

US Foods® Online

ADDITIONAL FUNCTIONALITY

US FOODS CREATE ORDER PAGE OVERVIEW



























1. Displays the current list name. Change to another list at any time.
2. Lets you know your current order total.
3. To search for products on the current list, enter the first word or two of the product description. Note – This search DOES NOT correct spelling errors.
4. Select the way you want your list sorted (list options).
5. Select the group within the list or select ALL.
6. View stats on the current order.
7. Icons will give information about the products.
8. Click here to see additional product details.

The screenshot shows the US Foods Create Order page. The header includes the US Foods logo, user information (Mary Smith, JOLIET JUNIOR CC FOODSER), a search bar, and a Sign Out link. The main navigation bar has links for Shop Products, Our Exclusives, and My Business. The page title is 'Create Order' and the subtitle is 'Order Guide (#512038)'. The page is divided into several sections:

- Top Right:** A red box labeled '1' highlights the 'List: Order Guide' dropdown menu. A red box labeled '2' highlights the 'Current Order \$66.94' status.
- Search and Filter:** A red box labeled '3' highlights the 'Filter list by...' search bar. A red box labeled '4' highlights the 'Sort By' dropdown menu. A red box labeled '5' highlights the 'View' dropdown menu.
- Product List:** A red box labeled '7' highlights a vertical column of icons (checkmark, phone, etc.) next to the product descriptions. A red box labeled '8' highlights a small icon in the left margin next to the first product row.
- Right Sidebar:** A red box labeled '6' highlights the 'Current Order' summary section, which includes 'Total Cases', 'Total Eaches', 'Order Total', 'Delivery Date', 'PO #', and a 'Review Order' button.

Product	Price	Unit	Group	Line
ALMOND, SLICED RAW UNSALTED SHELL OFF BAG AZAR #8679722 GL #3015211	Call for Price	3/2 LB	CS	Line 1
ALMOND, SLICED BLANCHED SHELL OFF BAG MONARCH #8886186 GL #3015211	\$56.94 / CS \$19.17 / FA	3/2 LB	FA	Line 2
APPETIZER, BEAN GREEN BATTERED ONION COATED MOLLY'S KITCHEN #8510901 GL #3015211	\$39.06 / CS	6/2 LB	CS	Line 3
APPETIZER, CHEESE CHEDDAR BREADED ANCHOR #4378881 GL #3015211	\$75.38 / CS	6/3 LB	CS	Line 4
APPETIZER, CHEESE MOZZARELLA BREADED MOLLY'S KITCHEN #4332730 GL #3015211	\$80.43 / CS	6/4 LB	CS	Line 5
APPETIZER, FALAFEL COOKED FROZEN GREEK SPECIALTIES #3618454 GL #3015211	Call for Price	4/80/8 OZ	CS	Line 6
APPETIZER, JALAPENO CREAM CHEESE STUFFED	\$54.30 / CS		CS	Line

ICONS USED THROUGH OUT THE SITE











Icon	Description
	This order has been submitted
	This order has been submitted or shipped with exceptions
	This product is on your Order Guide
	This is a Culinary Equipment Supply Product. Orders may be split and delivered separately. The lead time is 3 days.
	This product is on your order guise and was recently ordered.
	This product is locally sourced.
	This is a Just <u>In</u> Time product and must be ordered by a specific time. Contact your local division for cut off schedules.
	This is a recently purchased product.
	This is a Scoop product.
	This product is a special order. Contact your local sales representative to order this product.
	This is a Vendor Shipped product.
	This is Will Call product.
	This product will be discontinued when out.
	This is a discontinued product.
	This is a My Kitchen product.
	This order has been delivered.
	This order has been shipped.
	Compact View
	Detailed View
	Summary View
	Grid View
	Download
	Upload
	Edit
	Share
	Print

ADDITIONAL PRODUCT DETAILS

1. To see additional details, click on the arrow to the left of the picture.
2. On the expanded view you can see:
 - A. All of the lists the product is on
 - B. Purchase history
 - C. Product attributes
 - D. USF storage state
3. To see the product detail page, click on the **Product Detail** link.

