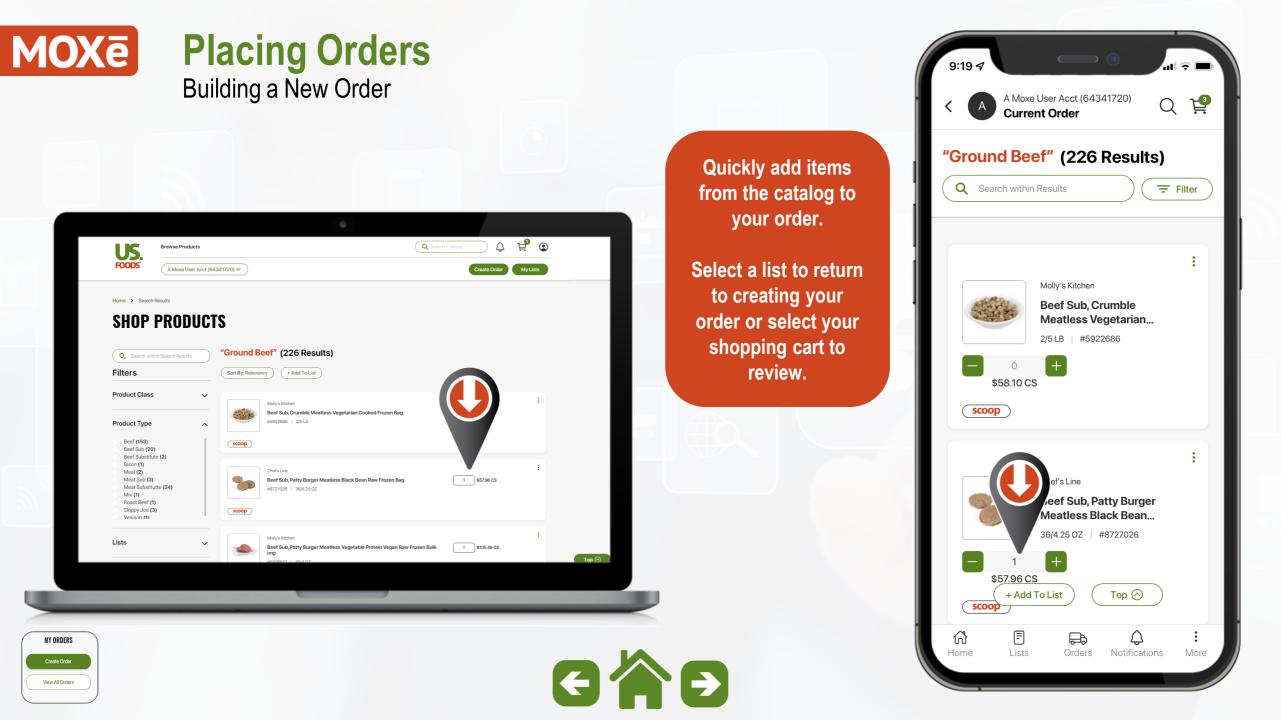
On a desktop & tablet there is a summary side bar fixed to the right side of the screen.

This displays total cases & eaches, delivery date and PO number as the order is building.

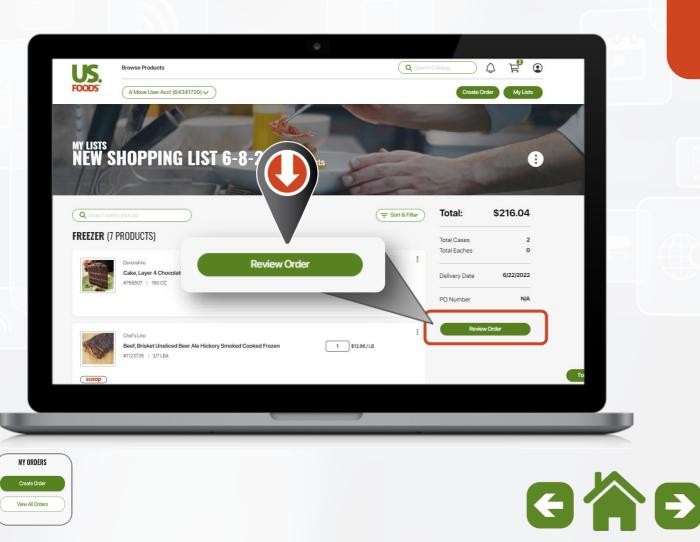




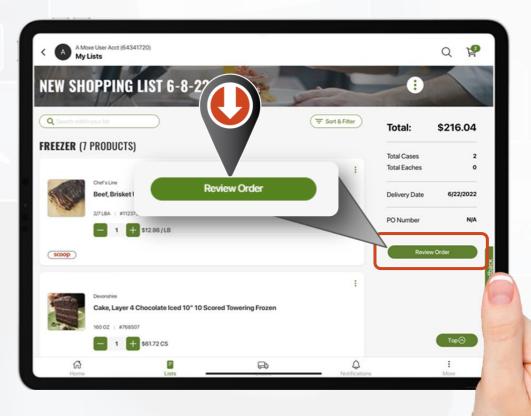


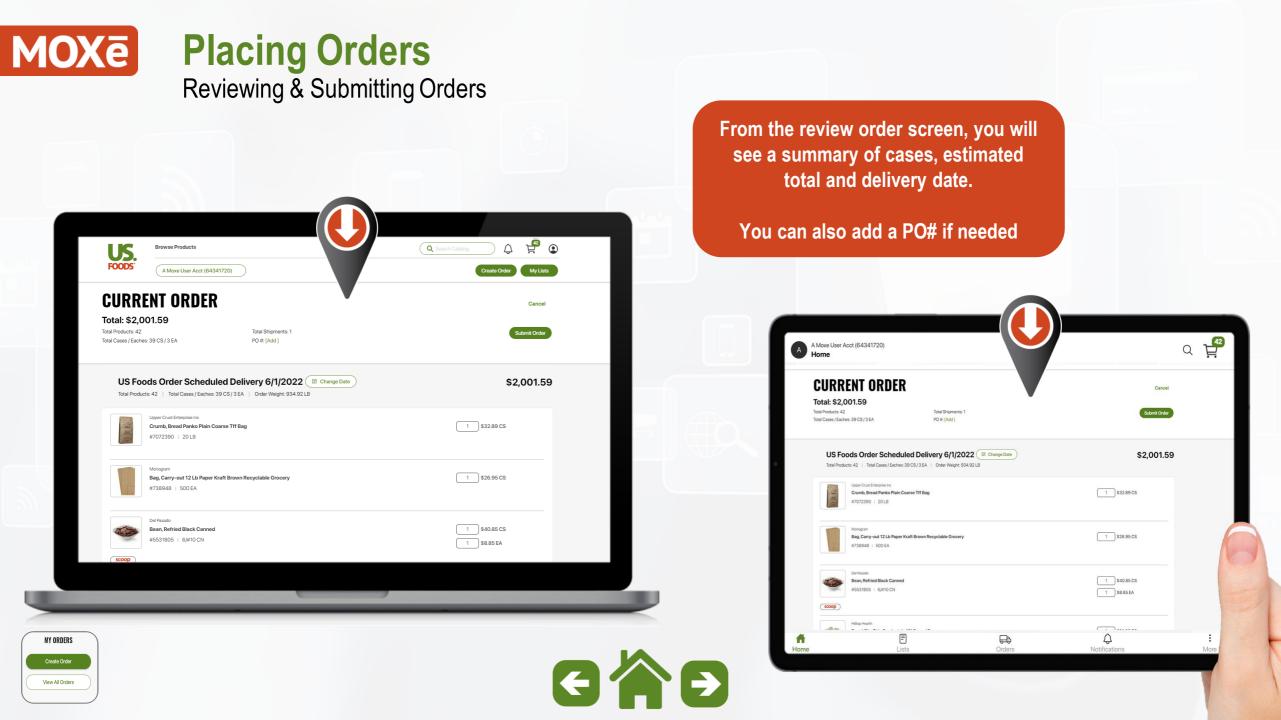




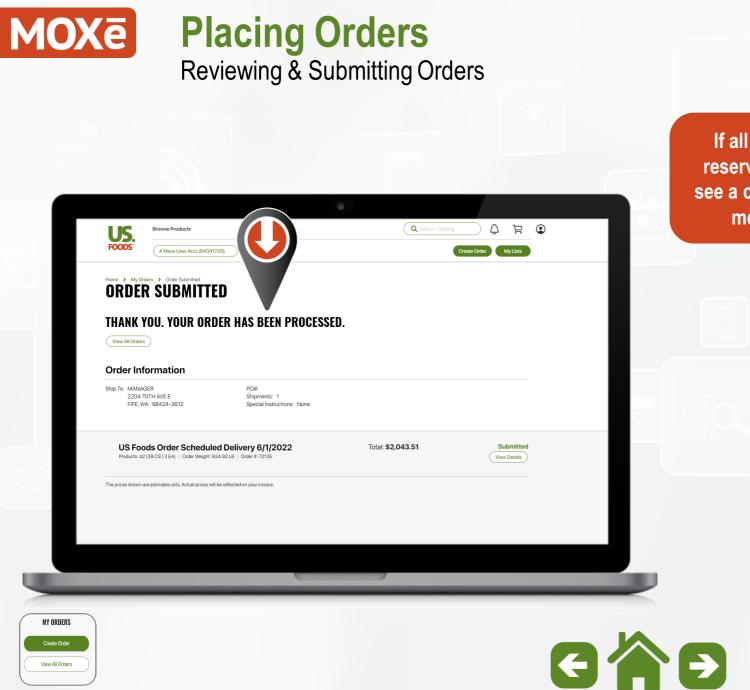


Once you are satisfied that you have your order ready, select Review Order.





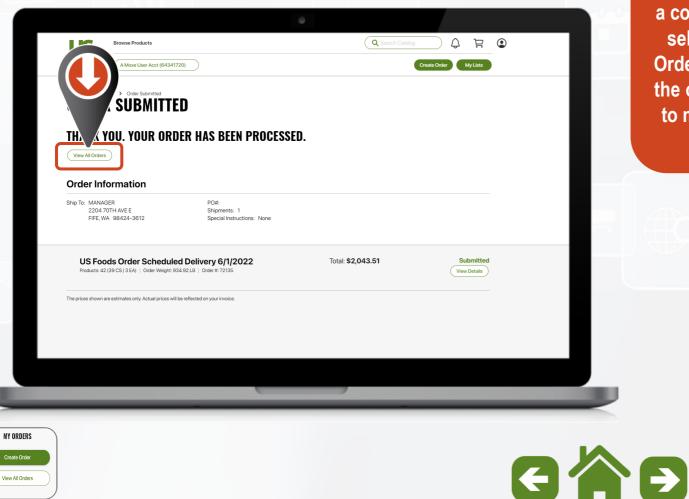
MOXē	Placing Order Reviewing & Submittin			3:23 7 A Moxe User Acct (64341	
US.	Browse Products	Search Catalog	Once you have reviewed your order, you can select "Submit Order".	Submit All Orders Order Total 1 Shipment of 42 Products (39 CS / 3 E/ PO #: [Add] US Foods Order By 6/1/22	Close \$2,001.59 A) \$2,001.59
Total: \$2,001. Total Products: 42 Total Cases / Eaches: 39 US Foods Total Products: 42 Total Products: 42 US Foods	CS/3EA PO #: [Add] CS/3EA PO #: [Add] COrder Scheduled Delivery 6/1/2022 C Change Date Corder Scheduled Delivery 6/1/2022 Total Cases / Eaches: 39 CS/3EA Order Weight: 934.92 LB Order Coust Enterporte Inc umb, Bread Panko Plain Coarse Tff Bag	1 Gubmit Order \$2,001.59		42 Products (39 CS / 3 EA) Order Weig	ht: 934.92 LB
Mar Bag #73	nogram g, Carry-out 12 Lb Paper Kraft Brown Recyclable Grocery 38948 500 EA Pasado an, Refried Black Canned 531805 6/#10 CN	1 \$28.95 CS 1 \$40.85 CS 1 \$8.85 EA			
MY ORDERS Create Order View All Orders		e ł	R	Cancel Order	Submit Order

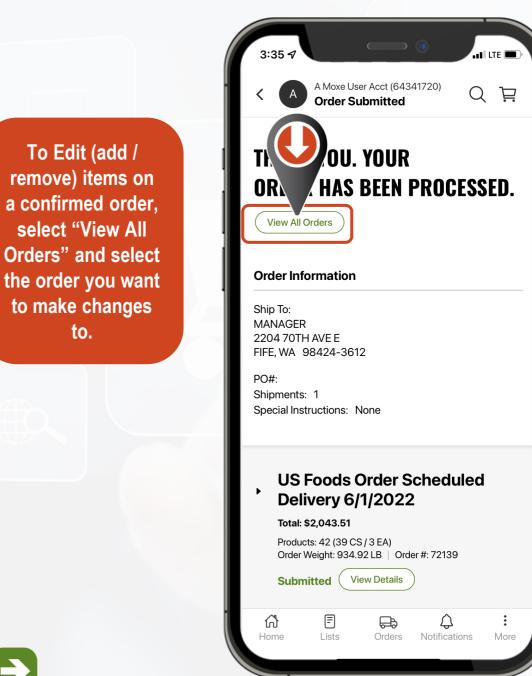


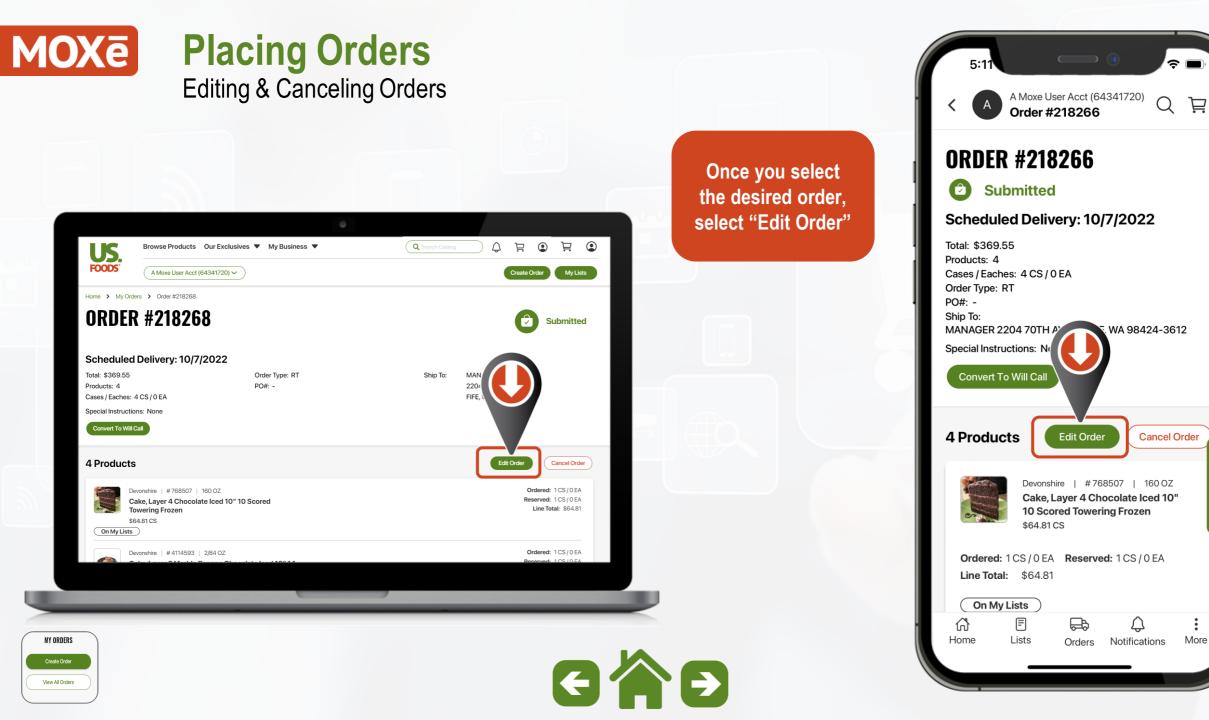
	3:35 7 A Moxe User Acct (6/ Order Submitte Q
Products ve, you will onfirmation essage.	THANK YOU. YOUR ORDER HAS BEEN PROCESSED. View All Orders
	Order Information
	Ship To: MANAGER 2204 70TH AVE E FIFE, WA 98424-3612 PO#:
	Shipments: 1 Special Instructions: None
	US Foods Order Scheduled Delivery 6/1/2022
	Total: \$2,043.51 Products: 42 (39 CS / 3 EA) Order Weight: 934.92 LB Order #: 72139
	Submitted View Details
	G E G ⋮ Home Lists Orders Notifications More

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Placing Orders Editing & Canceling Orders

¥ Q Search Catalog ۲ Browse Products Our Exclusives
My Business US My Lists A Moxe User Acct (64341720) 🗸 Create Order Current Order NT ORDER Cancel 55 Total Total Shipments: 1 Eaches: 4 CS / 0 EA Total C PO #: [Add] Submit Orde US Foods Order, Expected by 10/7/2022 Change Date 📰 \$360.55 $\overline{}$ Total Products: 4 | Total Cases / Eaches: 4 CS / 0 EA | Order Weight: 48.98 LB Cake, Layer 4 Chocolate Iced 10" 10 Scored Towering Frozer 1 \$64.81 CS #768507 ↓ 160 OZ On My Lists Cake, Layer 2 Marble Banana Chocolate Iced 10" 14 Sliced Frozer 1 \$75.97 CS #4114593 | 2/84 OZ

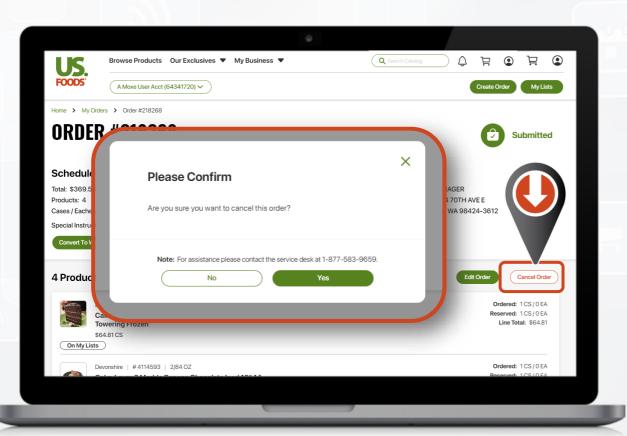
From here you can A Moxe User Acct (64341720 make changes to 4 Q **Current Order** items on the order. US Foods Order, Exp. 10/7 Change ~ Total: \$360.55 (4 CS / 0 EA) If you need to add items from your Devonshire shopping list, select Cake, Layer 4 Chocolate Iced 10" 10 "My Lists" and select **Scored Towering Frozen** the list you want to #768507 use. 1 \$64.81 CS To add items from the On My Lists catalog, select the "Search Catalog" Devoshire option. Cake, Layer 2 Marble Banana Chocolate Iced 10" 14 Sliced Frozen 2/84 OZ #411-593 > IMPORTANT < 1 **Once finished, Review** \$75.97 CS & Submit the order to On Mullista CCOON send your changes to Total: \$360.55 Review & Subr ? the system. Products: 4 (4 CS / 0 EA) = æ ഹ് Home More Notifications Orders

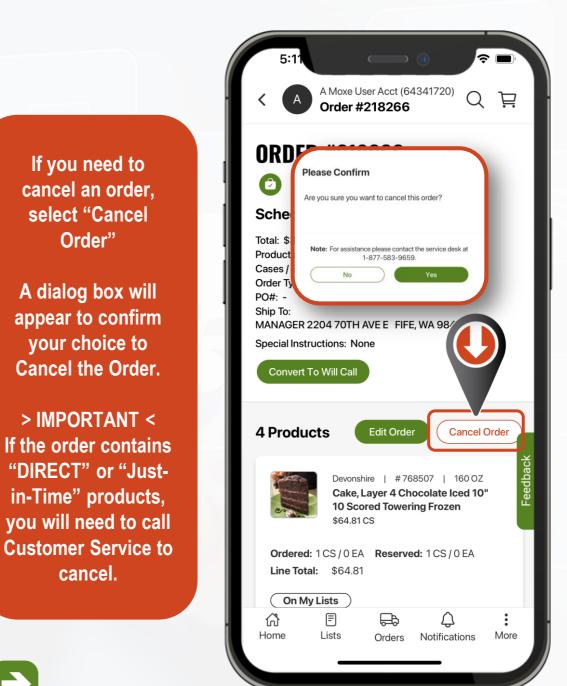
Create Order
View All Orders

MY ORDERS









MY ORDERS

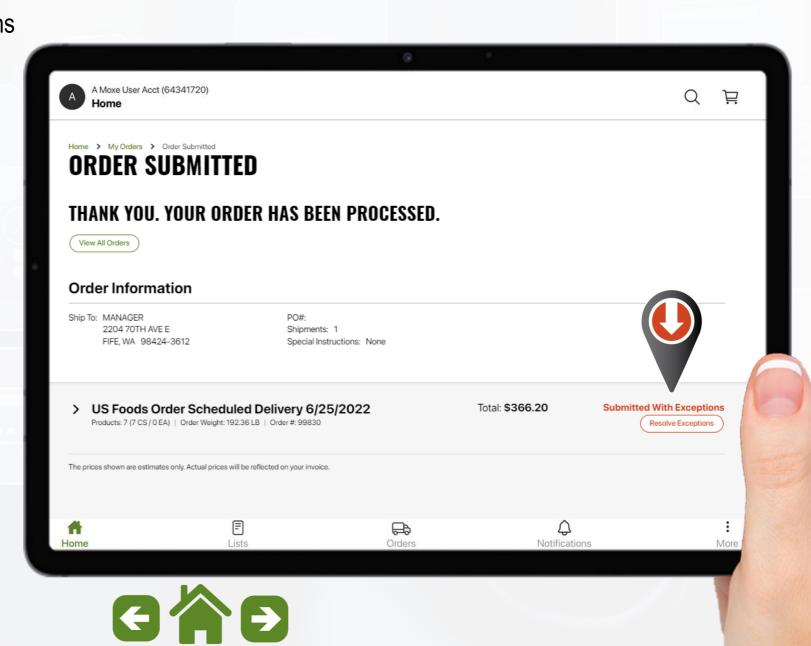




Placing Orders Resolving Order Exceptions

If there are exceptions on your order, you will see a message on the confirmation screen.

Select "Resolve Exceptions" to review.