Showing 1 - 69 of 69

GROCERY - DRY


1		BASE, BEEF PASTE NO MSG SHELF STABLE JAR SOUP MOLLY'S KITCHEN #9333394	 	\$26.87 / CS \$4.57 / EA 6/1 LB	CS <input type="text"/> EA <input type="text"/>	Line 645
a	Lists (3) <ul style="list-style-type: none">• Master (SL)• Master (SL) Copy See All ▼		b		c	
		Order History Summary 09/12/2016: 1 CS 0 EA 09/06/2016: 1 CS 0 EA		Product Attributes <ul style="list-style-type: none">• This product is line number 614 on your order guide.• This product is valid for: CMA• This product is locally sourced.		
d	USF Storage <ul style="list-style-type: none">• DRY FOOD		Product Note Add Note <i>No product note</i>			
		Delete Product		2 Product Detail ▶		
▶		BASE, CHICKEN PASTE NO MSG SHELF STABLE JAR SOUP MOLLY'S KITCHEN #1333426	 	\$26.46 / CS \$4.50 / EA 6/1 LB	CS <input type="text"/> EA <input type="text"/>	Line 651
▶		BEAN, BLACK FANCY CANNED DEL PASADO #9332313		\$21.63 / CS 6/#10 CN	CS <input type="text"/>	Line 661
▶		BEAN, NAVY DRIED RAW MONARCH #5844535		\$25.52 / CS 20 LB	CS <input type="text"/>	Line 671

The product detail page contains full product descriptions, ingredients, manufacturer information, nutritionals, allergens and more.

From this page you can click on:

1. **Share** to email the page
2. **Print** to print the page
3. Add to order
4. Add to list

[Back to Shopping list](#)




MOLLY'S KITCHEN

Appetizer

APPETIZER, WATER CHESTNUT BACON WRAPPED
READY-TO-BAKE FROZEN


4800272



4/25 EA

\$59.00 / CS

Add to Order

Add to... 

1

2

Product Description

Additional Description

CRISP WATER CHESTNUT WRAPPED IN PRE-COOKED BACON AND SKEWERED WITH A WOODEN TOOTHPICK. BAKE AND SERVE IN LESS THAN 15 MINUTES. CAN BE SERVED FROM A CHAFING DISH OR BUTLER-STYLE. SERVING SUGGESTION: A COARSE GRAIN MUSTARD DIP.

Ingredients

PRE-COOKED BACON (CURED WITH WATER, SALT, SUGAR, NATURAL SMOKE FLAVOR, SODIUM PHOSPHATE, SODIUM ERYTHORBATE AND SODIUM NITRITE), WATERCHESTNUT (WATERCHESTNUT, WATER). SECURED WITH A TOOTHPICK.

Manufacturer Information

MOLLY'S KITCHEN
Manufacturer Product #: 294448

Nutritional Facts

Serving Size g (89g)
Servings Per Container

Amount Per Serving	Calories from Fat 180
Calories 280	
% Daily Value *	
Total Fat 20g	31%
Saturated Fat 7g	37%
Trans Fat 0g	
Cholesterol 60mg	20%
Sodium 900mg	38%
Total Carbohydrate 4g	1%
Dietary Fiber 0g	0%
Sugars 2g	
Protein 20g	
Vitamin A	0%
Vitamin C	2%
Calcium	0%
Iron	6%

* Percent Daily Values are based on a 2,000 calorie diet. Your daily values may be higher or lower depending on your calorie needs.

	Calories	2,000	2,500
Total Fat	Less than	65g	80g

Preparation & Cooking

Preparations and Cooking Instructions

DO NOT DEFOST. BAKE IN 375 F PREHEATED OVEN FOR 10 TO 15 MINUTES OR UNTIL BACON IS CRISP. INTERNAL TEMPERATURE MUST REACH 165 F PRIOR TO SERVING.