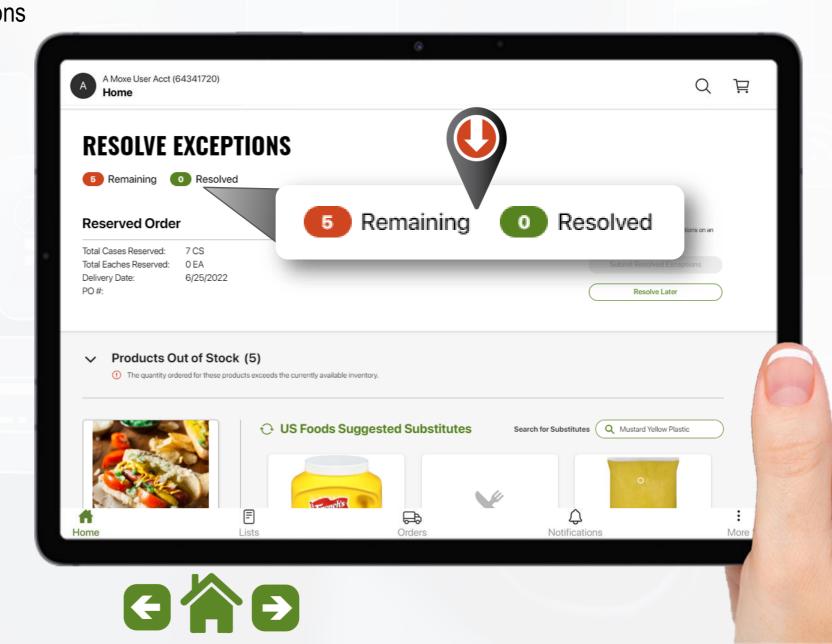


MY ORDERS Create Order View All Orders

MOXe Placing Orders Resolving Order Exceptions

The exceptions screen will display the number of products that need your attention.

It will also track the number of those that have been resolved.





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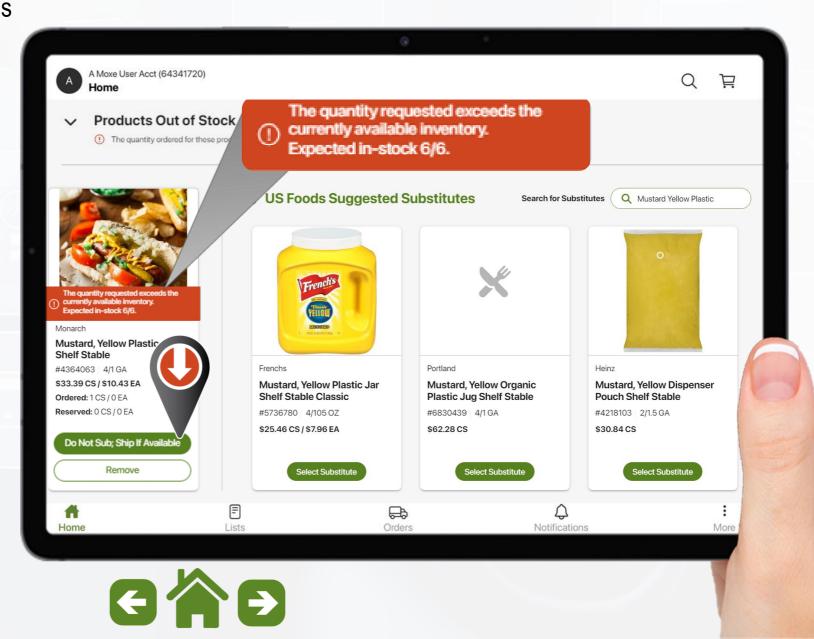
MY ORDERS

View All Orders

Placing Orders Resolving Order Exceptions

Products that are out of stock will display the following options:

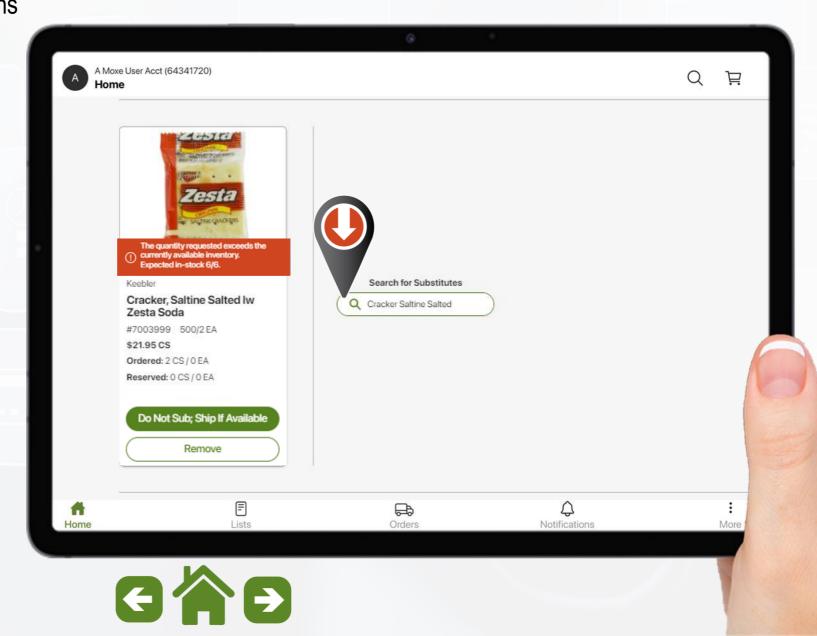
- Expected in-stock date
- Do Not Sub: Ship If Available
- \circ Remove the item
- Suggested Substitute (when possible)



MOXe Placing Orders Resolving Order Exceptions

Products that are out of stock with no suggested substitute will display the options for Do Not Sub; Ship Original If Available, Remove the item or Search for a Substitute.

Note: The first 3 words of the products description are preloaded





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MY ORDERS

View All Orders

Placing Orders Resolving Order Exceptions

Select the desired product from your search results and chose the "select substitute" option.

A Moxe User Acct (64341720) Q 百 Α Home **SHOP PRODUCTS** "Cracker Saltine Salted" (11 Results) Q Search within Search Results Sort By: Relevancy Filters + Add To List Original Item Our Exclusives Out of Stock. Will Ship if Available. Exclusive Brands (1) Direct (4) \$21.95 CS Cracker, Saltine Salted Iw Zesta Soda Resta #7003999 | 500/2 EA Delivery Method On My Lists Us Foods Delivered (2) Direct Shipped (9) Suggested Substitute Select Substitute > Brand able from Manufactur Gamesa (1) Cracker, Saltine Salted Ss Bac Soda Keebler (4) #7945967 | 500/2 EA Kraft/mondelez (1) Monarch (1) Nabisco Premium (1) Schar (1) Westminster Cracker (2) Gamesa Cracker, Saltine Salted Box Soda \$16.34 CS Nutritional Claims ~ #7821105 | 12/18.6 OZ Low Fat (1) Select Substitute > # F Q ÷ æ Home Lists Orders Notifications More GAD

MOXē F

MY ORDERS

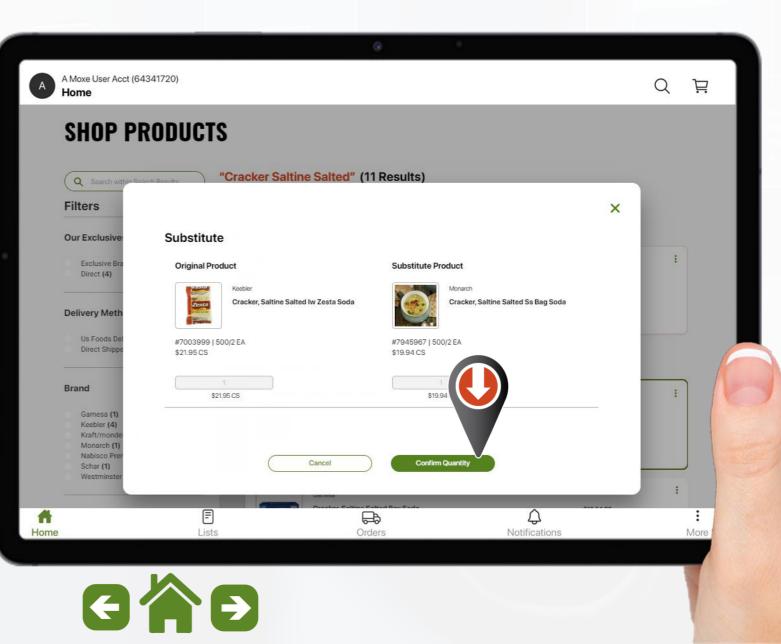
View All Orders

Placing Orders Resolving Order Exceptions

A comparison window will pop up.

If needed, you can adjust the quantity.

Select "confirm quantity" to add the sub to your order.

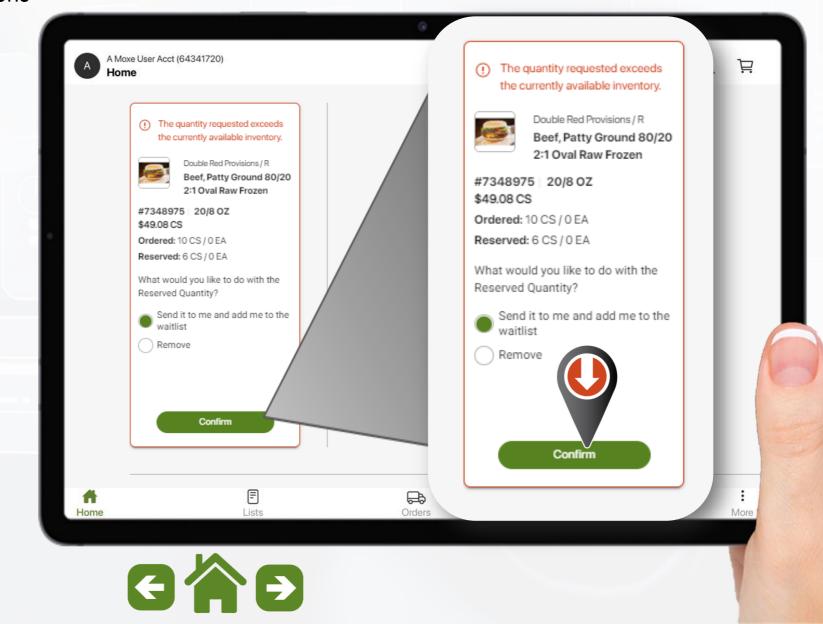


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Placing Orders Resolving Order Exceptions

Products that have reserved less than the quantity ordered will display two options.

You can confirm and place the remaining quantity on the waitlist or remove the product completely.