PRODUCT STATUSES

While placing an order, you may see the following options or statuses


1. Ordering splits or eaches – When a product has an EA box, that means you can order an individual unit.
2. Call to order – This is a special order product that cannot be ordered online. Call your account manager to order these products.
3. Not Available to Order – You will only see this message if you create your own shopping list and add products to it that are not on the Master (SL).

	 TEA BAG, HOT BLACK DECAFFEINATED ENVELOPE BRISK LIPTON #2012664	 \$32.42 / CS \$5.51 / EA 6/72 EA	CS <input type="text"/> EA <input type="text"/>	Line 55
--	---	--	--	---------

1

? Call to Order				
	 JUICE, VEGETABLE 100% LOW SODIUM PET PLASTIC BOTTLE V8 #7806573	  \$14.08 / CS 6/46 OZ	CS <input type="text"/>	Line 37

2

Not Available to Order				
	 POTATO, RUSSET IDAHO 70 COUNT 10-13 OZ FRESH REF CROSS VALLEY FARMS #6326706	\$20.33 / CS 50 LB	Remove Search for Subs	Line 3

3

QUICK ORDER ENTRY

Quick Order Entry allows the user to enter the order by selecting a line number from a list or keying a product number.


Quick Order Entry can be selected from the:

1. Create an Order pop up or
2. Review Order page

Home > My Orders > Review Order

Review Order

(1) Product Ready To Be Ordered


PORK, SPARERIB ST. LOUIS STYLE FROZEN
 FARMLAND # 2447019




\$3.50 / LB
 30 LBA

CS

1

Create an Order

Generate an order using one of these options.

LISTS QUICK ENTRY IMPORT

List

Thursdays List

Delivery Date

09/09/2017

PO# (Optional)

☐ Always use for Create Order

Cancel Create

2

Review Order

Min. Order Amount Remaining \$242.20

Current Order

Total Cases 1

Total Eaches 0

Order Total \$107.80

Delivery Date 09/09/2017

PO # test

Submit

Continue Shopping

Save Order Cancel Order

Quick Entry

Product #

Cust Prod #

or

Go To Quick Entry

QUICK ORDER ENTRY

1. From the Quick Order Entry page, select the desired list.
2. Enter the line number or...
3. ...product number.
4. Press the **Enter** or **Tab** key.
5. The product description and price will automatically populate and the cursor will advance to the "Quantity" field.
6. The order does not automatically. You must click on the **Save** button.

[Home](#) > [My Orders](#) > Quick Entry LEARN MORE

Quick Order Entry

Use List Line Numbers

Thursdays List

1

Min. Order Amount Remaining
\$242.20

Current Order

Total Cases 1

Total Eaches 0

Order Total \$107.80

Delivery Date 09/09/2017

PO # test

6

Save Order

Review Order

Cancel Order

Products in Order (1)

1 CS PORK, SPRB ST. LOUIS
STYL FZN
244/019

LINE	PRODUCT #	CUST PROD #	QUANTITY	PRODUCT	PRICE
1	2447019		CS 1 EA	PORK, SPARERIB ST. LOUIS STYLE FROZEN	\$3.50 / LB 30 LBA
3	2318742		CS 1 EA	BRATWURST, LINK BISON PORK JALAPENO CHEDDAR 4 OZ NATURAL CASING SMOKED COOK	\$220.50 / CS 10 LB
4	3710241		CS 1 EA	BEEF, BRISKET FULL CHOICE 120 DECKLE OFF RAW REF	\$3.06 / LB 5/12.5 LBA
5	7326432		CS 1 EA	PARSLEY, WASHED & DESTEMMED FRESH HERB BAG (Cust Prod # 12345)	\$24.05 / CS \$6.01 / EA 4/1 LB
			CS EA		

EDIT A SUBMITTED ORDER

Orders can be edited as long the status is Submitted. Once the status changes to Picking, the order is locked and can no longer be edited.