MY ORDERS Create Order View All Orders

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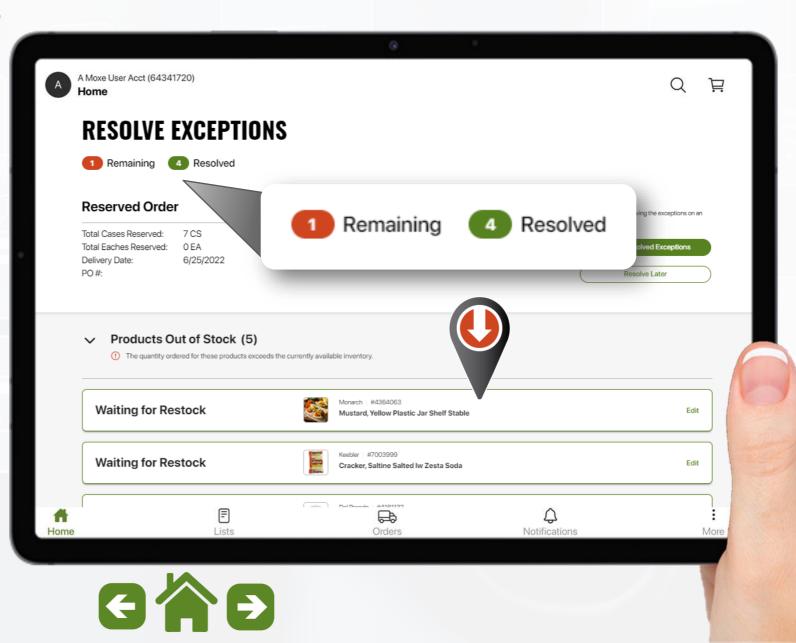
MY ORDERS

View All Orders

Placing Orders Resolving Order Exceptions

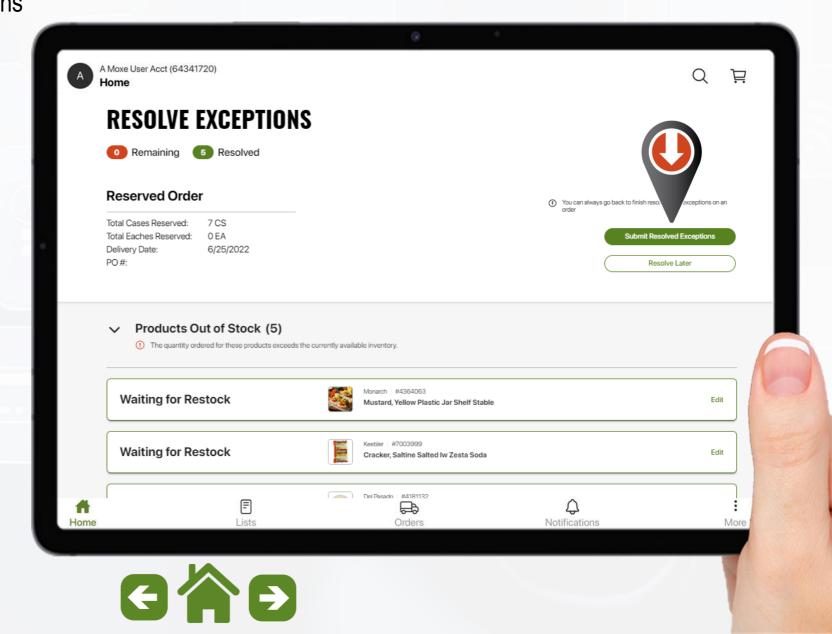
As each exception is resolved, it will collapse showing the result of your choice.

The tracking number at top will update as well.



MOXē Placing Orders Resolving Order Exceptions

Once all exceptions have been resolved select "Submit Resolved Exceptions"



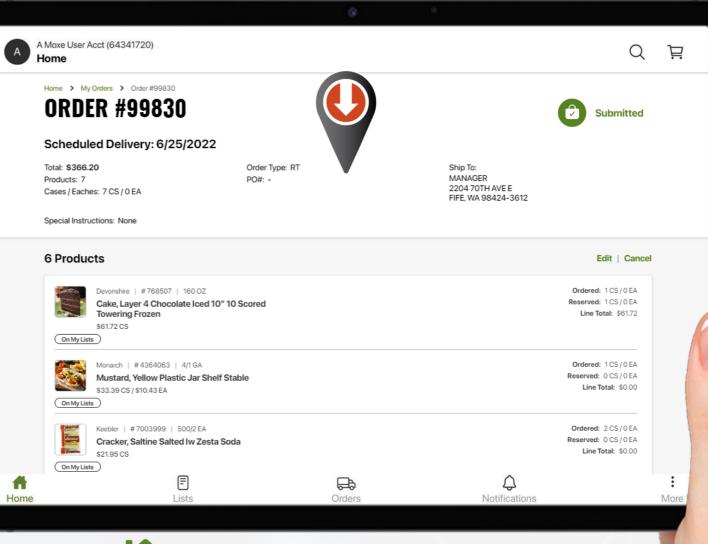
MY ORDERS Create Order View All Orders



Placing Orders Resolving Order Exceptions

After you resolve your exception your final order confirmation will be displayed.



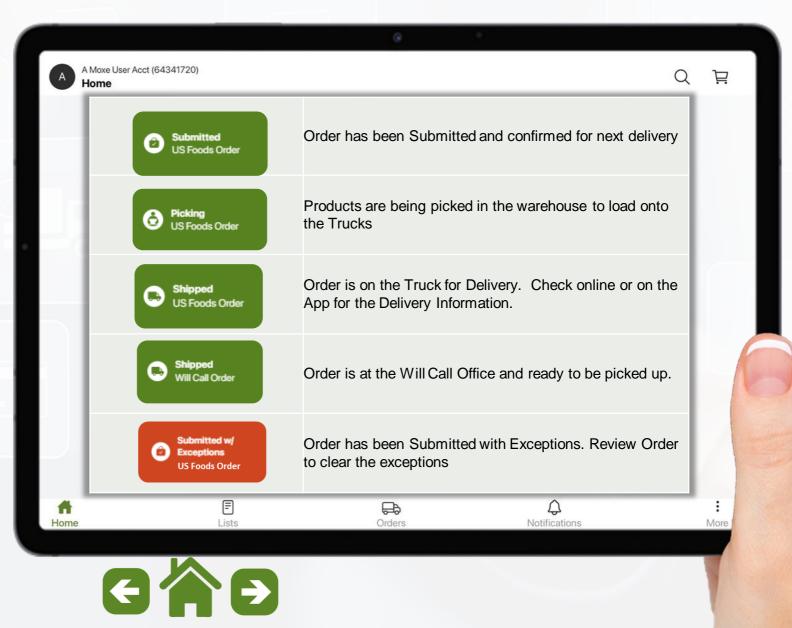






US Foods Delivered Orders

Refer to this Legend for an explanation of common order status indicator icons displayed on the order dashboard.