1. To edit the order, click on the order from the Home page.
2. The Submitted Order page will appear.
3. Click on the **Edit** button.



Welcome back, Mary.

Create Order

Create Order Options

Your order(s) has been submitted. Watch its progress below.

View All Orders

STATUS	ORDER #	TOTAL	ORDER PLACED	EST. DELIVERY	
 Submitted	783996 PO (test)	4 CS 0 EA	09/06/2017 10:12 PM	09/09/2017	

scoop

Featured Products

View All

Home > My Orders > Submitted Order

Submitted Order

SHARE DOWNLOAD PRINT

LEARN MORE

Order Status: Submitted

Order #
783996

Expected Delivery
9/9/2017

PO #
test

Total
\$321.81

Customer:
TRAINING- US FOOD.COM
(21004262)

Ship to:
6133 N. RIVER ROAD ROSEMONT,
IL 600180000

Last updated by:
Mary Smith

Special Instructions:

▼ View Order Details

Min. Order Amount Remaining
\$28.19

Submitted Order



Est. Order Total \$321.81

	Ordered	Reserved
Cases	4	4
Eaches	0	0

Edit Order

Cancel Order

Sort By
Original







PRODUCT	PRICE	ORDERED	RESERVED	TOTAL
 PORK, SPARERIB ST. LOUIS STYLE FROZEN FARMLAND # 2447019	\$3.50 LB 30 LBA	1 CS 0 EA	1 CS 0 EA	\$107.80
 CHEESE, CHEDDAR MONTEREY JACK BLEND				

1. The Review Order page will appear.
2. Make needed changes.
3. Click on **Submit**.
4. The order can be edited multiple times until the status changes to Picking.

Home > My Orders > Review Order

Review Order

(3) Products Ready To Be Ordered

	PORK, SPARERIB ST. LOUIS STYLE FROZEN FARMLAND # 2447019	\$3.50 / LB 30 LBA	CS	1	
	CHEESE, CHEDDAR MONTEREY JACK BLEND SHRED FANCY 50/50 REF GLENVIEW FARMS # 7205727	\$69.64 / CS 4/5 LB	CS	2	
	HAM, BONELESS BUFFET FLAT WATER- ADDED SMOKED HARDWOOD REF SUPREME PORK HORMEL # 2324044	\$3.06 / LB 2/11.84 LBA	CS	1	

The price(s) shown above are estimates only. Actual prices will be reflected on your invoice. Thank you for your order!

Min. Order Amount Remaining
\$28.19

Current Order

Total Cases	4
Total Eaches	0
Order Total	\$321.81
Delivery Date	09/09/2017
PO #	test

Submit

Continue Shopping

Cancel Order

Quick Entry

Product # Cust Prod #

or

Go To Quick Entry

SHARE, DOWNLOAD, PRINT OR CANCEL ORDER

Orders can be:

1. Shared, downloaded, printed or
2. Canceled from
 - A. Create Order
 - B. Review Order
 - C. Order Confirmation

Create Order A

Monday List

Filter list by... Sort By Custom Group (Line #) View All

Min. Order Amount Remaining \$159.18

Current Order

Total Cases 4

Review Order B

(4) Products Ready To Be Ordered

Min. Order Amount Remaining \$159.18

Order Confirmation C

Thank you. Your order has been submitted.

Imported Orders

Min. Order Amount Remaining \$28.19

Order #	Expected Delivery	PO #	Total
783996	9/9/2017	test	\$321.81

Customer: TRAINING-US FOOD.COM (21004262)

Ship to: 6133 N. RIVER ROAD ROSEMONT, IL 600180000

Last updated by: Mary Smith

Special Instructions:

▼ View Order Details

Sort By Original

Submitted Order

Est. Order Total	\$321.81	
	Ordered	Reserved
Cases	4	4
Eaches	0	0

Edit Order

Cancel Order

PRODUCT COMPARE

When searching the product catalog for new purchases or when clearing exceptions, users can access the product Compare function.