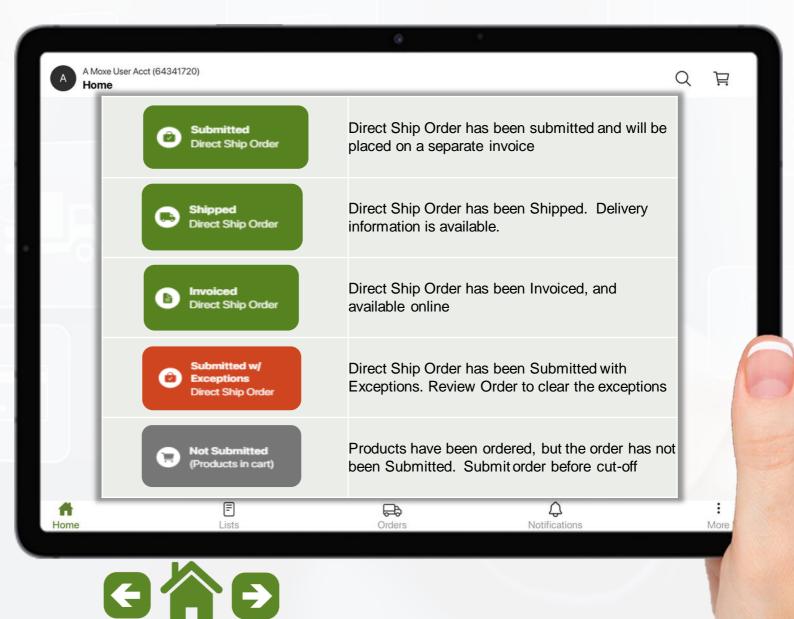


MY ORDERS Create Order View All Orders

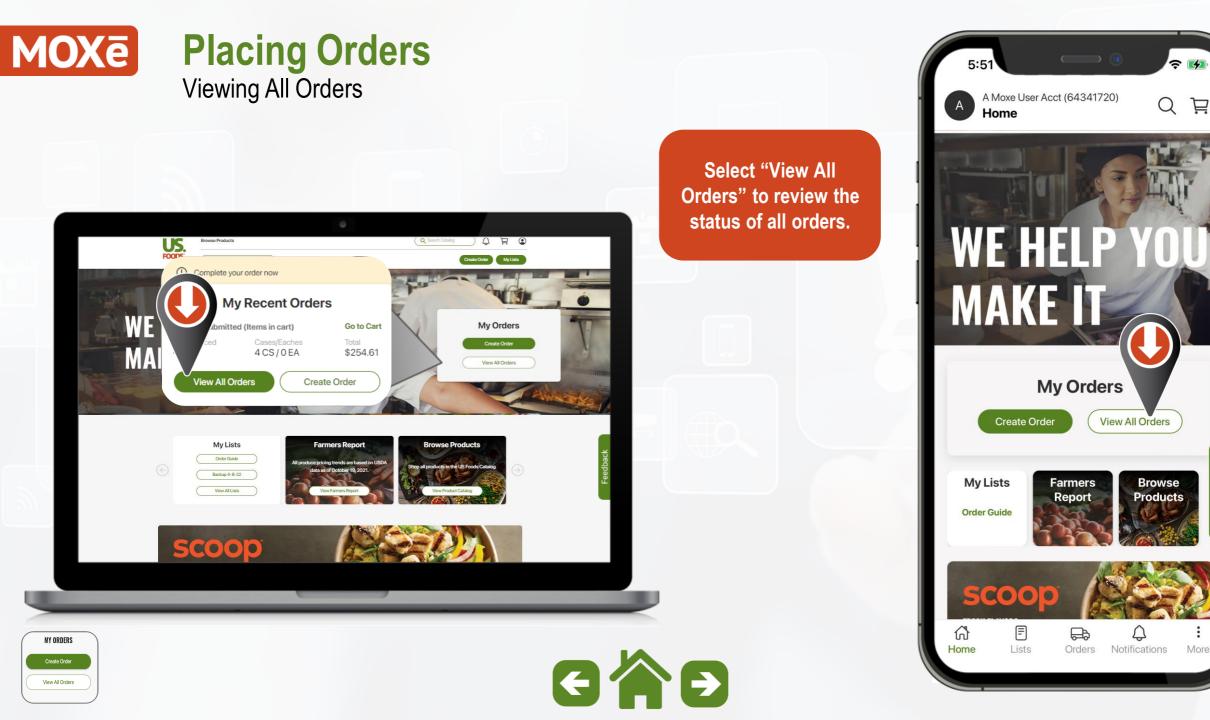


Direct Ship Orders

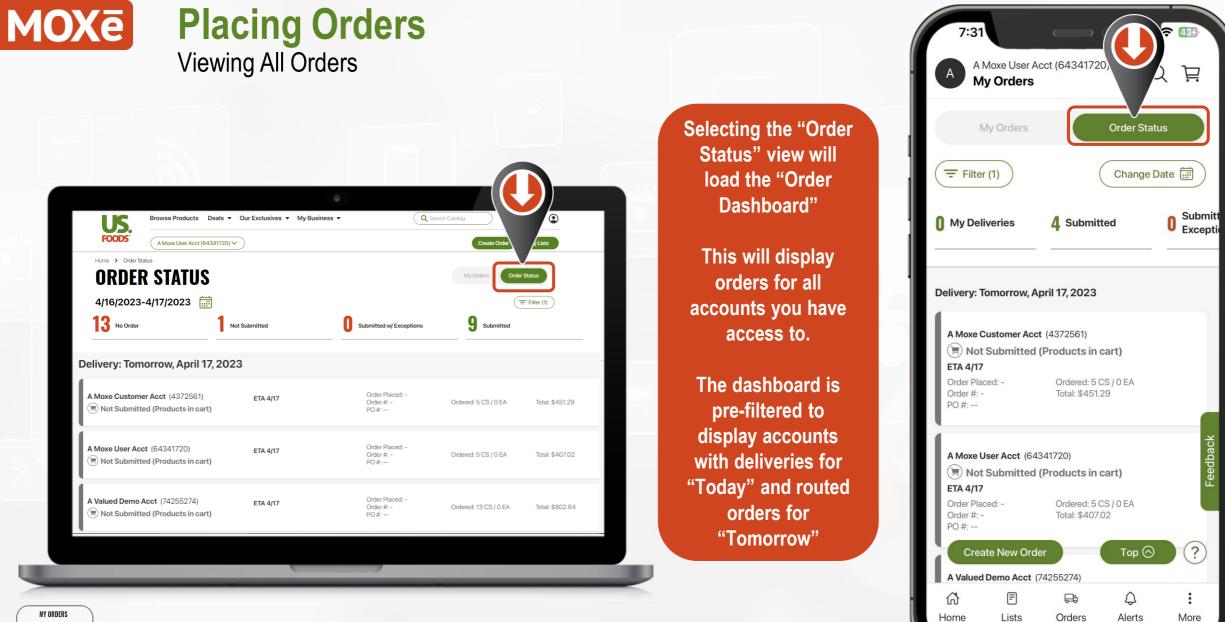
Refer to this Legend for an explanation of common order status indicator icons displayed on the order dashboard.







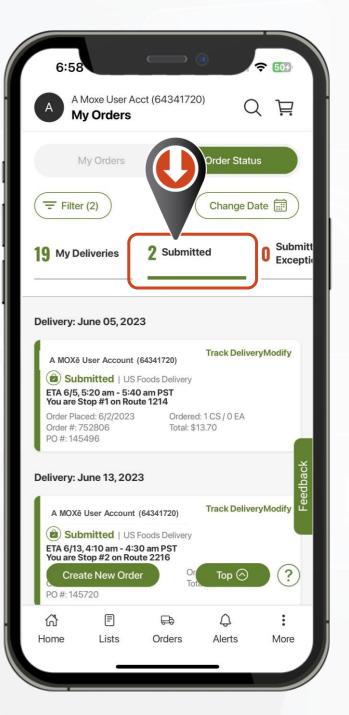




GÂĐ

Create Order





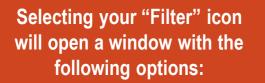


The Order Status page will display the following information grouped by dates:

- Customer Name & Number
- Order Status
- ETA / Routing Information
- Order Date / Order # / PO#
- Cases/Eaches Ordered
- Estimated Invoice Total
- Delivery Tracking

MY ORDERS

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A Moxe User Acct (64341720) Home					Q È
iome > Order Status					
DRDER STATUS				My O	ders Order Status
6/18/2023-6/19/2023 📻					Filter (1)
My Deliveries	3 Submitted		itted w/ Exceptions	8 Ope	n Orders
Delivery: Tomorrow, June 19, 2023					
A MOXë User Account (64341720)	ETA 6/19	Order Placed: - Order #: - PO #:	Ordered: -	Total: \$0.00	
A MOXē User Account (64341720)	ETA 6/19	Order Placed: 6/15/2023 Order #: 770030 PO #: 145777	Ordered: 31 CS / 0 EA	Total: \$623.59	Modify Resolve
A MOXē User Account (64341720) (a) Submitted US Foods Delivery	ETA 6/19	Order Placed: 6/12/2023 Order #: 827971 PO #:	Ordered: 1 CS / 0 EA	Total: \$25.20	Modify
A MOXē User Account (64341720)	ETA 6/19, 10:53 am - 11:13 am CST You are Stop #6 on Route 1622	Order Placed: 6/17/2023 Order #: 357777 PO #:	Ordered: 57 CS / 0 EA	Total: \$3,023.64	Track Delivery
ne Lists		Order Placed: 6/16/2023 Orders		Q Notifications	: Mor



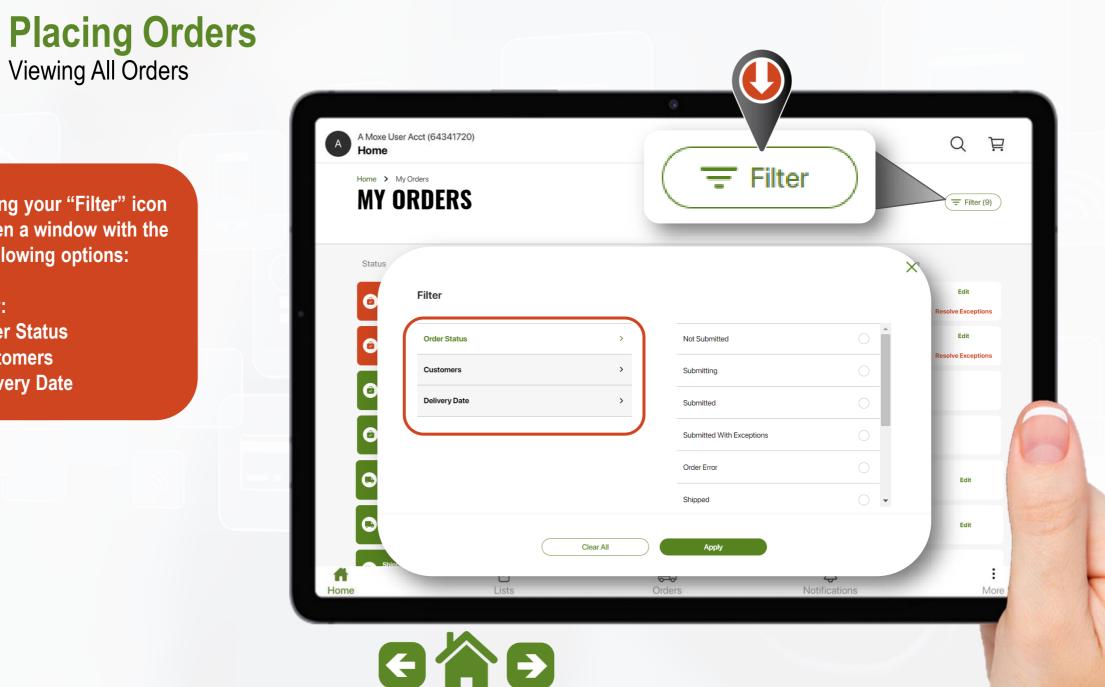
Viewing All Orders

Filter by:

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MY ORDERS

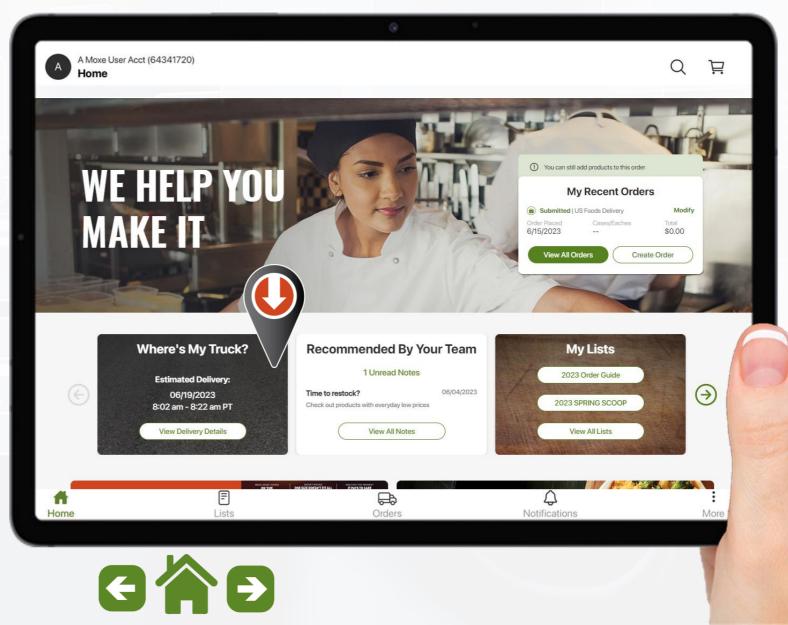
- **Order Status** 0
- Customers Ο
- **Delivery Date** 0





When you have orders routed for delivery your Home page will surface the "Where's My Truck" tile.

Select "View Delivery Details" for tracking and information on your delivery.



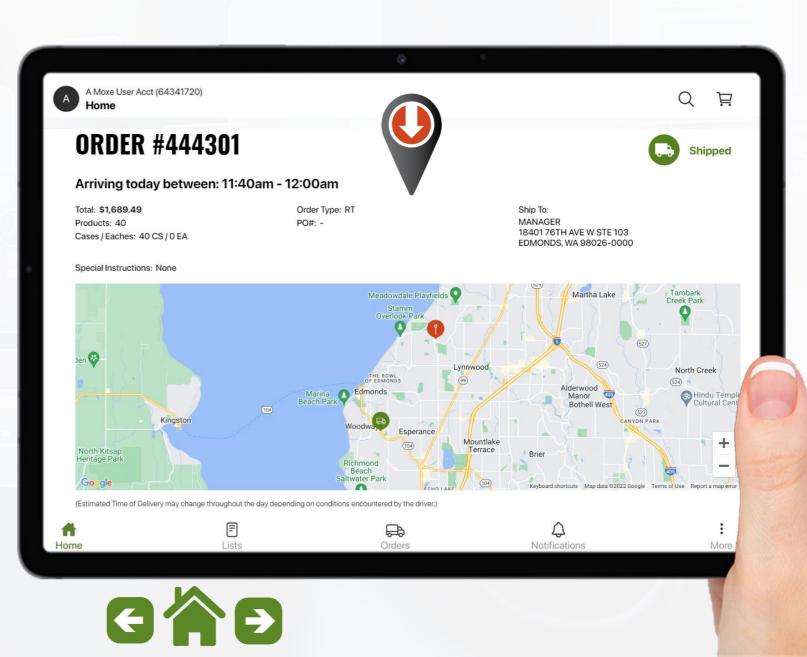




Placing Orders Tracking Deliveries

The delivery details will show you the following:

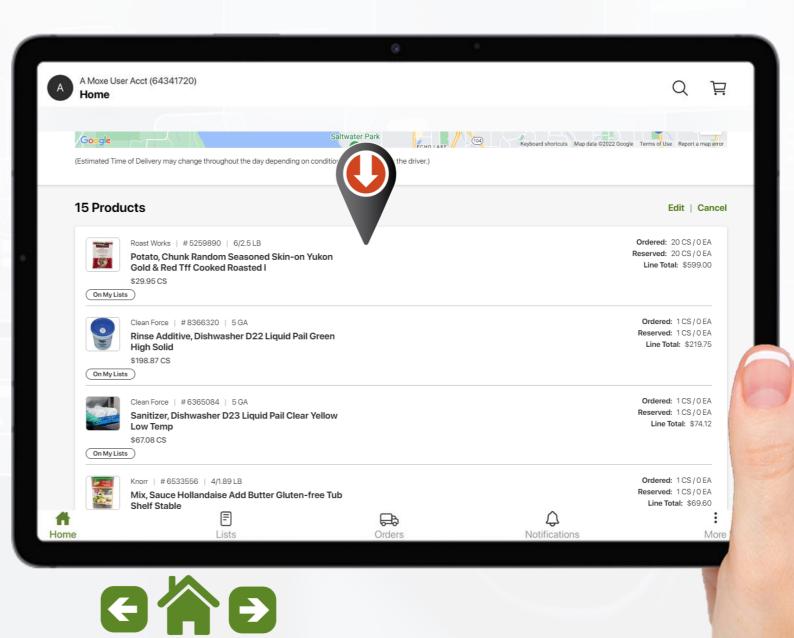
- Order number
- Estimated delivery time
- Total for the order
- Number of Cases / Eaches
- Map showing your location and current location of the US Foods Truck





Farther down on the delivery details you will also the product information listed

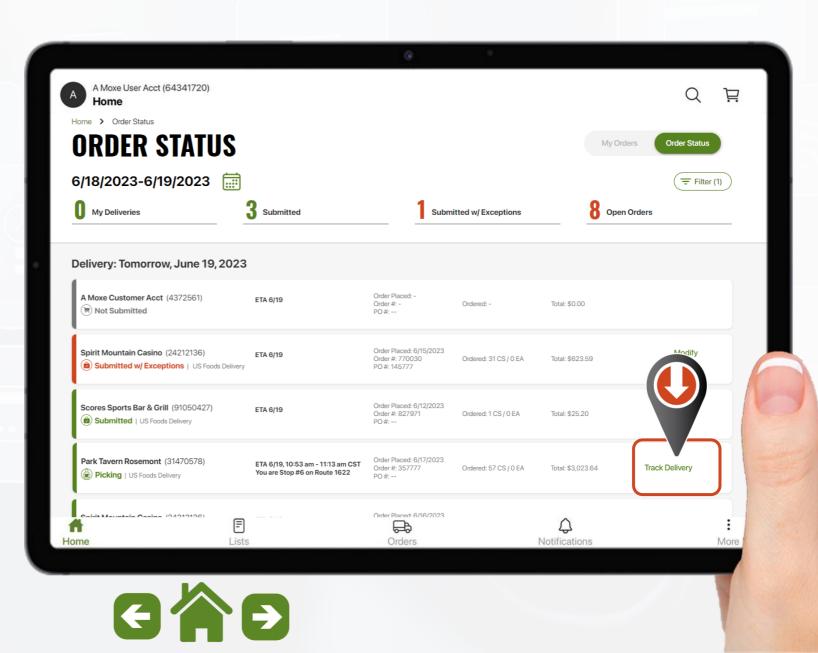






You also have the option to access the "Where's My Truck" delivery details from the view all orders screen.

Select "Track Delivery" to access the full delivery details page.



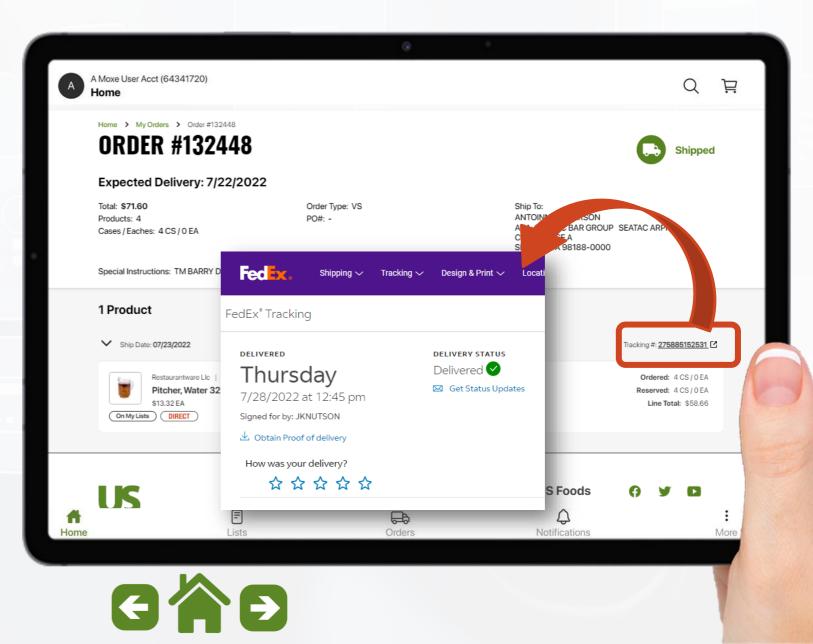
MY ORDERS Create Order View All Orders



Placing Orders Tracking Deliveries

Tracking information on "Direct Ship Orders" can be viewed by selecting that order from the "My Orders" dashboard.

Select the "Tracking #" to open the carrier's tracking information.



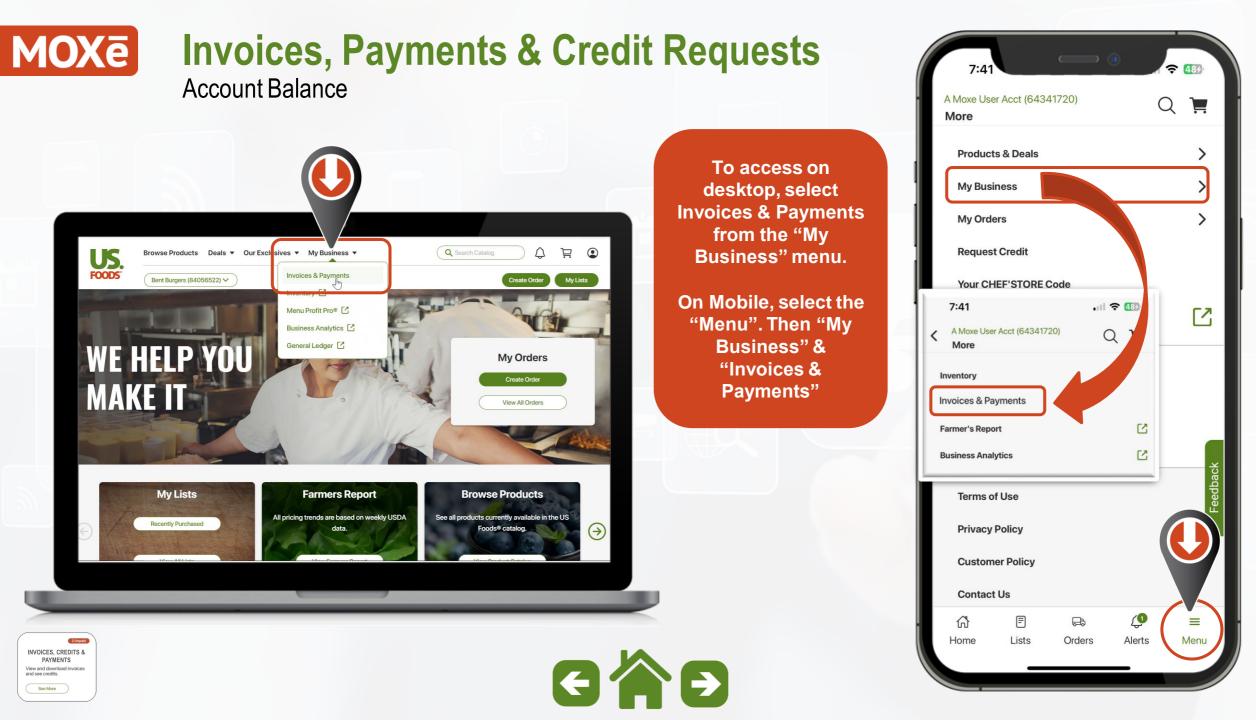
Invoices, Payments & Credit Requests Subtopics





See More





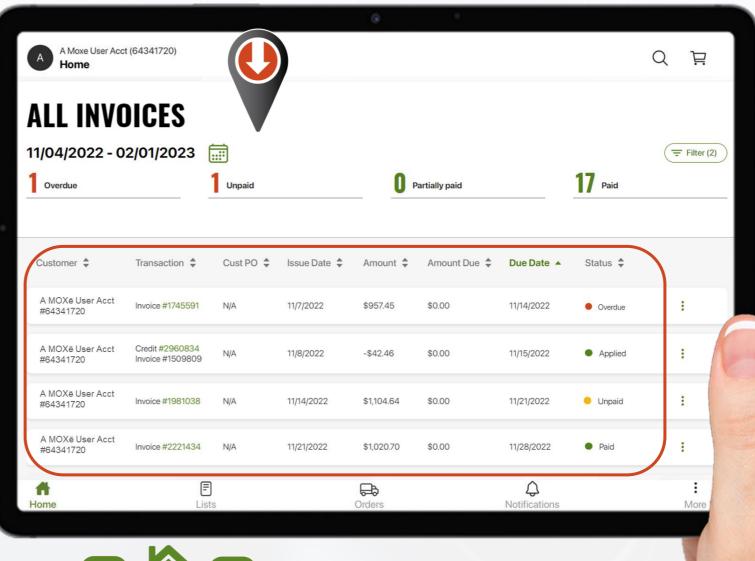
MOXē **Invoices, Payments & Credit Requests** 중 ■ Account Balance A Moxe User Acct (64341720) Q Þ **Invoices & Payments** The landing page will **Account Balance** display the total balance for open A Moxe User Acct (64341720) items on the account \$2,682.10 along with the Overdue Balance \$1,420.82 **INVOICES & PAYMENTS** amount of any overdue balance. View All Invoices Select "View All Account Balance All Invoices & Credits Invoices" to open the A Moxe User Acct (64341720) **Invoices & Credits** View and download all invoices and credits. landing page. More Features Coming Soon! See More \$2,682.10 Stay tuned for new enhancements to this page. In the Select "Pay Balance mean time, all payment capabilities are available on Overdue Balance \$1,420.82 Now" to navigate to More Features Coming Soon! the Desktop site in the legacy platform or the My View All Invoices Account app on mobile. Stay tuned for new enhancements to this page. In the mean time, all payment the online bill pay. capabilities are available on the legacy platform Make a payment There is no recent activity See All Invoices & Credits 4 F E G Home Lists Orders Notifications More INVOICES, CREDITS & GAD PAYMENTS View and download invoice and see credits See More

Invoices & Credits Landing Page

The landing page is prefiltered to show all records for the last 90 days.

Shown on this page:

- Customer
- Transaction Type
- Cust PO
- Issue Date
- Amount
- o Amount Due
- Due Date
- Status





Invoices & Credits Landing Page

The interactive header will allow users to quickly filter to 4 key status types.

- 1. Overdue
- 2. Unpaid
- 3. Partially Paid
- 4. Paid

Users may also use the "Calendar" or "Filter" functions to further refine the displayed records.