To do so:

1. Search for the desired products.
2. Click on the Compare box under the picture.
3. Up to four products can be selected.
4. After selecting the products, click on the **Compare** button at the top of the screen.

1

DOWNLOAD

LEARN MORE

33 products found for "blueberry Muffin"











☰

Relevancy

Select up to 4 products to compare

4

Compare

2	 <input checked="" type="checkbox"/> Compare	MUFFIN, BUTTERMILK BLUEBERRY 4 OZ TRAY PACK FROZEN CHEF'S LINE # 6776892 scoop	\$32.43 / CS 2/12/4 OZ	<div>Add to Order</div> <div><input type="checkbox"/> Add to... </div>
	 <input checked="" type="checkbox"/> Compare	MUFFIN, BLUEBERRY .81 OZ TRAY PACK FROZEN MINI HILLTOP HEARTH # 1963921	\$43.56 / CS 150/.81 OZ	<div>Add to Order</div> <div><input type="checkbox"/> Add to... </div>
	 <input checked="" type="checkbox"/> Compare	MUFFIN, BLUEBERRY 2.25 OZ TRAY PACK FROZEN HILLTOP HEARTH # 9409563	\$32.66 / CS 48/2.25 OZ	<div>Add to Order</div> <div><input type="checkbox"/> Add to... </div>
	 <input checked="" type="checkbox"/> Compare	MUFFIN, BLUEBERRY GLUTEN-FREE 2.65 OZ IW FROZEN HILLTOP HEARTH # 7617467	\$37.83 / CS 20/2.65 OZ	<div>Add to Order</div> <div><input type="checkbox"/> Add to... </div>
	 <input type="checkbox"/> Compare	BATTER, MUFFIN BLUEBERRY PAIL FROZEN PILLSBURY	\$66.74 / CS 18 LB	<div>Add to Order</div> <div><input type="checkbox"/> Add to... </div>

_adf.ctrl-state=16ckdk269p_9&_afriLoop=3970288210417873#




PRODUCT COMPARE











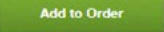

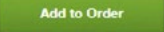



The selected products will appear in a grid that allows the user to easily compare product attributes. From this screen users can:

1. Add to order
2. Add to a selected shopping list
3. View more details including nutritional
4. Share, download or print
5. Click on **Create**.

Back to Search

Product Comparison

 SHARE  DOWNLOAD  PRINT

	 Remove	 Remove	 Remove	 Remove
Product Image				
	<div>1  Add to Order</div> <div>2  Add to...</div>			
Product Description	MUFFIN, BUTTERMILK BLUEBERRY 4 OZ TRAY PACK FROZEN # 6776892	MUFFIN, BLUEBERRY .81 OZ TRAY PACK FROZEN MINI # 1963921	MUFFIN, BLUEBERRY 2.25 OZ TRAY PACK FROZEN # 9409560	MUFFIN, BLUEBERRY GLUTEN-FREE 2.65 OZ TW FROZEN # 7617467
Product Attributes	scoop			
Purchase History	N/A	N/A	N/A	N/A
Product Class	Grocery, Ref & Fzn	Grocery, Ref & Fzn	Grocery, Ref & Fzn	Grocery, Ref & Fzn
Brand Name	CHEF'S LINE	HILLTOP HEARTH	HILLTOP HEARTH	HILLTOP HEARTH
Pack	2/12/4 OZ	150/.81 OZ	48/2.25 OZ	20/2.65 OZ
Net Weight	6 LB	7.6 LB	6.75 LB	3.3 LB
Price	\$32.43 / CS	\$43.56 / CS	\$32.66 / CS	\$37.83 / CS
	<div>3  View More</div>			

NEED HELP?

Call the US Foods Website Technical Support at:
1-877-583-9659