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/04/2022 - 0		<u></u>											= Filter (2
Overdue		Unpaid		0 Partially pa	aid			٦٢	1	Paid	ł		
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A MOXē User Acct #64341720	Invoice #1745591	N/A	11/7,	Filter Successful Contemporation Issue Date From 11/04/2022 to 02/01/2023	>	Tate	Range: 11	J04/2022 -	02/01/202	3			:
A MOXē User Acct #64341720	Credit #2960834 Invoice #1509809	N/A	11/8,	Customer Selected: 0	>	FEB 20	23 > MON TUI	e wed		< > FRI SAT 3 4			:
A MOXē User Acct #64341720	Invoice #1981038	N/A	11/14	Transaction Type Selected: 0 Status Selected: 0	> >	5 12 19	6 7 13 14 20 21		16	10 11 17 18 24 25			1
A MOXē User Acct #64341720	Invoice #2221434	N/A	11/2				27 28						1
6	Ē			Clear All			oply					F	:



Invoices & Credits Landing Page

See More

To "View" an Invoice or Credit, select record numb		A Moxe User Acct (6434 Home	1720)						Q
or the 3-dot ellipsis.		L INVOIC	ES						
The record will open in a ne	9W/	l/2022 - 02/01	/2023 📰						(
window where users can		rdue	Unpaid		0 P	artially paid		17 Paid	
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US. INVO	DICE	1 of 5							
ACCOUNT NUMBER INVOICE NUMBER INVOICE DATE CUSTOMER NUMBER	PURCHASE ORDER # SALES LOCATION SALES REP DATE ORDER 4145 241 12/12/2021	Acct Invoic	e #1745591 N/A	11/7/2022	\$957.45	\$0.00	11/14/2022	Overdue	_
	SPECIAL INSTRUCTIONS								
466781 NET 3 DAYS 1514 BILL TO SHIP TO SHIP TO Print Core More Market ELC Lind store Streams of Could Be and the store market of Could Be and the stor	EMIT TO US Foods, Inc. PO BOX 942475 LOS ANGELES CA 90084-2475 (800) 928-6156		#2960834 e #1509809 N/A	11/8/2022	-\$42.46	\$0.00	11/15/2022	 Applied 	
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466781 NET 3 DAYS 1514 BIL TO SHIP TO From Control and the processing of the procesing of the processing of the procesing of the procesi	UID Foods, Inc. Pack 8,475 LOS ANDELES, CA 90084-2475 (800) 628-6156 DRIVER NAME: Augustine Lopez ROUTE NUMBER: 1514 DRIVER ID: 323762 STOP NUMBER: 10 NED ETAILS LABEL PACK SIZE CODE WEIGHT PRICING UNIT EXTER	Acct Invoic	e #1509809						
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466781 NET 3 DAYS 1514 BILL TO SHIP TO Product De Sporter BLCC From Standard Action From Standard Action SHIPPED FROM: Controls and Standard Here Standard Action SHIPPED FROM: Controls and Standard Here Standard He	UIS Foods Inc. IOS ANDELES, CA 90084-2475 (800) 920-8156 BONUER NO. 820-8156 BONUER IN. 223782 ROUTE NUMBER: 1514 DRIVER NO. 223782 STOP NUMBER: 10 NE DETAILS CROSS VALY CROSS VALY CROSS VALY SLB B CROSS VALY SLB B CROSS VALY SLB B CROSS VALY SLB CROSS VALY CROSS VALY SLB CROSS VALY SLB CROSS VALY CROSS VALY SLB CROSS VALY CROSS VALY SLB CROSS VALY CROSS VALY SLB CROSS VALY CROSS VALY CROSS VALY SLB CROSS VALY CROSS VALY CROSS VALY SLB CROSS VALY CROSS V	Acct Invoic	e #1509809 N/A	11/14/2022	\$1,104.64	\$0.00	11/21/2022	• Unpaid	
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Invoices & Credits Landing Page

To download Invoices or Credits, use the "select" box to the left.

Then use the "Download" option on the lower right.



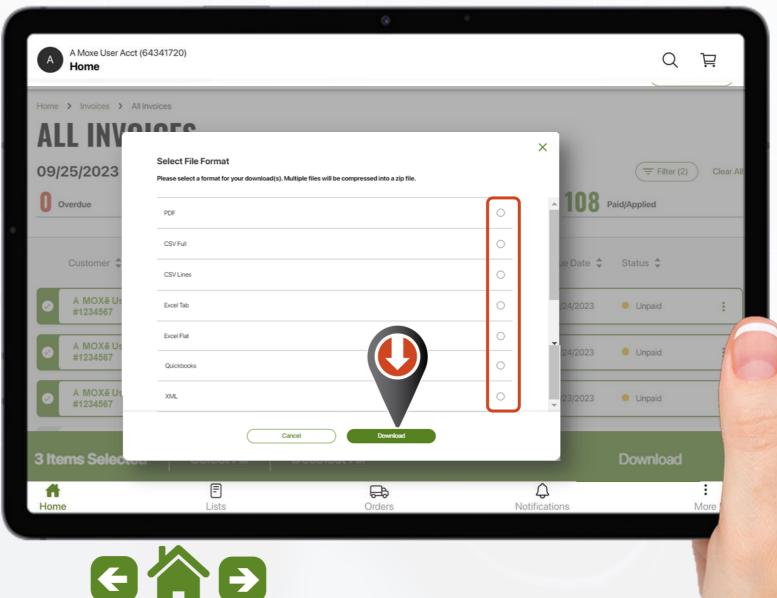
				8					
	A Moxe User Acct (6434 Home	1720)						Q	Ä
Home	> Invoices > All Invoice	es							
AL	L INVOIC	ES							
09/2	25/2023 - 12/23	3/2023 📰						Filter (2)	Clear
0 01	verdue	6 Unpaid		D Par	tially paid		108 •	Paid/Applied	
	stomer ≑	Transaction 🜲	Cust PO 🌲	Date Issued 🔻	Amount 🗘	Account Due 💲	Due Date 🌲	Status 🜲	
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0	A MOXē User #1234567	Invoice #4020860	N/A	12/22/2023	\$3,005.88	\$3,005.88	12/24/2023	Unpaid	
0	A MOXē User #1234567	Invoice #3988205	N/A	12/21/2023	\$5,562.08	\$5,562.08	12/23/2023		1
3 Iter	ms Selected	Select All	Desele	ect All				Download	
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Invoices & Credits Landing Page

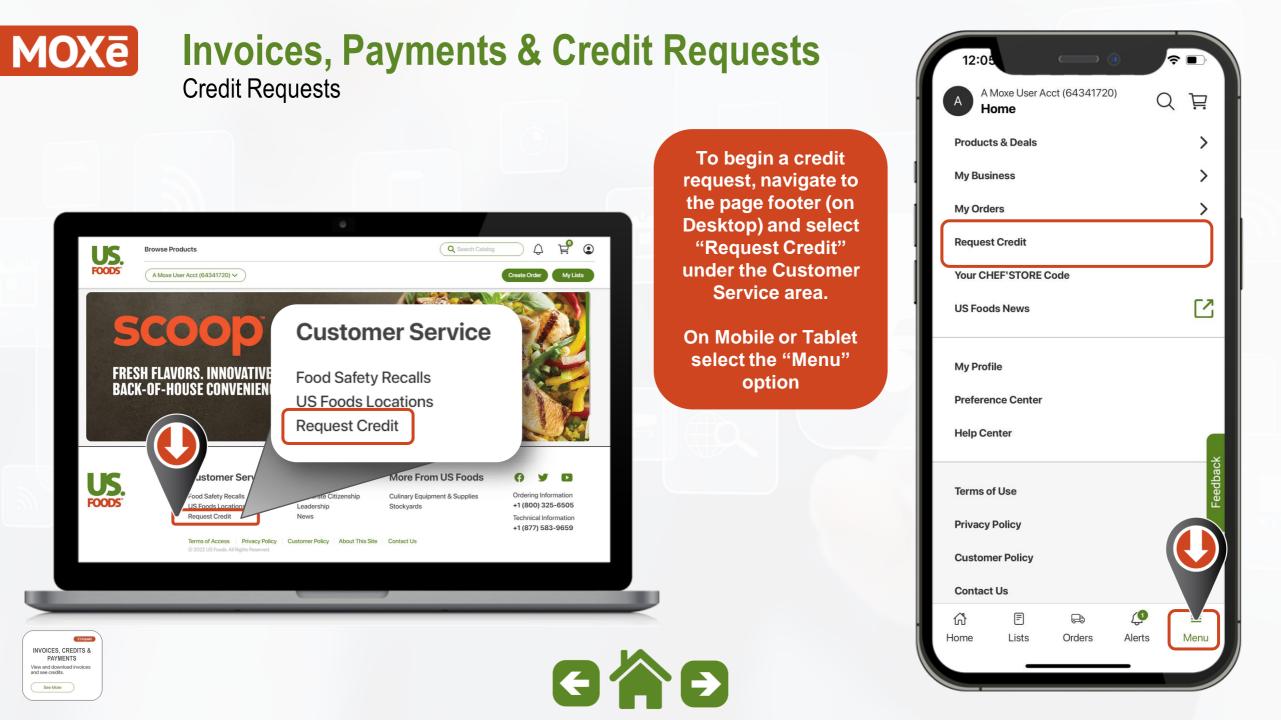
Choose the desired format and then select "Download"

Format Options Include:

- PDF
- CSV Full
- CSV Lines
- Excel Tab
- Excel Flat
- QuickBooks
- XML



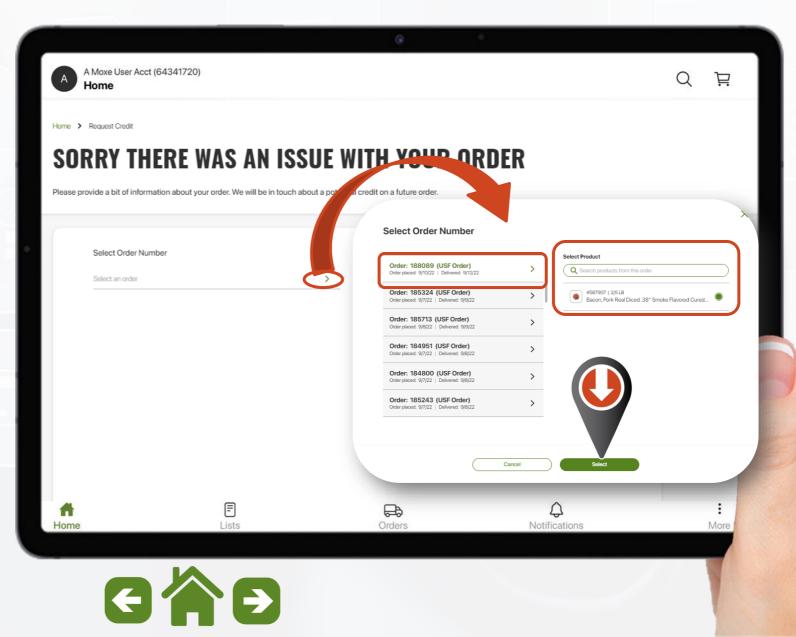




Credit Requests

Follow the prompts:

- Select Order Number
- Select the Order
- Select the Product
- Choose "Select" to continue





MOXē Invoices, Payments & Credit Requests Credit Requests

This will open a new set of options to complete:

- Select "Issue" from the option screen that will open
- Enter "Quantity"
- Select "CS" or "EA"
- Type in Comments (optional)
- Add supporting Photos or Files
- Once completed select "Submit"

Home	Select Order Number	Select Proc	duct	QÌ
		Select FIOL	uuci	
me > R	#188089 - Delivered: 9/12/22 (USF Order)	> #587907 - E	Bacon, Pork Real Diced .38" Smoke Flavored Cured Cooked R	ef >
OF	Issue	Issue Detai	ils	
ease pro	Spoilage	> Spoiled		>
	Quantity (How many products?)			
	- 1 + <u>cs</u> >			
	Comments (Optional)			
	l opened one case and there was mold on the bacon. See image	ge of the bacon and the pick sticker.		
				95/120
	NOTE: To speed up the credit process, at least 1 photo or file is requi	red. Acceptable examples include images of the produ	uct issue, US Foods pick labels, and manufacturing lot codes.	
	NOTE: To speed up the credit process, at least 1 photo or file is required Add A Photo(s) ④	ired. Acceptable examples include images of the produ		
		Upload A F		
	Add A Photo(s) (1)	Upload A F	ïle 🛈	

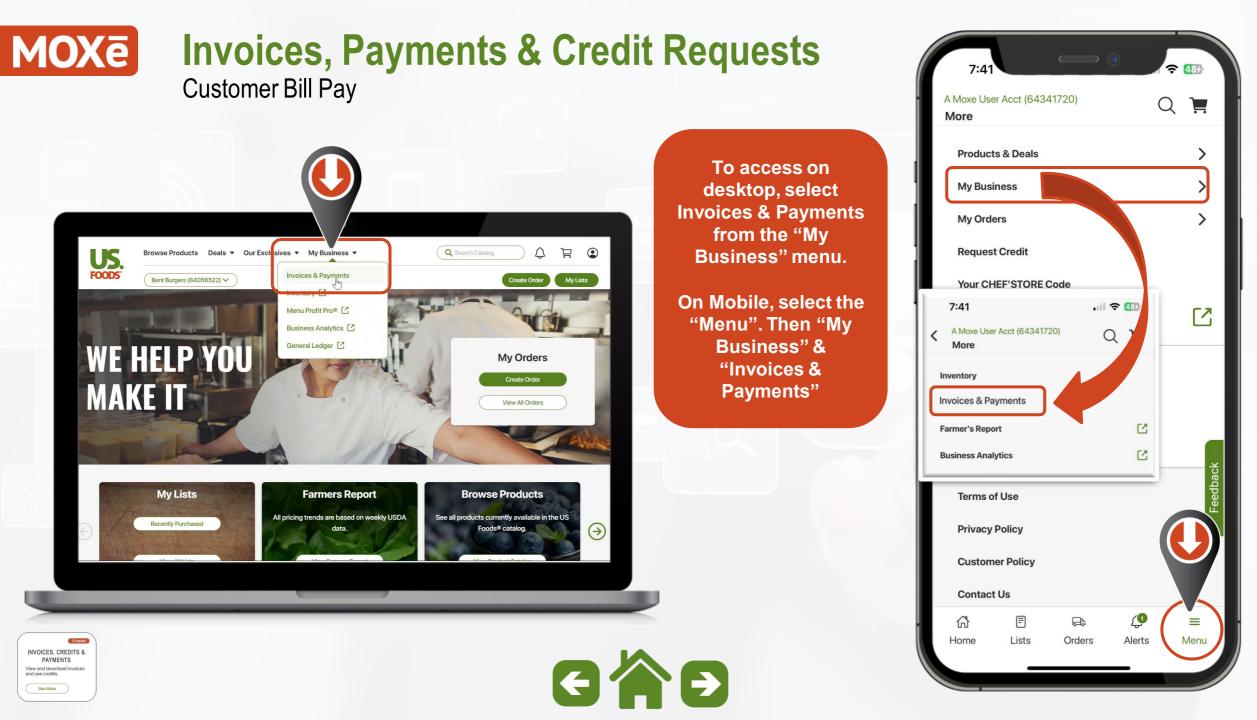


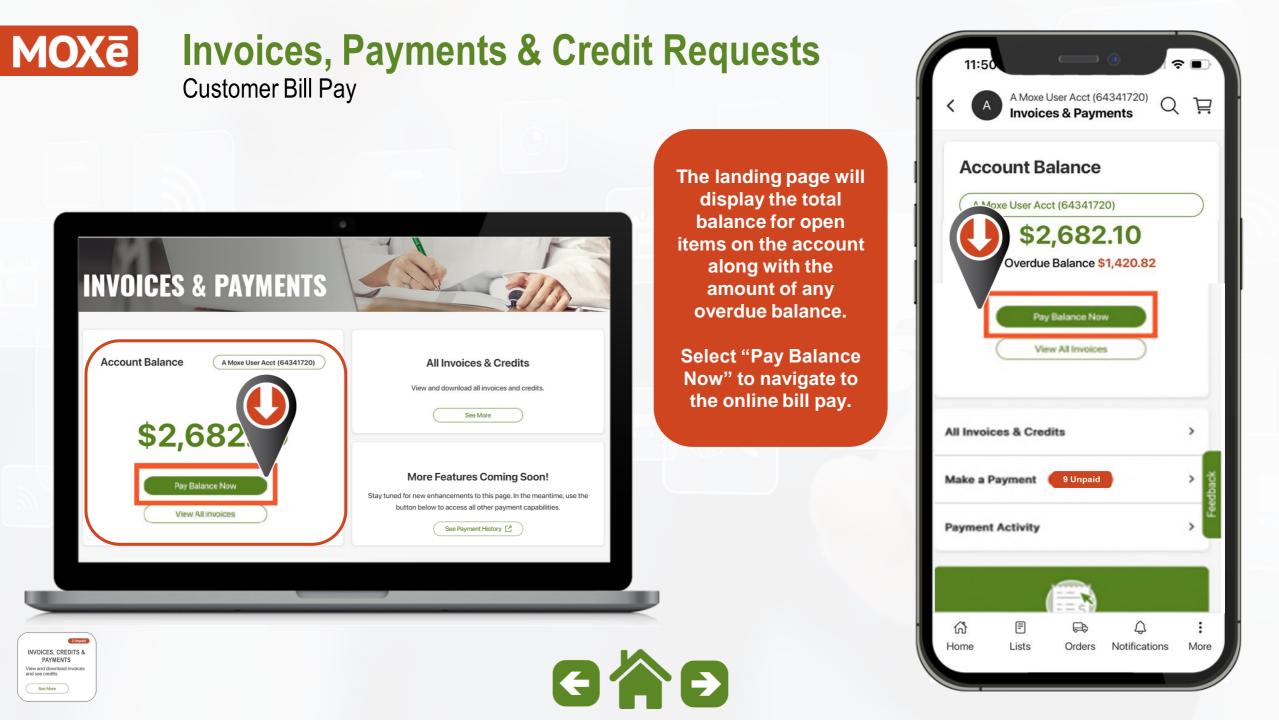
MOXē Invoices, Payments & Credit Requests Credit Requests

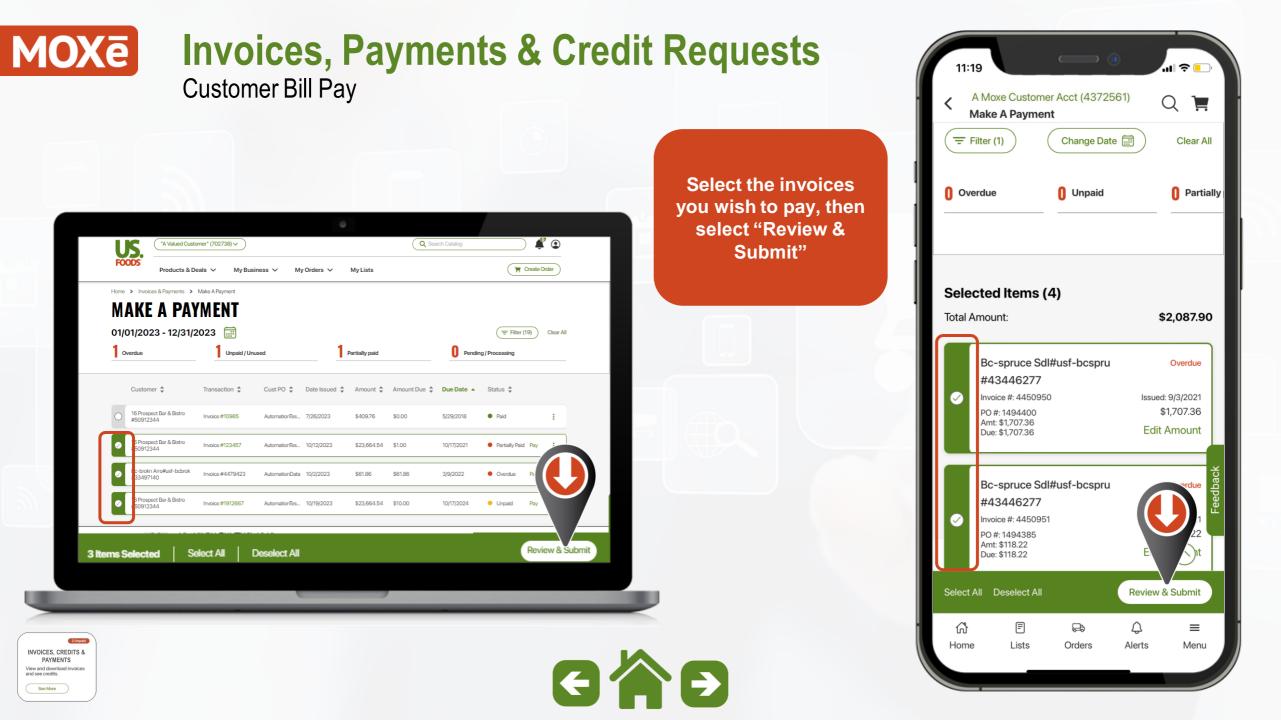
Once a request is "Submitted" you will receive a confirmation message with an option to Submit Another Request or Return to the Home Screen

A Moxe User Acct (64341720) Q 日 Home Home > Request Credit **WE'LL BE IN TOUCH SOON!** Thank you for your credit request submission. You will receive an email at V*****0@usfga.adga.usfood.local if your request was successful. Reach out to your seller if you have further questions. Submit Another Request **Return To Home Screen** F æ Q A Home Lists Orders Notifications More \rightarrow

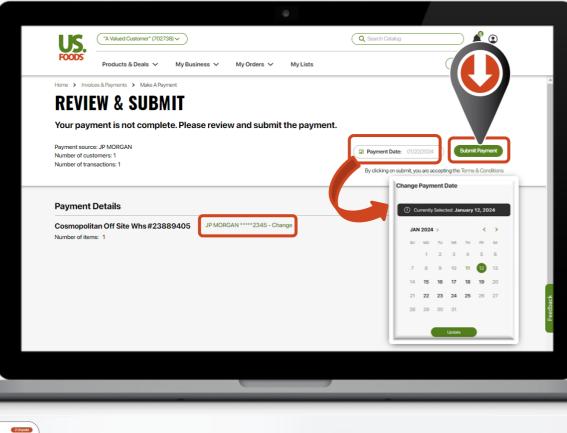








MOXe Invoices, Payments & Credit Requests Customer Bill Pay



u 📀 11:45 A Moxe Customer Acct (4372561) Q 📜 **Review & Submit REVIEW & SUBMIT** From the "Review & Your payment is not complete. Please Submit" screen you review and submit the payment. have options to Payment source: Test9435 update Payment Date Number of customers: 1 and Payment Type. Number of transactions: 4 Bayment Date: 01/03/202 Once satisfied with Change Payment Date your choices select "Submit Payment" ① Currently Selected: January 12, 2024 **Payment Details** IAN 2024 Bkd Northbrook #00774 # Number of items: 4 est9435 *****5434 - Change Submit Payment By clicking on submit, you are accepting the **Terms & Conditions** ~ F 0 ŝ B \equiv

Home

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